

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, SEPTEMBER 24, 2013, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler, Councilman Mike Peterson

Staff Present: Community and Economic Development Director Brian Berndt, Finance Director Steve Fawcett, Deputy City Manager Linda Dunlavy, City Attorney Shane Topham, Police Chief Robby Russo, Public Works Director Mike Allen, Assistant Fire Chief Mike Watson

Excused: City Manager John Park and Public Relations Specialist Stephanie Archibald

Others Present: Grace Dallimore, Scout Troup 1511, Gaia Pexely, Cherylyn Goodman, Nancy Dahill

1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Councilman Bracken introduced Youth City Council Representative Grace Dallimore.

1.3 The Pledge of Allegiance was led by Councilman Shelton.

2.0 **CITIZEN COMMENTS**

2.1 Arnold Bosley, a resident of Old Mill Estates, detailed large explosions that took place in his neighborhood on September 18 and 19, 2013 in conjunction with a crew filming a movie at the Old Mill nearby. The person responsible said he had a permit allowing it. He stated that he is opposed to explosives being allowed in such close proximity to a residential neighborhood and asked that residents be informed when these types of events occur.

2.2 Mayor Cullimore agreed with Mr. Bosley's concerns and stated that the City will look into the matter.

3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**

Standing Monthly/Quarterly Reports

3.1 **Monthly Financial Report**

Finance Director Steve Fawcett presented the financial report for August. He stated that August is a month where a good deal of revenue has not yet materialized and more activity will be seen in September.

Mayor Cullimore clarified that the revenue numbers that materialized in August are sustaining what is expected for the fiscal year ending in June.

Mr. Fawcett reported that the fiscal year for sales tax revenues received is 8.65% greater than the same period last year.

It was explained that an additional activity report was generated relating mostly to the Arts Council activity taking into account last year's expenses and re-appropriating surplus. The Arts Council budget for the current fiscal year is \$45,040.

Overall, department expenditures are within budget amounts. The Capital Improvement budget is being reworked with details to be provided in October along with a budget amendment. Mr. Fawcett reported that after the 6% reserve, the total fund balance will be approximately \$1.4 million, of which \$800,000 had previously been appropriated to go to Capital Improvements. After the desired funds are appropriated, the fund balance is estimated to be approximately 10.2%.

A complete report is available on the City's website.

3.2 **Unified Fire Report**

Assistant Chief Mike Watson presented the Unified Fire Report for the month of August. He stated that in terms of call volumes Station 110 came in 3rd and Station 116 came in 18th overall among all UFA stations. Station 110 had 128 total calls with 115 Advanced Life Support (ALS) calls resulting in 46 transports; and 13 Basic Life Support (BLS) calls resulting in 7 transports. Station 116 had 49 total calls with 45 Advanced Life Support (ALS) calls resulting in 24 transports; and 4 Basic Life Support (BLS) calls resulting in 1 transport.

The customer service included seven station tours, stranded motorist assistance, incident command training, rope rescue training, and medical training. Assistant Chief Watson reported that Utah Task Force One is part of the Federal Task Force and comprised of members from Unified Fire Authority, Park City Fire District, and Salt Lake City Fire Department. They participate in search and rescue missions during major catastrophes and are 1 of 28 nationwide task forces. The safety message consisted of home smoke alarm and fire extinguisher inspections.

A complete report is available on the City's website.

4.0 **ACTION ITEMS**

4.1 **Consideration of Resolution No. 2013-41 Declaring Certain Property Surplus**

4.1.1 Mayor Cullimore explained that the proposed resolution declares certain property surplus. When the City no longer needs specific items the Council declares them surplus and puts them up for sale. In this case the property consists of two Honda motorcycles that are no longer need by the police department.

4.1.2 **MOTION:** Councilman Shelton moved to approve Ordinance No. 2013-41. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote

4.2 **Consideration of Resolution No. 2013-42 Approving Notice of Termination of Salt Lake County Public Works Contract**

4.2.1 Mayor Cullimore stated that since the City's incorporation, Cottonwood Heights has contracted with Salt Lake County to provide public works services. Last year, the City spent approximately \$850,000 on snow plowing. The high cost is due primarily to County policies requiring overtime to be paid any time work is performed on weekends. Alternatives were explored and the City ultimately hired Terracare to take over the City's snow removal services this winter and starting next year all the City's public works services. Cottonwood Heights will be the first city in the state to

privatize public works services. Mayor Cullimore expressed appreciation for all that Salt Lake County has done for the City. Salt Lake County has requested that notice of termination of their contract be effective within 45 days.

4.2.2 Councilman Tyler stated this has been an ongoing issue and has been discussed during work sessions for a better part of the year and has been on the agenda multiple times, having received very little public feedback.

4.2.3 Councilman Peterson commented that although this will not actually save the City money, the City will get more for the dollars spent.

4.2.3 **MOTION:** Councilman Peterson moved to approve Ordinance No. 2013-42. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

4.3 **Consideration of Resolution 2013-43 Approving a Contract with Terracare Associates, LLC for Public Works Services**

4.3.1 Mayor Cullimore explained that in conjunction with the previous resolution noticing termination of public work services with Salt Lake County that the proposed resolution approves an agreement for public works services with Terracare Associates. It grants leeway for the City to make changes to the contract before it is delivered, if deemed necessary.

4.3.2 City Attorney Shane Topham reported that the contract with exhibits is 80 to 90 pages long and will be finalized over the next week.

4.3.3 Mayor Cullimore reported that the contract calls for different categories of service, ways to measure performance of those services, and hourly billing rates for services performed. The length of the contract is approximately three years.

4.3.2 **MOTION:** Councilman Bracken moved to approve Ordinance No. 2013-43. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.

5.0 **CONSENT CALENDAR**

5.1 **Approval of Minutes for August 13, 2013, August 27, 2013 and September 10, 2013**

5.1.1 The minutes of August 13, 2013, and August 27, 2013, stood approved. The approval of minutes for September 10, 2013 was postponed.

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

6.1 **MOTION:** Councilman Shelton moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Tyler and passed unanimously on a voice vote. The business meeting adjourned at 7:49 p.m.