



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, November 29, 2016**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

7:00 p.m. 1.0 **WELCOME**

2.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)

3.0 **PROCLAMATIONS**

3.1 **Proclamation of Mr. & Mrs. Bollinger for Good Neighbor Award**

(The Good Neighbor Award nomination for Mr. and Mrs. Bollinger came to Mayor Cullimore from neighbors of the Bollingers.)

4.0 **PUBLIC HEARING AND PUBLIC COMMENT**

4.1 **Public Hearing on Proposed Amendment to 2016-2017 Budget**

(The purpose of the public hearing is to receive input on the proposed adoption of an amended budget for the current fiscal year).

4.2 **Public Comment on Proposed Mixed Use Amendments**

(The purpose of the public hearing is to receive input on the proposed adoption of amendments to the City's Zoning Code for Mixed Use Development).

5.0 **STANDING MONTHLY REPORTS**

5.1 **Monthly Financial Report – Finance Director Dean Lundell**

(Finance Director, Dean Lundell, will provide a report of the city finances for October 2016)

5.2 **Unified Fire Report – Chief Mike Watson**

(Report by UFA Acting Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of October as well as other informational items from UFA.)

6.0 **ACTION ITEMS**

6.1 **Resolution 2016-91 Amending a General Schedule of the Fees Charged by Wasatch Front Waste and Recycling District for Garbage and Recycling Collection Services and Other Fees.**

(The governing body of the Wasatch Front Waste and Recycling District has proposed an increase to the district's basic service charges, subject to approval of the majority of the governing bodies represented on the board. By this resolution, the council will approve the amended fee schedule.)

- 6.2 **Resolution 2016-92** Adopting a Building Use Policy and Fee Schedule for Cottonwood Heights City Hall
(This resolution will adopt a building use policy and associated fee schedule for non-city use of specified portions of city hall.)
- 6.3 **Resolution 2016-93** Approving an Interlocal Cooperation Agreement with Salt Lake County for Traffic Signal Maintenance
(This resolution will approve an interlocal agreement with Salt Lake County whereunder the county will maintain designated traffic signals in the city.)
- 6.4 **Resolution 2016-94** Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm
(Officer Anthony Kassapakis is retiring from the city's police department. As is customary and as authorized by city code, by this resolution the council will award Officer Kassapakis his badge and approve his purchase of his firearm.)
- 6.5 **Resolution 2016-95** Approving Appointments to the Planning Commission
(By this resolution, the council will consent to the manager's appointment to the planning commission of Christine Coutts [District 4] and Bob Wilde [alternate at large, of District 1] to fill vacancies on the commission.)
- 6.6 **Ordinance 258** Amending Chapter 9.65, Fire Code, of the Cottonwood Heights Code of Ordinances
(By this ordinance, the council will amend chapter 9.65 of the city's code of ordinances to adopt the current edition of the International Fire Code and to make other changes.)
- 6.7 **Ordinance 259** Adopting an Amended Budget for the Period of 1 July 2016 through 30 June 2017
(To better assure the accuracy of the city's annual budget, the city council reviews and amends the city's budget each calendar quarter of each fiscal year. By this ordinance, the council will adopt an amended budget for the current fiscal year.)
- 7.0 **CONSENT CALENDAR**
- 7.1 Approval of Minutes for the October 25th and November 1st Work Sessions and the October 11th City Council Business Meeting.
- 8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, November 28, 2016, at 11:00 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 28th DAY OF NOVEMBER, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, November 29, 2016**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Wasatch Front Waste & Recycling District Fee Schedule Presentation (15:00)**
(Pam Roberts, Director of the WFWRD, will present the case for increasing fees for services from WFWRD in anticipation of the Council approving the request during the business meeting)
 2. **Review of Business Meeting Agenda (5:00)**
 3. **Public Relations Report (10:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 4. **Public Works Report (30:00)**
 - a. **Snow Removal Plans and Performance**
(Public Works Director, Matt Shipp, will provide the Council with a review of the city's performance in snow removal this past week and any plans for changes in the future. This was the inaugural effort by the city's new public works crews in doing snow removal city-wide.)
 - b. **Public Works Facilities and Development Plans**
(Public Works Director, Matt Shipp, will provide the council with a report on the status of construction of the salt shed as well as other development plans for the site on 3000 East along with a report of any remaining milestones related to completing the initiation of the city's new public works department.)
 5. **Planning and Economic Development Report (30:00)**
 - a. **Planning Commission meeting of December 7th, 2016**
(Staff will report on the planned agenda for the December 7, 2016 Planning Commission meeting.)
 - b. **Fort Union Plan discussion**
(Staff will present an overview of the Fort Union Plan chapters)
 6. **Public Safety Reports (10:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week)
 1. **Hiring of New Chief – Dan Peterson**
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week)

7. **City Manager/Assistant City Manager Report (10:00)**
 - a. **City Hall Report**
(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)
 - c. **Christmas Tree Lighting Event**
(The city held the first Christmas Tree Lighting event at the new city hall. Deputy City Manager, Bryce Haderlie, will report on the event)

8. **Mayor/City Council Reports (10:00)**
 - a. **Valley Emergency Communications Center (VECC) Trustee's Meeting**
(City Manager John Park and Councilman Mike Shelton will report on the proceedings of the VECC Board of Trustee's recent meeting.)

9. **Calendar of Events**

Councilmember Schedules for the next week/ 2016 Calendar:

 - a. December 6 – City Employees Christmas Party – No Council Mtg.
 - b. December 27 – No Council Meeting – Christmas Holiday
 - c. January 28, 2017 – Volunteer Appreciation Dinner

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**