



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, September 11, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**  
*(Mayor is excused from this meeting as he is out of town on business)*
  - 2.0 **9/11 Remembrance - Moment of Silence**
  - 3.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)*
  - 4.0 **REPORTS/PRESENTATIONS/RECOGNITIONS**
    - 4.1 **Standing Monthly Reports**
      - a. August Police Report – Sheila Jennings  
*(Review of the Police Department statistics for the month of August)*
      - b. Public Works Report – Public Works Inspector Kyle Butterfield  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)*
  - 5.0 **ACTION ITEMS**
    - 5.1 Consideration of **Resolution No. 2012-48** Approving a Limited Agency Agreement with NuTerra Realty, LLC
    - 5.2 Consideration of **Resolution No. 2012-49** Accepting a Bid and Approving a Construction Contract with Bowen Construction  
*(The proposed resolution approves a contract for a traffic calming project on Nantucket Drive (2325 East) at Dolphin Way and Newport Way)*
    - 5.3 Consideration of **Resolution No. 2012-50** Accepting Requests for Indemnification  
*(The city has received several written requests for indemnification from employees named in a law suit. Chapter 2.170.030 requires that the City defend, hold harmless and indemnify employees for claims brought against them for acts arising out of their city duties and within the scope of employment with the city)*
  - 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

### PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Monday, September 10, 2012, at 4:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 10<sup>TH</sup> DAY OF SEPTEMBER 2012*

*Linda W. Dunlavy, City Recorder, CMC*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, September 11, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (10:00)**
  2. **Public Relations Report (15:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
    - b. Valley Journal  
*(A review of the upcoming articles for future editions)*
  3. **Planning Department Report (60:00)**
    - a. Business License Fee Study  
*(Staff will discuss progress on staff review and recommendations regarding the information received from the business license fee study recently conducted and as requested by the City Council)*
    - b. Land Use Meetings
      1. Planning Commission – September 5
      2. Board of Adjustment – September 6*(Staff will update the Council on the land use meetings held last week)*
    - c. Mountview Park  
*(Staff will go through the final punch list of items to be completed in the park)*
    - d. Storm Water Study Update  
*(Staff will update the Council on the timeline for the Storm Water Study)*
    - e. General Plan Process Update  
*(Staff will brief the Council on the General Plan update. An RFP is being prepared to solicit consulting services to assist with that work)*
  4. **Public Safety Reports (30:00)**
    - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. Police Department  
*(Report from Assistant Chief Brenneman on noteworthy events of the week)*
      1. Vigor Half Marathon held Saturday, September 8<sup>th</sup>
  5. **City Manager Report (45:00)**
    - a. Discussion of Process, Timeline and Criteria for Hiring a New City Manager  
*(City Manager will review the recruitment and hiring process for the City Manager position)*

**b. Emergency Planning**

*(Report on tour of model security operations)*

**c. Council of Governments Meeting**

*(City Manager will report on the recent COG meeting attended by her and Mayor Cullimore)*

**d. Millcreek Incorporation Meetings**

*(Mayor Cullimore spoke at a recent meeting sponsored by the Millcreek Incorporation Committee extolling the benefits of incorporation. City Manager will provide a report on that meeting as well as the general status and impact of a Millcreek Incorporation)*

**6. Mayor/City Council Reports (45:00)**

**a. IT Committee Report – Councilmen Shelton and Bracken**

*(The city's IT committee met with Utah League of Cities and Towns representatives to discuss innovations and solutions for cities' challenges with emergency backup records, cloud archiving, video storage, redundancy and costs)*

**b. Long Range Planning Committee – Councilman Peterson**

*(The committee which addresses homeless housing met Tuesday September 11)*

**c. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler**

*(Councilman Tyler will report on the meeting held September 11)*

**d. Legislative Policy Committee Meeting – Councilman Tyler**

*(The ULCT Legislative Policy Committee meeting was held September 10)*

**7. Calendar of Events (10:00)**

**a. Utah League of Cities and Towns Annual Conference – September 12-14 at the Sheraton Hotel**

**b. Police Awards Banquet – September 26, 2012 at Market Street Grill**

Reception at 6:00 p.m.; Dinner and Awards 7:00 – 9:00 p.m.

**c. Tour of Old Mill IV – September 27, 2012 at 11:30 a.m.**

**8. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

**9. ADJOURN**