



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, September 25, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)*
  - 3.0 **REPORTS/PRESENTATIONS/RECOGNITIONS**
    - 3.1 **Standing Monthly Reports**
      - 1. Monthly Financial Report – City Treasurer David Muir  
*(The finance department will provide a report of the city budget as of August 31, 2012)*
      - 2. Unified Fire Report – Assistant Chief Mike Watson  
*(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of August as well as other informational items from the Unified Fire Authority)*
  - 4.0 **ACTION ITEMS**
    - 4.1 Consideration of **Resolution No. 2012-51** Adopting a Policy Governing Political Activities at Butlerville Days Parade  
*(In order to avoid the annual Butlerville Days parade from becoming a campaign forum, the city will adopt rules governing parade participation by elected officials)*
    - 4.2 Consideration of **Resolution No. 2012-52** Adopting a Policy Governing Commercial and Non-Profit Sales in City-Owned Parks  
*(To avoid inappropriate solicitation and sales activities in city-owned parks the Council will consider adopting a policy clarifying what type of sales are or are not permitted in city-owned parks)*
    - 4.3 Consideration of **Resolution No. 2012-53** Approving and Ratifying a Bid and Awarding a Contract to Quicksilver Concrete, Inc. for Speed Bump Projects Along 6675 South Between 2300 East and Nye Drive  
*(The city has approved traffic calming measures for 6675 South and will approve the contract to proceed with the approved measures)*
    - 4.4 Consideration of **Resolution No. 2012-54** Ratifying a Consulting Agreement with Jessica Winitzky for Preparation of a Comprehensive Written Examination for a Sergeant Promotional  
*(Jessica Winitzky is a professor of criminal law and will draft an independent test for officers to take when applying for promotion to the rank of Sergeant)*

- 4.5 Consideration of **Resolution No. 2012-55** Approving an Independent Contractor Agreement with Pavement Restoration, Inc. for Asphalt Rejuvenation of Certain Public Streets
- 5.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION IN ROOM 250**

**PUBLIC COMMENT PROCEDURE**

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Monday, September 24, 2012, at 1:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 24<sup>TH</sup> DAY OF SEPTEMBER 2012*

*Linda W. Dunlavy, City Recorder, CMC*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@ch.utah.gov](mailto:ldunlavy@ch.utah.gov)*



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, September 25, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
  2. **Butlerville Days Final Report (20:00)**  
*(Councilman Peterson and Events Manager, Ann Eatchel, will provide a final report on this year's Butlerville Days activity)*
  3. **Public Works Report (20:00)**
    - a. **Update on Big Cottonwood Canyon Trail**  
*(Staff will report on the schedule of construction of the Trail)*
    - b. **Fort Union Projects**  
*(Staff will provide a report on repaving work on Fort Union between 2300 E and 3000 East as well as patching in and around Highland Drive. In addition, a final report on the improvements at Fort Union and Union Park will be provided)*
  4. **Planning Department Report (60:00)**
    - a. **Retail Inventory**  
*(Staff will update the Council on this economic development tool)*
    - b. **Subdivision Files**  
*(Staff has completed compiling all of the subdivision files so that finding information can be done quickly and comprehensively for anyone working at the counter and aid in the delivery of customer service)*
    - c. **General Plan RFP**  
*(Staff will update the Council on the RFP that will initiate the upcoming General Plan review)*
    - d. **Mountview Park**  
*(Staff will review the status of the punch list items remaining to close out the park construction)*
  5. **Public Safety Reports (20:00)**
    - a. **Unified Fire Authority**  
*(Report from Assistant Chief Mike Watson on events of the week)*
    - b. **Police Department**  
*(Report from Assistant Chief Brenneman on noteworthy events of the week)*
  6. **City Manager Report (30:00)**
    - a. **Valley Emergency Communications Center Meeting**  
*(The September 19 meeting of VECC will be reported)*
    - b. **1700 East Sidewalk Project**  
*(A meeting with property owners was held September 19<sup>th</sup> discussing right of way issues)*

c. **Appeal Authority Policy**

*(The city manager will lead a discussion about the city's current policy for employee appeals of disciplinary measures. Specifically, the discussion will focus on using an independent third party to adjudicate appeals instead of the city manager.)*

7. **Mayor/City Council Reports (60:00)**

a. **Conference of Mayors – Mayor Cullimore**

*(The Conference of Mayors meeting was held September 20 and hosted by the Town of Alta)*

b. **Agreements with Canyons School District – Mayor Cullimore**

*(Mayor Cullimore will provide a report to the Council of the status of finalizing agreements with Canyons School District regarding the Mountview Lease, the sale of Public Works property on Bengal to the School District, and the participation in the new Auditorium. In addition, requests from neighbors of the park regarding placement of the tennis courts will be discussed.)*

c. **Jordan River Commission – Councilman Tyler**

*(Report from Councilman Tyler on the Jordan River Commission Meeting)*

d. **Coordination meeting with Cottonwood Heights Parks and Recreation – Councilman Bracken**

*(Report from Councilman Peterson on the monthly meeting held with Cottonwood Heights and Cottonwood Heights Parks and Recreation Service Area)*

8. **Calendar of Events (10:00)**

a. **Police Awards Banquet – September 26, 2012 at Market Street Grill**

Reception at 6:00 p.m.; Dinner and Awards 7:00 – 9:00 p.m.

b. **Monster Mash Event – October 26 from 4:00 – 6:00 p.m. at CH Rec Center**

c. **City Christmas Party – December 11 @ Willow Creek Country Club**

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**