



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** which will start **right after the Board of Canvassers Meeting scheduled for 5:30 p.m.** on **Tuesday, November 21, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

1. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
- 6:00 p.m. 2. **2017 Community Survey (30:00)**
(Y2 Analytics will present and discussion outcomes of the 2017 community survey.)
3. **Legislative Interim Meetings Report (30:00)**
(Representatives from Capitol Hill Advisors will report to the Council on the recent state legislative interim meetings. Capitol Hill Advisors are the retained lobbyists for the City)
4. **Public Works Report (10:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
5. **Community and Economic Development (45:00)**
 - a. Proposed code text amendments
(Staff will discuss the proposed revision to Chapter 19.76 Supplementary and Qualifying Rules and Regulations, accessory buildings and fences and walls.)
 - b. Fort Union Area Rezoning
(Staff will discuss the proposed Fort Union Area Rezone, as recommended by the Planning Commission.)
 - c. Wasatch Boulevard Planning Open house of November 16 at 5:30 pm
(Staff will report on the recently held Wasatch Boulevard Planning Open house.)
6. **Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)
 1. UFA Board Meeting
(Mayor Cullimore will report on his recently attended UFA Board Meeting.)
 - b. Police Department
(Report from Police Chief Robby Russo on noteworthy events of the week.)
7. **City Manager/Assistant City Manager Report (45:00)**
 - a. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)
 - b. City Council Internal Policies
(City Attorney, Shane Topham and City Recorder, Paula Melgar, will lead the discussion on a proposed policy for public comment in public meetings as well as other sections of the City Council Internal Policies.)

c. Valley Emergency Communications Center – City Manager John Park

(City Manager, John Park, will report on the recent Valley Emergency Communications meeting.)

8. **Mayor/City Council Reports (10:00)**

a. Hale Theater Grand Opening Gala – Mayor Cullimore

(Mayor Cullimore attended the Hale Theater Grand Opening Gala on November 16th and will report on the event.)

b. Tourist, Recreation, Cultural and Convention (TRCC) Advisory Board – Mayor Cullimore

(Mayor Cullimore is a member of the TRCC Advisory Board for SL County and will report on the TRCC meeting held November 21th, 2017.)

9. **Calendar of Events**

Councilmember Schedules for the next week / 2017-2018 Calendar:

a. **No City Council Meetings: Dec 5 & 26**

b. November 1st through the 30th – Cottonwood Heights Business Association Donation Drive for The Road Home at Midvale Center

c. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center

d. November 23-24 – City Hall will be closed for Thanksgiving

e. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall

f. December 5 – City Employees Christmas Party

g. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House

h. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School

i. December 25 – City Hall will be closed for Christmas

j. January 1 – City Hall will be closed for the New Year

k. January 2, 2018 – Newly Elected Officials Swearing-in Ceremony

l. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.

m. January 24, 2018 – Local Officials Day at the Utah State Legislature

n. January 27, 2018 – Volunteer Appreciation Dinner

10. **Calendar Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

On Monday, November 20, 2017 at 3:10 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 20th day of November, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)