

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, JANUARY 23, 2017 AT 6:00 P.M. IN THE COTTONWOOD
HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST
BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Roll Call.

Members Present: Mayor Mike Peterson, Councilmember Tali C. Bruce, Councilmember Mike Shelton, Councilmember Scott Bracken, Councilmember Christine Watson Mikell.

Staff Present: City Manager John Park, Community and Economic Development Director Brian Berndt, City Planner Michael Johnson, City Recorder Paula Melgar, Finance Director Dean Lundell, Assistant Police Chief Paul Brenneman, Assistant Fire Chief Mike Watson, Public Works Director Matt Shipp, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Public Relations Specialist Dan Metcalf

Excused: Police Chief Robby Russo

An Audio Recording of the meeting is available at:

http://cottonwoodheights.utah.gov/your_government/public_meetings/

Mayor Mike Peterson called the meeting to order at 5:02 p.m.

1. Review of Business Meeting Agenda

Mayor Peterson reviewed the Business Meeting agenda with the City Council.

Community Development presentation by City Planner, Mr. Michael Johnson, on the zoning request for Project ZMA-17-005, a request for a zone change at 6672 and 6690 S Highland Drive from R-1-8 to Residential Office; scheduled for Public Comment during the City Council Business Meeting. A copy of this presentation is attached and incorporated into these minutes by this reference.

2. Public Relations Report - Dan Metcalf

Public Relations Specialist, Mr. Dan Metcalf, provided a summary of Cottonwood Heights media reports with Police Assistant Chief Paul Brenneman's follow-up, where needed.

Mr. Metcalf also addressed the newsletter. Mayor Peterson asked that the Snow Hotline be included in the newsletter. A brief discussion developed on whether or not to include the hotline in the newsletter.

3. Staff Reports

This report is available on the internet at ww.ch.utah.gov. This agenda item allowed Council members to ask questions from staff on current projects reported.

- a. Police Department – Assistant Chief Paul Brenneman
- b. Unified Fire Authority – Assistant Chief Mike Watson
- c. Community and Economic Development – Brian Berndt, Director

City Council jumped ahead to Item 5. Special Reports at or around 6:00 p.m.

- d. Public Works – Matt Shipp, Director
- e. Finance – Dean Lundell, Director
- f. Administrative Services – Bryce Haderlie, Assistant City Manager
- g. City Recorder – Paula Melgar, Recorder
- h. Manager’s Report – John Park, City Manager

4. City Council Reports

- a. Valley Emergency Communications Center (VECC) Trustee’s Meeting – Councilmember Mike Shelton

Councilmember Mike Shelton, reported on the proceedings of the VECC Board of Trustee’s recent meeting.

- b. Wasatch Front Waste and Recycling District Board Meeting – Councilmember Bracken

Councilmember Bracken reported on the recent Wasatch Front Waste and Recycling District Board meeting

- c. Canyon View D.A.R.E. Graduation – Councilmember Scott Bracken

Councilmember Bracken reported on the recent Canyon View D.A.R.E. Graduation ceremony.

- d. Cottonwood Heights Business Association Planning Breakfast – Councilmember Tali Bruce

Councilmember Tali Bruce will report on the Cottonwood Heights Business Association Planning Breakfast of January 17, 2018.

5. **Special Reports**

a. Canyons School District – Ms. Nancy Tingey

Ms. Nancy Tingey provided the City Council with her monthly presentation on Canyons School District updates.

b. Walsh Property PDD Discussion- Community and Economic Development Director, Brian Berndt

The developer of the Walsh Property (between 13th East and Onramp to I-215) presented their concept plan and a proposed text amendment.

At 6:55 pm the City Council adjourned the Work Session to start the Business Meeting scheduled to start at 7:00 p.m.

At 9:08 p.m. the City Council resumed the Work Session with Item 3.d.

6. **Review of Calendars and Upcoming Events**

Councilmember Schedules for the next week - 2018 Calendar:

- a. January 24 – Local Officials Day at the Utah State Legislature
- b. January 27 – 6:30 p.m. – Volunteer Appreciation Dinner at City Hall
- c. January 30 - 5th Tuesday, Gordon Thomas Holiday – No City Council Meetings
- d. February 8 – 5:00 pm - 7:00 pm – CH Business Association “Death by Chocolate” <https://chba.retailregister.com/>
- e. February 9 & 10 – City Council Retreat - Cottonwood Country Club
- f. February 19 – City Hall will be Closed for President’s Day
- g. March 1 through March 31 – Photography Show at City Hall
- h. March 9 – 3 p.m. - 9 p.m. – Photography Show Open House and Awards Presentation (7 p.m.) at City Hall
- i. March 30 – 7 p.m. – Teen Ice Party (Ice Skating)
- j. March 31 – 10 a.m. – Easter Egg Hunt
- k. April 25-27 – ULCT Mid-Year Conference
- l. May 18-19 – 7:30 p.m. – LINK Dance Festival at Cottonwood Heights Theater

7. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

None

8. **ADJOURN**

At approximately 10:20 pm councilmember Mike Shelton motioned to adjourn the Work Session. The motion was seconded by councilmember Scott Bracken. The motion passed unanimously.

The City Council Work Session adjourned at 10:20 p.m.