



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, September 27, 2011**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

6:45 p.m. **Community Development and Renewal Agency**
(See separate agenda)

7:00 p.m. 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

2.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)

3.0 **REPORTS/PRESENTATIONS/PROCLAMATIONS**

3.1 **Proclamation recognizing Georgia Anderson as Butlerville Days Chair**

(Georgia Anderson has served as either chair or co-chair of Butlerville Days for the past three years and will be recognized for her service)

3.2 **Standing Monthly Reports**

1. Monthly Financial Report – Finance Director Steve Fawcett

(The finance department will provide a report of the city budget as of August 31, 2011)

2. Unified Fire Report – Assistant Chief Mike Watson

(Report by Assistant Chief Watson of medical and fire calls responded to in Cottonwood Heights during the month of August as well as other informational items from the Unified Fire Authority)

4.0 **ACTION ITEMS**

4.1 Consideration of **Ordinance No. 182** Adopting the Amended Project Area Plan, as Approved by the Board of Directors of the Cottonwood Heights Community Development and Renewal Agency, as the official Community Development Project Area Plan for the Canyon Centre Community Development Project Area, and Directing that Notice of the Adoption be Given as Required by Statute

5.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK
SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, September 26, 2011, at 4:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 26TH DAY OF SEPTEMBER

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheights.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at 6:00 p.m. on Tuesday, **September 26, 2011**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah. Prior to the Work Session a closed meeting will be held from 3:45 p.m. – 6:00 p.m.

- 3:45 p.m.**
1. **Closed Meeting to Discuss the Character and Professional Competence or Physical or Mental Health of an Individual**
- 6:00 p.m.**
2. **Review of Business Meeting Agenda (5:00)**
 3. **Public Relations Specialist Report (20:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal for October
(A review of the final proof of the Valley Journal will be reviewed along with a discussion of content for future editions)
 - c. Web Site Improvements
(Council will be provided with an update on the status of finalizing all aspects of the new City website launched in February)
 4. **Public Works Report (20:00)**
 - a. Report of City Street Lighting Audit
(Public Works Director Mike Allen will report on audit findings regarding energy saving and longer life fixtures/bulbs)
 - b. Report on Project Status: Fort Union Repaving, Park Centre Lighting, Crosswalk re-striping on Fort Union
(Public Works Director, Mike Allen, will report on status of these projects in process)
 - c. Litter Clean Up on City Interstate Exchanges
(Council will discuss options for cleaning up littering around Interstate Exchanges in the city)
 - d. Sanitation Board Meeting
(Staff will report on the September 26th meeting)
 5. **Planning Department Report (15:00)**
 - a. Mountview Park
(Weekly update on progress toward completion of Park improvements)
 - b. Wasatch Choices
(Planning Staff will report on the September 26 kick-off meeting held at the Salt Palace to discuss Envision Utah's report on future growth and development in the County)

6. **Administrative Services Department Report (10:00)**
 - a. Legislative Changes
(Information on the “Mel Brown” requirements added in the last session relative to the City Council and boards and commissions)
 - b. Election Report
(Staff will give a brief update on the general election and potential impacts of proposed re-districting)
 - c. Arts Council Report
(With the departure of Councilwoman Omer, Staff will report on the Arts Council meeting of September 21st)
7. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week)
 1. VPA
(Report on South Salt Lake’s concern of resource use and costs associated with releasing prisoners at the jail who then become the problem of South Salt Lake)
 2. Canyons School District Safety Committee Meeting
(This is a follow-up meeting regarding cities and school district coordination of responses)
8. **City Manager’s Report (20:00)**
 - a. Volunteer Appreciation Event
(Details of the event will be discussed)
9. **Mayor/City Council Reports (30:00)**
 - a. Conference of Mayors – Mayor Cullimore
(Mayor Cullimore will report on the meeting hosted by Alta on September 22)
 - b. Valley Emergency Communication Committee – Councilman Thomas
(Councilman Thomas will report on the September 22 VECC meeting)
 - c. Cottonwood Heights Parks and Recreation Meeting – Councilman Tyler
(Councilman Tyler will report on the monthly coordination meeting with CHRC held September 22)
10. **Calendar of Events (10:00)**
 - a. Volunteer Appreciation Event – October 21st
 - b. Arts Council Exhibit at Whitmore Library – now through October 31st
 - c. Pooch Plunge – November 5th, 10:00 a.m.- noon @ Cottonwood Heights Recreation Center
 - d. City Employee Christmas Party – December 13, 2011
11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
12. **ADJOURN**