



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, November 17, 2015**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

5:45 p.m.

Meeting of Board of Canvassers

(The Board of Canvassers will meet to canvass the general election returns)

6:00 p.m.

1. **Emergency Management Update (20:00)**
(Staff will update the Council on emergency management efforts and projects)
2. **Public Relations Report (15:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)
 - b. **City Newsletter**
(A review of the upcoming articles for future editions.)
3. **Public Works Report (30:00)**
 - a. **Bengal Blvd. Project Update**
(Staff will update the Council on the progress of the Bengal Blvd project)
 - b. **Public Works Activity Report**
(Steve Bertasso, Terracare, will report on the public works activities)
 - c. **Winter Use of Restrooms at Mountview Park**
(Staff will discuss the options of keeping the permanent restrooms open or renting port-a-potties)
4. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson on events of the week)
 1. **UFA Board Meeting**
(City Manager John Park and Assistant Chief Watson will report on the meeting held November 17th)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)
 1. **Willow Creek Pet Center**
(Chief Russo will discuss the expansion of the Willow Creek Pet Center and their interest in contracting with the City for animal control services)
 2. **Valley Emergency Communication Center**
 - a. **Update on CAD Contract**
 - b. **Update on 911 Texting**
(Chief Russo will report on the VECC CAD contract and update the Council on the 911 Texting capabilities)
 3. **Officer Involved Critical Incident Task Force**
(Chief Russo will report on the November 12 meeting of the OICI Task Force)
 4. **New Hire Posting**
(Staff will be posting for new hires later this month.)

5. **City Manager/Assistant City Manager Report (10:00)**
 - a. New City Hall Construction Report
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)

6. **Mayor/City Council Reports (15:00)**
 - a. Legislative Policy Committee – Councilman Tyler
(Councilman Tyler will report on the recently held Utah League of Cities and Towns Legislative Policy committee meeting. This subcommittee reviews legislative issues which affect municipalities)
 - b. Emergency Planning – Councilman Shelton
(Councilman Shelton will report on the monthly coordination meeting of the City's Emergency Preparedness Committee held November 12.)

7. **Calendar of Events (5:00)**
 - a. Councilmember Schedules for the next week/2015 Calendar
 - b. Thanksgiving Holiday – Office closed November 26 & 27th
 - c. December City Council Meeting Schedule – December 1 Work Session; December 8 Work Session; December 15 Business Meeting; December 22 and December 29 No meetings will be held
 - d. City Holiday Party – December 9 at the Gathering Place, Gardner Village
 - e. Peter Breinholt Community Christmas Concert – December 12, BMS
 - f. Christmas Holiday – City Office closed December 24th and 25th
 - g. Volunteer Appreciation Dinner – January 23rd at Market Street Grill

8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

9. **ADJOURN**