



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, September 5, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Whitmore Library Report (20:00)**
(Whitmore Library Manager Ms. Diedra Townsend and her Assistant Manager Ms. Laura Renshaw, will report on recent library events and changes.)
 2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
 3. **Community and Economic Development (30:00)**
 - a. **Planning Commission Meeting of August 6, 2017**
(Michael Johnson, Senior Planner, will report on the agenda items scheduled for September 6th Planning Commission meeting.)
 - b. **Development Activity Report**
(Michael Johnson, Senior Planner, will present to the Council the Development Activity Report for September listing all current development projects in the city.)
 4. **Public Works Report (15:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 5. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Chief Mike Watson on noteworthy events of the week.)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)
 1. **Cottonwood Heights Police Awards Banquet**
(Chief Russo will report on the recently held Cottonwood Heights Police Awards Banquet.)
 6. **City Manager/Assistant City Manager Report (30:00)**
 - a. **City Hall Report – Way-Finding Sign Package**
(City Manager, John Park, will provide the Council with a progress report on the way-finding sign package for City Hall.)
 - b. **BCC Marathon**
(City Manager, John Park, will provide a report on preparations for the BCC Marathon scheduled for Saturday, September 9th.)
 - c. **Review of Staff Communications**
(This agenda item is to allow Council members to comment on the informational report sent out each week by staff reporting day to day activities of the city. This report is available on the internet at www.ch.utah.gov.)

7. **Mayor/City Council Reports (30:00)**
 - a. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken
(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)
 - b. Youth City Council Dinner – Councilman Bracken
(Councilman Bracken will report on the recent "Dinner with the Mayor" event sponsored by the Youth City Council)
 - c. Council of Governments – Mayor Cullimore
(Mayor Cullimore will discuss agenda items from the Council of Governments meeting held on August 24th.)
 - d. Wasatch Front Regional Council – Mayor Cullimore
(Mayor Cullimore will report on the Wasatch Front Regional Council meeting held on August 24th.)

8. **Calendar of Events**
Councilmember Schedules for the next week / 2017 Calendar:
 - a. **No City Council Meetings:** Oct 31, Dec 5 & 26
 - b. Sept. 9 – Big Cottonwood Canyon Marathon and Half Marathon.
 - c. Sept. 12 – Canyons School District Apex Awards
 - d. Sept. 13-15 – Utah League of Cities and Towns Fall Conference
 - e. Sept. 14 - 5:30 pm – *Social Media Advertising - FREE Boot Camp Workshop*
 - f. Sept. 16 – 10 am to 1pm - *Bark in the Park* at Mountview Park
 - g. Sept. 28 - 5pm to 7 pm - Open Spaces Master Plan Open House
 - h. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
 - i. October 12 – 5:30 p.m. – *Leadership Skills Learned from Operating an Escape room - FREE Boot Camp Workshop*
 - j. October 27 - Monster Mash – *Cottonwood Heights Rec. Center*
 - k. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
 - l. November 7 – General Election Day
 - m. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
 - n. December 5 - *City Employees Christmas Party*
 - o. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Friday, September 1, 2017 at 2:40 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 1st day of September, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)