

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,  
AUGUST 28, 2012, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Tee Tyler,  
Councilman Mike Peterson, Councilman Mike Shelton

Staff Present: City Manager Liane Stillman, City Attorney Shane Topham, Administrative Services  
Director Linda Dunlavy, City Treasurer David Muir, Assistant Chief Mike Watson,  
Public Relations Specialist Stephanie Archibald, Community and Economic  
Development Director Brian Berndt, Chief Robby Russo, Public Works Director  
Mike Allen, City Treasurer David Muir, Events Coordinator Ann Eatchel

Also Present: YCC Representative Morgan Valentine, Nicole Coombs, Larry Scott, Woody Noxon

**1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Mayor Cullimore led the Pledge of Allegiance.

1.3 Councilman Bracken introduced Youth City Council Member Morgan Valentine who serves as  
Public Relations Officer.

**2.0 CITIZEN COMMENTS**

2.1 Woody Nixon asked the Council about the architectural decisions for the new development on the  
Canyon Racquet site.

Community and Economic Development Director Brian Berndt explained that the architecture  
and site planning will go through the Architectural Review Committee (ARC) before it is  
reviewed by the Planning Commission. Mr. Berndt clarified that the architecture and site plan  
have to be reviewed by the Planning Commission before they can act on the conditional use  
permit noting that final approval lies with the Planning Commission.

**3.0 REPORTS/PRESENTATIONS/RECOGNITIONS**

**3.1 Proclamation Recognizing Butlerville Days Chairman and Committee**

3.1.1 Mayor Cullimore read the proclamation in its entirety. Larry Scott served as the Butlerville Days  
Co-Chair in 2011 and as Chair in 2012. He recruited capable and knowledgeable committee  
members to form an Executive Committee and the group worked for months to plan and prepare  
for the event. The volunteers dedicated their time and talents to make this year's celebration one  
of the largest and most successful in the City's history. The 2012 Butlerville Days event  
provided a fun and safe opportunity for the community to come together and celebrate the City's  
history and heritage with their families. Gratitude was expressed to Larry Scott and the  
Butlerville Days Executive Committee for volunteering their time and leadership skills to  
organize the 2012 Butlerville Days celebration.

3.1.2 Larry Scott said he considered it a privilege to serve the community and found Cottonwood  
Heights a great place to live. He thanked the committee members, Council and staff for their  
work.

## **Standing Monthly Reports**

### **3.2.1 Monthly Financial Reports**

City Treasurer David Muir presented the monthly financial report and commented that the City implemented credit card taking through the I Pad during Butlerville Days. This was utilized at the play as well and resulted in approximately one-third of total revenues.

The sales tax number resulted in \$60,000 more than stated in the report, for a total of over \$500,000 which is the highest June receipts reported since 2006. After discussing this with other finance directors and the City Auditor, it was determined to be better to not have the same finding two years in a row. A better alternative would be a comment on a funds transfer to the Capital Fund to remain under 18% in the General Fund. Mr. Muir stated that the State Auditor encourages cities to overestimate transfers to capital and only deposit what is needed to maintain the 18%. Total sales tax revenue for this year will be \$4,720,000 and are the highest since 2009. The figure represents approximately 4.8% growth over last year. Mr. Muir stated that the Class C Road Fund balance was approximately \$78,000 last year. The General Fund balance numbers showed a total of approximately \$2.6 million. He reported that the Capital Fund balance should end at \$3.8 million.

### **3.2.2 Unified Fire Report**

Assistant Chief Mike Watson presented the Unified Fire Report for July. Fire and medical data was reported. Chief Watson presented data for all of the stations in the UFA District and reported that Station 110 came in fourth and Station 116 came in 16th in terms of total call volume. He reported that fire calls have steadily increased since 2008 and medical calls for July are the second heaviest reported in the last five years. Total fire calls were well above the average of 88 and medical calls were above the average of 190. Chief Watson discussed and detailed the total calls received over the past 12 months.

July medical call data was presented with traffic accidents being number one, followed by sick person, falls, unknown problems or man down, and chest pains. Station 116 received 73 Advanced Life Support (ALS) calls resulting in 38 transports and one Basic Life Support (BLS) call resulting in no transports. Station 110 responded to 117 ALS calls resulting in 44 transports and 7 BLS calls resulting in 2 transports.

The Customer Service Report for Station 110 and 116 was reviewed. UFA assisted Chief Russo in a lab raid and had a paramedic student ride along for training. Twenty fire hydrants were inspected, a natural gas leak was reported in Little Cottonwood Canyon, and one ATV operator fatality was reported.

Chief Watson reviewed home safety and fire drills as part of the safety message.

## **4.0 ACTION ITEMS**

### **4.1 Consideration of Resolution No. 2012-46 Declaring Certain Property Surplus**

- 4.1.1 Mayor Cullimore stated that the proposed resolution addresses the legal procedure required for a municipality to dispose of property it has purchased. A Toyota Prius and a Dodge Avenger have been surplus and will be placed on KSL or eBay for sale. The minimum bid was set at \$10,500 or best offer for the Prius; and \$7,500 or best offer for the Dodge Avenger.

- 4.1.2 **MOTION:** Councilman Tyler moved to approve Resolution 2012-46. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.
- 4.2 **Consideration of Resolution No. 2012-47 Amending the Valley Police Alliance Interlocal Agreement**
- 4.2.1 Mayor Cullimore explained that Resolution 2012-47 removes Midvale and Taylorsville from the Interlocal since they are no longer parties to the agreement.
- 4.2.2 **MOTION:** Councilman Peterson moved to approve Resolution 2012-47. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.
- 5.0 **CONSENT CALENDAR**
- 5.1 **Approval of July 31, 2012, City Council Meeting Minutes.**
- 5.1.1 The minutes stood approved.
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**
- 6.1 **MOTION:** Councilman Peterson moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Tyler and passed unanimously on a voice vote.
- 6.2 The Business Meeting adjourned at 7:39 p.m.