



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, November 28, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **ACKNOWLEDGMENTS**
  - 3.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 4.0 **PUBLIC COMMENT**
    - 4.1 Zoning Map Amendment for 3422 East Fort Union Boulevard (parcel #22-26-230-007) to rezone the property from R-1-8 (Residential Single-Family) to MU (Mixed Use)  
*(Zoning map amendment, as recommended by the Planning Commission.)*
  - 5.0 **STANDING MONTHLY REPORTS**
    - 5.1 **Monthly Financial Report – Finance Director Dean Lundell**  
*(Finance Director, Mr. Dean Lundell, will report the city finances for October 2017)*
    - 5.2 **Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of October 2017; as well as other informational items from UFA.)*
  - 6.0 **ACTION ITEMS**
    - 6.1 Consideration of **Ordinance 284** Amending Map 19.51--Planned Development District Areas and Tiers of the Cottonwood Heights Code of Ordinances  
*(This ordinance will amend Code Map 19.51 to expand the Tier 2 area of the Planned Development District overlay to the north of Fort Union and West of 1300 East. This amendment will allow an applicant to proceed under Code Chapter 19.51 to seek approval of a proposed Planned Development District, but will not grant any land use approvals. Instead, applicants will still need to submit their development proposals under Chapter 19.51 to the planning commission and city council for approval through the public process of the specific zoning attributes such as uses, setbacks, heights, etc.)*
    - 6.2 Consideration of **Resolution 2017-62** Approving an Interlocal Cooperation Agreement with Salt Lake County for Transportation Funding  
*(By this resolution, the city council will approve the city's entry into an interlocal agreement whereunder the city will receive \$1.96 Million in state transportation funding administered by Salt Lake County, pursuant to SB 277 enacted in the 2017 General Session of the Utah Legislature.)*

6.3 Consideration of **Resolution 2017-63** Approving an Independent Contractor Agreement with Evviva Enterprises, Inc. d/b/a Capitol Hill Advisors for Governmental Affairs Consulting/Lobbying

*(By this resolution, the city council will approve the city's entry into an independent contractor agreement with Evviva Enterprises, Inc. d/b/a Capitol Hill Advisors for governmental affairs consulting/lobbying services.)*

7.0 **CONSENT CALENDAR**

7.1 Approval of the City Council Business minutes of September 12 and October 10 and 24, 2017. Also, approval of the City Council Work Session minutes for November 14 and 21, 2017. And Approval of Board of Canvassers Meeting Minutes for November 21, 2017.

8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, November 28, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**  
*(Monthly Presentation by Ms. Nancy Tingey with Canyons School District.)*
  2. **Review of Business Meeting Agenda (15:00)**  
*(Mayor Cullimore will review the upcoming Business meeting agenda with the City Council.)*
  3. **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)*
  4. **Community and Economic Development (20:00)**
    - a. **Accessory Dwelling Unit Ordinance (ADU) –**  
*(Staff will lead a discussion on a proposed ordinance regulating Accessory Dwelling Units.)*
  5. **Public Works Report (10:00)**
    - a. **Public Works Projects**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week.)*
  6. **Public Safety Reports (20:00)**
    - a. **Unified Fire Authority**  
*(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)*
    - b. **Police Department**  
*(Report from Police Assistant Chief Paul Brenneman on noteworthy events of the week.)*
      1. **Holiday DUI Saturation Report – Police Video Update**  
*(Police Assistant Chief Paul Brenneman will report on the Thanksgiving DUI activity.)*
  7. **City Manager/Assistant City Manager Report (10:00)**
    - a. **Review of Staff Communications**  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)*
    - b. **City Council Internal Policies**  
*(Proposed policy amendments for public comment in public meetings as well as other sections of the City Council Internal Policies.)*
  8. **Mayor/City Council Reports (10:00)**
    - a. **“Light the Night” Tree-Lighting Ceremony and Gift Boutique Event – Councilman Mike Peterson**  
*(Councilman Peterson will report on the November 27 Tree-Lighting Ceremony and Gift Boutique Event.)*

9. **Calendar of Events**

Councilmember Schedules for the next week / 2017-2018 Calendar:

- a. **No City Council Meetings: Dec 5 & 26**
- b. November 1<sup>st</sup> through the 30<sup>th</sup> – Cottonwood Heights Business Association Donation Drive for The Road Home at Midvale Center
- c. December 5 – City Employees Christmas Party
- d. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House
- e. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School
- f. December 25 – City Hall will be closed for Christmas
- g. January 1 – City Hall will be closed for the New Year
- h. January 2, 2018 – Newly Elected Officials Swearing-in Ceremony
- i. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.
- j. January 24, 2018 – Local Officials Day at the Utah State Legislature
- k. January 27, 2018 – Volunteer Appreciation Dinner

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

*On Monday, November 27, 2017 at 4:20 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 27<sup>th</sup> day of November, 2017*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*