

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY, OCTOBER 27, 2015, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: Deputy City Manager Linda Dunlavy, Public Works Director Mike Allen, Assistant Chief Mike Watson, City Manager John Park, Community and Economic Development Director Brian Berndt, Assistant City Manager Bryce Haderlie, Finance Director Dean Lundell, City Attorney Shane Topham, Operations Specialist Danny Martinez, Officer Paul Brenneman, City Treasurer Dave Muir

Others present: Mike Hanson, Kent Dean, Diedre Townsend, Susan Edwards, Nancy Tingey

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 The Pledge of Allegiance was led by Councilman Peterson.

2.0 PROCLAMATION FOR UTAH COLLEGE APPLICATION WEEK

2.1 Mayor Cullimore introduced Susan Edwards and Nancy Tingey representing Canyons School District. They asked that the City participate in Utah College Application Week. Mayor Cullimore read the proclamation into the permanent record.

2.2 Public Engagement Coordinator Susan Edwards stated that College Application Week focuses on low income and first generation students, as well as all seniors. Last year 91% of all seniors applied to colleges or post-secondary programs. This year Southern Utah University and Snow College agreed to waive application fees during this application week. Ms. Edwards thanked the Council for the City's support and participation.

3.0 PRESENTATION FROM WHITMORE LIBRARY

3.1 Mayor Cullimore introduced Kent Dean and Diedre Townsend from the Whitmore Library.

Mr. Dean thanked the City for their support and went over the items included in the recent makeover of the library. The renovation included lighting, carpet, computers, four new express checkout stations, and an additional entrance on the north side of the building.

3.2 Ms. Townsend introduced an online tutoring service being offered at the library. The Brain Fuse service was described as a nationwide program that is offered weekdays from 2:00 to 7:00 p.m. free of charge to anyone with a library card. Resume building and interview coaching services are also being provided.

4.0 **CITIZEN COMMENTS**

4.1 There were no citizen comments.

5.0 **Standing Monthly/Quarterly Reports.**

5.1 **Monthly Financial Report – Finance Director Dean Lundell.**

5.1.1 Finance Director Dean Lundell presented the Finance Report for the month of September 2015. He said that the first sales report was received and was 7.2% higher than the previous year. The new franchise tax went into effect, but will not show on reports until November.

City expenditures were at 26% and the cost for Butlerville Days were reviewed, with expenditures totaling \$87,314 and income generated from several activities. *The total cost to the City was \$58,820 including Police Department expenses.*

The Arts Council's production of *Shrek* brought in \$25,688 in ticket sales and concessions with a profit of \$10,884.

Mr. Lundell noted that the auditors are scheduled for the first week of November.

5.2 **Unified Fire Report – Assistant Chief Mike Watson.**

5.2.1 Assistant Chief Mike Watson presented the Unified Fire Report for the month of September 2015 and stated that Station 110 closed at number six in call volume and Station 116 closed at number twelve.

There were 167 medical calls and 54 fire calls. Chief Watson explained that because ambulance services are now provided by UFA, there is a way to analyze data to identify where they will be needed.

Station 110 had 41 advanced life support calls resulting in 22 transfers and 65 basic life support calls resulting in 22 transports. Station 116 had 28 advanced life support calls resulting in 18 transfers and 33 basic life support calls resulting in 14 transfers.

The customer service report included station tours, hydrant and business inspections, and medical training and Station 110 conducted paramedic and intern ride-alongs. The safety message included prevention tips and reminders about the Stop Drop and Roll program.

6.0 ACTION ITEMS

6.1 Consideration of Resolution No. 2015-65 Approving the Appointment of Dean Lundell as Finance Director.

- 6.1.1 Mayor Cullimore explained that the proposed resolution approves the appointment of Dean Lundell as Finance Director. Mr. Lundell came to Cottonwood Heights from Pleasant Grove and was a welcome addition to the City.

City Manager John Park was excited to have Mr. Lundell on board and considered him an asset to the City.

Mayor Cullimore expressed appreciation for the support from other City employees and believes Mr. Lundell will add to a great team.

- 6.1.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2015-65. The motion was seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Kelvyn Cullimore-Aye. The motion passed unanimously.

6.2 Consideration of Resolution No. 2015-66 Authorizing Eminent Domain Proceedings (Easement of 1657 East Creek Road), Cottonwood Heights.

- 6.2.1 Mayor Cullimore stated that the proposed Resolution is no longer required and will be permanently postponed.

- 6.2.2 **MOTION:** Councilman Shelton moved to table Resolution No. 2015-66. The motion was seconded by Councilman Peterson. Vote on motion: The motion passed unanimously on a voice vote.

6.3 Consideration of Resolution No. 2015-67 Approving and Interlocal Agreement between Salt Lake County and Cottonwood Heights for the Paving of the Intersection of Creek Road and Highland Drive.

- 6.3.1 Mayor Cullimore stated that the proposed Resolution approves an Interlocal Agreement with Salt Lake County for improvements along Highland Drive and Creek Road at a cost of approximately \$40,000.

- 6.3.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2015-67. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Kelvyn Cullimore-Aye. The motion passed unanimously.

- 6.4 **Consideration of Resolution No. 2015-68 Approving an Agreement between Rocky Mountain Power and Cottonwood Heights for the Relocation of Power Poles Located at the Intersection of Fort Union and Highland Drive.**
- 6.4.1 Mayor Cullimore stated that this Resolution will approve an agreement between Rocky Mountain Power and the City of Cottonwood Heights for the relocation of power poles at Fort Union and Highland Drive. The relocation of the poles was reviewed.
- 6.4.2 **MOTION:** Councilman Peterson moved to approve Resolution No. 2015-68. The motion was seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Kelvyn Cullimore-Aye. The motion passed unanimously.
- 6.5 **Consideration of Resolution No. 2015-69 approving an Agreement with Rocky Mountain Power for an Underground Connection for Electrical Power on 2300 East and Bengal Boulevard.**
- 6.5.1 Mayor Cullimore stated that this Resolution approves an agreement with Rocky Mountain Power for an underground connection at 2300 East and Bengal Boulevard. It will provide power to the new City Municipal Center at a cost of approximately \$29,000.
- 6.5.2 **MOTION:** Councilman Tyler moved to approve Resolution Number 2015-69. The motion was seconded by Councilman Bracken. Vote on motion: Councilman Shelton-Aye, Councilman Bracken-Aye, Councilman Peterson-Aye, Councilman Tyler-Aye, and Mayor Kelvyn Cullimore-Aye. The motion passed unanimously.
- 7.0 **CONSENT CALENDAR**
- 7.1 **Approval of Minutes for August 11 and 25 and September 8 and 22.**
- 7.2 The minutes stood approved.
- 8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250.**
- 8.1 **MOTION:** Councilman Shelton moved to adjourn the business meeting and reconvene the work session. The motion passed unanimously on a voice vote.
- 8.2 The Business Meeting adjourned at 8:10 p.m.