



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, February 28, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
 - 3.0 **REPORTS/PRESENTATIONS/PROCLAMATIONS**
 - 3.1 **Recognition of Emmaree Josephson**
(The Council will recognize Emmaree Josephsen for her contributions as an original member and first chair of the Cottonwood Heights Arts Council)
 - 3.2 **Administration of Oath of Office to New Police Officers**
(Michael Alcivar, JD Tazoi, and Doug Townsend will be sworn in as police officers)
 - 3.3 **Sergeant Promotion**
(Ryan Shosted will be promoted to the rank of sergeant)
 - 3.4 **Standing Monthly Reports**
 - 1. Monthly Financial Report – Finance Director Steve Fawcett
The finance department will provide a report of the city budget as of January 31, 2012)
 - 2. Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of January as well as other informational items from the Unified Fire Authority)
 - 3. January Police Report – Sheila Jennings, Police Support Specialist
(Review of the Police Department statistics for the month of January)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution No. 2012-07** Approving a Professional Services Agreement Between Cottonwood Heights and Curtis Consulting
 - 5.0 **CONSENT CALENDAR**
Approval of February 14, 2012 Minutes
 - 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, February 27, 2012, at 1:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 27TH DAY OF FEBRUARY 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheight.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, February 28, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

1. **Public Relations Specialist Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)

2. **Public Works Report (20:00)**
 - a. Bids for Construction of Storm Drain Project Along 2300 East from 6710 South to 6830 South
(Staff will update the Council on the bids received at a bid opening held February 23)
 - b. Big Cottonwood Canyon Trail
(Staff will update the Council on status of re-engineering plans for the Trail to reduce cost and also to connect the Trail to a formal bike route)

3. **Planning Department Report (20:00)**
 - a. Mountview Park
(Staff has started the initial work on the grand opening ceremony for the park and will be scheduling a meeting next week to meet with the committee. Staff will also provide an update on progress on park improvements)
 - b. Residential Treatment Facilities Ordinance (Sober Homes)
(As a result of the proliferation of residential treatment facilities throughout the County and at the request of residents, the city attorney has reviewed the city ordinance governing residential treatment facilities and will review his report with the Council)

4. **Public Safety Reports (15:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week)
 1. Valley Chiefs Meeting
(Chief Russo will report on the February meeting)
 2. Fundraiser
(Chief Russo will report on the progress of a fundraiser for the Ogden police officers)

5. **Legislative Update – Brian Allen & Councilman Tyler (30:00)**
(Capitol Hill Advisors, Cottonwood Heights State Lobbyist, will review legislative actions and issues important to Cottonwood Heights from the current legislative session. Councilman Tyler will report on ULCT Legislative Policy Committee meeting. Mayor Cullimore will also report on the SL County Caucus meeting held February 23, 2012)

6. **City Manager's Report (20:00)**
 - a. Personnel Update
(The City has completed the hiring process for three positions: Planning Technician, Assistant Emergency Manager and Accounting Manager)

7. **Mayor/City Council Reports (60:00)**
 - a. Administrative Control Board Meeting – Councilman Bracken
(Councilman Bracken will report on the monthly meeting of the Sanitation Board held February 22)
 - b. TRCC Advisory Board Meeting – Mayor Cullimore
(The Tourism, Recreation, Cultural and Convention Advisory Board met February 22)
 - c. Conference of Mayors – Mayor Cullimore
(The Valley Mayors met in South Jordan on February 23)
 - d. Wasatch Front Regional Council – Mayor Cullimore
(Mayor Cullimore will report on the meeting held February 23)

8. **Calendar of Events (10:00)**
 - a. GIS Day at the Utah Legislature “Maps on the Hill” – February 29
 - b. Easter Event – April 6 and 7
 - c. Utah League of Cities and Towns Midyear Convention in St. George – April 11-13
 - d. Great Utah Shakeout Disaster Exercise – April 17-19, 2012

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**

On Monday, February 27, 2012, at 2:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 27TH DAY OF FEBRUARY 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@cottonwoodheight.utah.gov