



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, October 24, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
 - 2.0 **ACKNOWLEDGMENTS**
 - 2.1 **Presentation of the Landscape Award to Mrs. Edie Smart by the Mayor and City Council**
(The Mayor and the City Council will recognize Mrs. Edie Smart for his beautifully kept property in Cottonwood Heights.)
 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **PUBLIC COMMENT**
 - 4.1 **Proposed zone map amendment – 3422 East Fort Union Boulevard; rezone from R-1-8 to Mixed Use (Project ZMA-17-004)**
(An application has been made to rezone the property at 3422 East Fort Union Boulevard from R-1-8 to Mixed Use)
 - 4.2 **Proposed amendment to City Code chapter 19.82, “Signs”**
(The proposed amendment increases the maximum size of monument signs with electronic displays in the Public Facilities zone. The proposal is an amendment to the Public Facilities Electronic Display Sign (PFEDS) section of the sign code)
 - 5.0 **REPORTS**
 - 5.1 **Presentation from Wasatch Front Waste and Recycling (WFWRD).**
(Pam Roberts, executive director of the WFWRD annually meets with the City Council to discuss issues relating to the district budget. This year there is a possibility of a rate increase and Ms. Roberts will discuss this and other issues.)
 - 5.2 **Annual Operating and Capital Budget Proposed Amendment for the 2017-2018 Fiscal Year.**
(Mr. Dean Lundell, Finance Director, will introduce the first amendment to the Annual Operating and Capital Budget Amendment for the 2017-2018 Fiscal Year. These amendments are typically proposed quarterly throughout the year.)
 - 6.0 **STANDING MONTHLY REPORTS**
 - 6.1 **Monthly Financial Report – Finance Director Dean Lundell**
(Finance Director, Mr. Dean Lundell, will report the city finances for September 2017)

- 6.2 **Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of September 2017; as well as other informational items from UFA.)

7.0 **ACTION ITEMS**

- 7.1 **Consideration of Ordinance 279 Amending City Code Section 19.83.110, "Antennas located on utility poles."**
(This ordinance will amend city code 19.83.110 to allow telecommunications antennae to be located on existing or replacement utility poles in the public facilities zone, as recommended by the planning commission).
- 7.2 **Consideration of Ordinance 280 Adopting City Code Chapter 19.83A, "Wireless Communication Facilities in the Public Right-of-Way"**
(Due to the increased usage of wireless telecommunications signal by "smart phones" and other devices, the telecommunications industry proposed to "densify" the available signal by erecting so-called "small cell" antenna and similar telecommunications devices in the public right of way, typically on existing utility, street light and traffic signal poles. The new chapter, which may be incorporated into existing code chapter 19.83 as a separate part, will establish the legal framework for the location of "small cell" and other telecommunications infrastructure in the public right-of-way, as recommended by the planning commission).
- 7.3 **Consideration of Ordinance 281 Amending the Cottonwood Heights Consolidated Fee Schedule.**
(This ordinance will adopt amendments to the city's consolidated fee schedule resulting from the code amendments effected by Ordinance 278 (Title 5 amendments) which were, in turn, necessitated by changes to state law enacted in the last session of the Utah Legislature.)
- 7.4 **Consideration of Resolution 2017-57 Approving a Tentative Amendment to the City's Budget for 2017-2018 Fiscal Year and Setting a Public Hearing.**
(This resolution will tentatively approve an amendment to the city's budget for the 2017-2018 fiscal year and set a Public Hearing for Tuesday, November 14, 2017.)
- 7.5 **Consideration of Resolution 2017-58 Approving the City's Entry into a Memorandum of Understanding with Canyons School District.**
(This resolution will approve the city's entry into a memorandum of understanding with Canyons School District, concerning use of the Butler Middle School auditorium/theatre.)
- 7.6 **Consideration of Resolution 2017-59 Approving the City's Entry into an Interlocal Agreement with Salt Lake County Concerning Cost-Sharing for the 2017-2022 UPDES Media Campaign.**
(This resolution will approve the city's entry into an interlocal agreement with Salt Lake County concerning cost-sharing for the 2017-2022 UPDES media campaign.)
- 7.7 **Consideration of Resolution 2017-61 Approving Entry into a Consulting Agreement with Geostrata and J-U-B Engineers for a Pavement Condition Study and Pavement Management Program.**
(This resolution will approve the city's entry into a consulting agreement with the named consultants for a comprehensive study of the condition of the city's paved roads and for a program for future maintenance of those roads).

8.0 **CONSENT CALENDAR**

- 8.1 Approval of the City Council Business minutes of September 26. Also, approval of the City Council Work Session minutes for October 10 and October 17, 2017.

9.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, October 23, 2017 at 3:55 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 23rd day of October, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m. on Tuesday, October 24, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 5:30 p.m.**
1. **Salt Lake County Dog Park Open House**
(Salt Lake County Parks and Recreation will be hosting a series of Open Houses to discuss their plan to build dog parks in the County. The Open House for the Cottonwood Heights area is being held at City Hall at 5:30 p.m. on October 24th. Several Council members will also attend.)
- 6:00 p.m.**
2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
 3. **Review of Business Meeting Agenda (15:00)**
(Mayor Cullimore will review the upcoming Business meeting agenda with the City Council.)
 4. **Community and Economic Development (15:00)**
 - a. Salt Lake County Wasatch Canyons General Plan Visioning meeting
(Staff will report on the recent Salt Lake County Wasatch Canyons General Plan Visioning meeting held on October 18th.)
 - b. Planning Commission Meeting of October 18, 2017.
(Staff will reported on the recent Planning Commission meeting of October 18th, 2017.)
 - c. Salt Lake County Dog Park Open House of October 24, 2017
(Staff will reported on the recent Salt Lake County Dog Park Open House of October 24, 2017.)
 5. **Public Works Report (20:00)**
 - a. Public Works Projects
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 - b. Schematic plan and budgeting scenario for the East Jordan canal trail
- Brad Gilson, City Engineer
(Mr. Brad Gilson, City Engineer, will report on the schematic plan and budgeting scenario for the East Jordan canal trail.)
 - c. Big Cottonwood Canyon Trail Realignment Project
(Mr. Brad Gilson, City Engineer, will provide council with an update on the Big Cottonwood Canyon trail realignment project.)
 - d. Traffic Calming Report
(Mr. Brad Gilson, City Engineer, will report on the traffic calming at 2200 East and Lonsdale Drive.)
 6. **Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)

- b. **Police Department**
(Report from Police Assistant Chief Paul Brenneman on noteworthy events of the week.)
6. **City Manager/Assistant City Manager Report (15:00)**
a. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)
7. **Mayor/City Council Reports (10:00)**
a. **Valley Emergency Communications Center (VECC) Trustee’s Meeting – Councilman Mike Shelton**
(Councilman Mike Shelton will report on the proceedings of the VECC Board of Trustee’s recent meeting.)
b. **Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken**
(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)
8. **Calendar of Events**
Councilmember Schedules for the next week / 2017 Calendar:
a. **No City Council Meetings: Oct 31, Dec 5 & 26**
b. October 27 – Monster Mash – 5 pm to 7 pm – Recreation Center
c. October 31 – 3:00 pm to 5:00 pm – CHBA Trunk or Treat
d. November 1st through the 30th – Cottonwood Heights Business Association Donation Drive for The Road Home at Midvale Center
e. November 7 – General Election Day
f. Nov. 8 – 6:30 p.m. – Meeting on ADUs - City Council Chambers.
g. November 9 – 5:30 pm to 7:30 pm – FREE Boot Camp Workshop
h. November 16 – 5:30 pm – Wasatch Boulevard Planning Open house
i. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center
j. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall
k. December 5 – City Employees Christmas Party
l. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House
m. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School
n. January 2, 2018 – Newly Elected Officials Swearing-in Ceremony
o. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.
p. January 24, 2018 – Local Officials Day at the Utah State Legislature
q. January 27, 2018 – Volunteer Appreciation Dinner
8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
9. **ADJOURN**