



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, October 23, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
 - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 **Proclamation - Alternative Fuel Vehicles Awareness Month**
 - 3.2 **Standing Monthly Reports**
 - 1. Monthly Financial Report – Finance Director Steve Fawcett
(The finance department will provide a report of the city budget as of September 30, 2012)
 - 2. Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights stations during the month of August as well as other informational items from the Unified Fire Authority)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution No. 2012-58** Approving a Consulting Agreement with Gilson Engineering for Storm Water Capital Facilities Plan
(In order to be in conformance with the Federal Clean Water Act and to further evaluate our infrastructure needs, the city is contracting Gilson to update our Storm Water Capital Facilities Plan)
 - 4.2 Consideration of **Resolution No. 2012-59** Consenting to Appointments to the Arts Council
(Interviews have been held for appointments to the Arts Council to fill current vacancies)
 - 4.3 Consideration of **Resolution No. 2012-60** Appointing a Deputy City Manager
(The city is restructuring its management to include the appointment of a Deputy City Manager)
 - CONSENT CALENDAR**
 - 5.0 Approval of Minutes for August 14, 28, September 11, 25 and October 9
 - 5.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, October 22, 2012, at 1:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 22ND DAY OF OCTOBER 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, October 23, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
 2. **Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 3. **Planning Department Report (75:00)**
 - a. Business License Fee Study
(The consultant and staff will present the final business fee and cost analysis for the council's review. Staff will also be seeking direction on the public hearing date; mailing letters to businesses and date of implementation of the changes)
 - b. Planning Commission Meeting
(The Planning Commission met on October 17 and staff will report on the items discussed and reviewed)
 - c. General Plan RFP
(Staff will update the Council on the RFP process)
 - d. Mountview Park
(Staff will apprise the Council on the security and internet system at the park)
 - e. Business Development Campaign
(Staff will introduce a marketing campaign to promote business development in the city and seek direction and input on the proposed program)
 4. **Public Works Report (20:00)**
 - a. Update on Big Cottonwood Canyon Trail
(Staff will report on the progress and timeline of construction of the Trail)
 - b. Discussion of Street Treatments and Traffic Calming
(Staff will discuss reclamite and slurry seal road treatments and provide updates on traffic calming measures in the city)
 5. **Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 - b. Police Department
(Report from Assistant Chief Brenneman on noteworthy events of the week)

6. **City Manager Report (30:00)**
 - a. Mountain Transportation Executive Committee Meeting
(A Meeting of this committee was held in the last week and the City Manager will provide a report of the proceedings)
 - b. Review of Proposed Contract for Public Works Services
(The city is considering a private contract for providing Public Works services. The city manager will lead a discussion with the council about next steps)

7. **Mayor/City Council Reports (30:00)**
 - a. Legislative Policy Committee – Councilman Tyler
(Councilman Tyler will report on ULCT Legislative Policy Committee meeting.)
 - b. VECC Meeting – Councilman Shelton
(Councilman Shelton will report on the VECC meeting held October 17)
 - c. Association of Municipal Councils – Councilman Tyler
(Report on meeting held October 22)

8. **Calendar of Events (10:00)**
 - a. Monster Mash Event – October 26 from 4:00 – 6:00 p.m. at CH Rec Center
 - b. Youth City Council Dinner with Mayor and Council – October 30 at 6:00 p.m. in the Training Room
 - c. COG General Assembly – Thursday, November 1, 2:00 at SLCO Center 2001 South State (All Council Members are Invited)
 - d. Ready Your Business – November 1 from 11:00-2:00, Training Room
 - e. General Election – November 6
 - f. D-Star Communications Demonstration – November 7, Council Chamber
 - g. Thanksgiving 5K – November 22
 - h. City Offices Closed for Thanksgiving holiday – November 22 & 23
 - i. City Christmas Party – December 11 @ Willow Creek Country Club

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**