

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,
APRIL 10, 2012, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

MEMBERS PRESENT: Mayor Kelvyn Cullimore, Councilman Tee Tyler, Councilman Scott Bracken,
Councilman Mike Peterson, Councilman Mike Shelton

STAFF PRESENT: City Manager Liane Stillman, City Attorney Shane Topham, Administrative Services
Director Linda Dunlavy, Police Support Specialist Sheila Jennings, Public Works Director Mike Allen,
Planning Director Brian Berndt, Assistant Chief Mike Watson, Police Chief Robby Russo, Public Relations
Specialist Stephanie Archibald, Sgt. Dan Bartlett, Officer Chad Soffe, Officer Jeff Potter, Officer Chris
McHugh

ALSO PRESENT: Dale Howell, Tom Haroldson, Allen Anderson, Robin Bateman

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

1.1 Mayor Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Mayor Cullimore led the Pledge of Allegiance.

1.3 Mayor Cullimore announced the passing of Lex Nelson who was a Cottonwood Heights citizen and
his former campaign manager. The Mayor and Council expressed their condolences to the Nelson
Family.

2.0 CITIZEN COMMENTS

2.1 Dale Howell reported that Sgt. Dave Broadhead responded to a recent call he made to the City and
he found Sgt. Broadhead to be very kind and helpful in resolving his issue. Mr. Howell also
expressed appreciation to the Mayor for his service on behalf of the citizens. He stated that in the
beginning he was opposed to the incorporation of the City but eventually changed his mind. He
thanked the Mayor for his efforts on the tax rebate issue.

Mayor Cullimore stated that Canyons School District went the extra mile to make sure everyone
received their check without undue administrative hassle. He suggested Mr. Howell let Board
Member Kim Horiuchi know about how pleased they are with the handling of this matter.

3.0 REPORTS/PRESENTATIONS/PROCLAMATIONS

3.1 Recognition of Firehouse Subs for Contribution to SWAT Team Equipment

3.1.1 The Cottonwood Heights SWAT team members were introduced. The SWAT team consists of 35
members including officers from Sandy and South Jordan. A ballistic bunker was shown, which is
a new piece of equipment purchased through a grant from Firehouse Subs. The bunker is rifle
rated with full body coverage allowing for three to four men to be behind the shield at one time. It
is designed to keep them safe from large caliber rifle fire. The equipment is very expensive and
heavy and not something the City would typically be able to budget for without public safety
grants. Only a few ballistic bunkers exist in the valley. Sgt. Bartlett explained how the equipment
is used.

3.2 Proclamation Declaring April Fair Housing Month

- 3.2.1 Mayor Cullimore stated that the City was asked to declare April as Fair Housing Month, joining cities across the nation. The proclamation will be sent to Salt Lake County.

- 3.3 **Standing Monthly Reports**

- March Police Report**

- 3.3.1 Police Support Specialist Sheila Jennings presented the police statistics for the month of March. 911 calls were up slightly from last month; however she noted that there are more days in March. Priority 1 calls were presented by source and Ms. Jennings reported that calls increased slightly from the previous year. Response times for emergency calls were approximately 3½ minutes which is excellent.

UCR crime view data was presented which showed no homicides or rapes, one robbery, 16 assaults, 14 burglaries, 45 thefts, and six stolen automobiles. Crimes were reviewed by district. Traffic citations were up, which was attributed to the fact that the City is fully staffed with traffic officers.

- Monthly Public Works Report**

- 3.3.2 Public Works Director Mike Allen presented the monthly public works report. He noted that the asphalt maintenance is ongoing with the overlay work scheduled to occur from May to September, with chip sealing to be done the first two weeks of August. ADA ramps, the 50-50 work, and the remaining concrete work are under way with the onset of good weather.

Mr. Allen stated that the 2300 East Storm Drain Project has started and work will be ongoing. Traffic will be detoured up Sundown and down 6710 South. All of the neighbors were notified of the detour, which will only occur during daylight hours.

Mr. Allen reviewed the trip hazard mitigation program which works to repair trip hazards on sidewalks. Funding is dedicated every year, and the funds for this year are gone. Work will begin again in July after upcoming budget has been approved.

The Big Cottonwood Canyon Trail Project is on hold waiting for the new modifications to the plan. The project was expected to be under construction the first part of August.

Traffic calming issues were discussed. Mr. Allen stated that striping was done in the Rolling Knolls/6675 South area. An inspection showed that there were several issues that are currently being corrected.

- 4.0 **ACTION ITEMS**

- 4.1 **Consideration of Resolution No. 2012-14 Approving Entry into an Independent Contractor Agreement for a Business License Fee Study with Zion Bank Public Finance**

- 4.1.1 Mayor Cullimore explained that in order for a municipality to assess business license fees to any business in its community, it must have a study on file that is fairly current to justify those fees. A study was done when the City incorporated and state law requires that it be updated approximately every five years. Once updated, the Council will review it to see if there are appropriate adjustments to be made to business license fees charged in the City. The proposed resolution authorizes the City to enter into a contract with Zions Bank Public Finance Division to conduct the study and prepare a report.

City Manager Liane Stillman noted that the study is being paid for with CDBG Funds.

4.1.2 **MOTION:** Councilman Bracken moved to adopt Resolution Number 2012-14. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

4.2 **Consideration of Resolution No. 2012-15 Adopting a One-Year Action Plan for FY12-13 CDBG Funding and Authorizing an Interlocal Cooperation Agreement Between Cottonwood Heights, the U.S. Department of Housing and Urban Development, and Other Governmental Entities**

4.2.1 Mayor Cullimore reported that the proposed resolution involves an appropriation adopting a one-year action plan for the allocation of the CDBG grant for 2012-2013 and describes how the money will be spent. It is proposed to go toward certain housing activities, \$15,000 to ASSIST (a group that helps primarily the senior population in need of home repairs that they cannot afford), and \$5,000 to Handy Man Repairs. The balance of \$67,000 will go toward studies and projects.

4.2.2 **MOTION:** Councilman Peterson moved to adopt Resolution Number 2012-15. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

5.0 **CONSENT CALENDAR**

5.1 Approval of March 13, 2012 Minutes.

5.1.1 The minutes stood approved as modified.

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

6.1 **MOTION:** Councilman Bracken moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote. The business meeting adjourned at 7:47 p.m.