



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, December 20, 2016**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.** 1.0 **WELCOME**
- 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
- 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
- 3.1 **Fiscal Year 2016 Audit and Comprehensive Annual Financial Report**
(The city auditors, Larson & Rosenberger LLC, and the City Treasurer, Dave Muir, will present the audit findings and comments on the city's financial statements for the year ending June 30, 2016, which must be filed with the State Auditor's office by the end of December.)
- 4.0 **STANDING MONTHLY REPORTS**
- 4.1 **Monthly Financial Report – Treasurer Dave Muir**
(City Treasurer, David Muir, will provide a report of the city finances for November 2016.)
- 4.2 **Unified Fire Report – Chief Mike Watson**
(Report by UFA Acting Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of October as well as other informational items from UFA.)
- 5.0 **ACTION ITEMS**
- 5.1 **Ordinance 263-A Approving McCormick General Plan Amendment**
(This ordinance will approve amending the city General Plan changing the land use of the property at 6958 S. 1700 East and 1690 E. Fort Union Blvd to Mixed Use)
- 5.2 **Ordinance 263-D Denying McCormick General Plan Amendment**
(This ordinance will deny amending the city General Plan changing the land use of the property at 6958 S. 1700 East and 1690 E. Fort Union Blvd to Mixed Use)
- 5.3 **Ordinance 264-A Approving McCormick Rezone**
(This ordinance will approve rezoning the property at 6958 S. 1700 East and 1690 E. Fort Union Blvd to Mixed Use consistent with the Amended General Plan)
- 5.4 **Ordinance 264-D Denying McCormick Rezone**
(This ordinance will deny rezoning the property at 6958 S. 1700 East and 1690 E. Fort Union Blvd to Mixed Use consistent with the Amended General Plan)

5.5 **Resolution 2016-97 Approving Independent Contractor Agreement with Kim Horiuchi for Editing Services**

(This resolution will approve the Contract with Kim Horiuchi to provide editing services for the city related to the city newsletter and other documentation)

5.6 **Resolution 2016-98 Approving Storm Water Discharge and Ditch Maintenance Agreement with Little Cottonwood Tanner Ditch Company**

(This resolution will approve an agreement with Little Cottonwood Tanner Ditch Company that regulates the city use of the ditch system and the services that are to be rendered by the city relative to maintenance of the ditch in the city)

5.7 **Resolution 2016-99 Authorizing Disposal of Unclaimed Property or Property No Longer Needed As Evidence**

(From time to time, the city disposes of items of unclaimed property and property no longer needed as evidence as authorized by Utah law. This resolution will approve such disposition for certain items of property in the city's possession.)

6.0 **CONSENT CALENDAR**

6.1 There are no items for consent at this time.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, December 19, 2016, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 19th DAY OF DECEMBER, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, December 20, 2016**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Mike Daniels, Vice President of Layton Construction (15:00)**
(Mr. Daniels will discuss the close out and final billing on the construction of the new City Hall.)
 2. **Review of Business Meeting Agenda (5:00)**
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 4. **Public Works Report (20:00)**
 - a. **Snow Removal Plans and Performance**
(Public Works Director, Matt Shipp, will provide the Council with a review of the city's performance in snow removal this past week and any plans for changes in the future.)
 - b. **Public Works Facilities and Development Plans**
(Public Works Director, Matt Shipp, will provide the council with a report on the status of construction of the salt shed as well as other development plans for the site on 3000 East..)
 5. **Planning and Economic Development Report (40:00)**
 - a. **Fort Union Plan discussion (Continued)**
(Staff will continue their presentation on the long term vision for development of Fort Union Blvd)
 - b. **Canyon Centre Development**
(Staff and City Manager, John Park, will provide an update to the Council on the status of the Canyon Centre Development.)
 6. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week)
 1. **Report on the UFA Board Meetings – Mayor Cullimore**
(Mayor Cullimore will provide an overview of the Unified Fire Authority Board meetings held on December 15, 2016 and December 20, 2016.)
 2. **Report on Finance Committee Meeting**
(Mayor Cullimore is chair of this committee and will provide a report on the meeting held December 16, 2016)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week)

7. **City Manager/Assistant City Manager Report (20:00)**
 - a. City Hall Report
(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)
8. **Mayor/City Council Reports (20:00)**
 - a. Valley Emergency Communications Center – Councilman Shelton
(Councilman Shelton will report on the recent Valley Emergency Communications meeting.)
 - b. Conference of Mayors – Mayor Cullimore
(The SL County Conference of Mayors held a meeting on December 15, 2016. Mayor Cullimore will report on that meeting)
9. **Calendar of Events**

Councilmember Schedules for the next week/ 2016 Calendar:

 - a. December 26, 2016 – City Hall will be closed for Christmas Holiday
 - b. December 27, 2016 – No Council Meeting – Christmas Holiday
 - c. January 2, 2017 – City Hall will be closed for the New Year holiday
 - d. January 25, 2017 – Local Officials Day at the Legislature
 - e. January 28, 2017 – Volunteer Appreciation Dinner
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
11. **ADJOURN**