



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **5:30 p.m.** on **Tuesday, November 7, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 5:30 p.m.**
1. **Public Relations Report (10:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
 2. **Public Works Report (10:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 - a. **Quarter of the Quarter Funding**
(The City applied for funding under the quarter of the quarter allocation made by the 2017 Legislature. Mayor Cullimore and the City Finance Director, Dean Lundell, and Matt Shipp, Public Works director, will lead the discussion).
 3. **Community and Economic Development (15:00)**
 - a. **Planning Commission Meeting of November 1, 2017.**
(Staff will report on the recent Planning Commission Meeting of November 1, 2017.)
 - b. **Town Hall Meeting – Accessory Dwelling Unit Ordinance (ADU)**
(The city council is considering an ordinance regulating Accessory Dwelling Units. Staff will discuss plans for a town hall meeting on Wednesday, November 8th, to receive feedback on this ordinance)
 4. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)
 1. **UFA Meeting**
(Mayor Cullimore will report on his recently attended UFA Meeting discussing member fees and fireworks.)
 - b. **Police Department**
(Report from Police Chief Robby Russo on noteworthy events of the week.)
 5. **City Manager/Assistant City Manager Report (15:00)**
 - a. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)
 - b. **Utah City Managers Association Fall Conference**
(City Manager, John Park, will report on his attendance at the fall conference of the UCMA held at the University of Utah)
 6. **Mayor/City Council Reports (20:00)**
 - a. **Jordan River Commission Meeting – Councilman Tyler**
(Councilman Tyler will report on the recent Jordan River Commission meeting.)

b. CH2 Meeting – Councilman Bracken

(Councilman Bracken will report on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.)

c. Conference of Mayors – Mayor Cullimore

(Mayor Cullimore will report on the recent Conference of Mayors meeting)

d. Wasatch Front Regional Council – Mayor Cullimore

(Mayor Cullimore will report on the Wasatch Front Regional Council meeting held October 26th)

7. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

a. **No City Council Meetings:** Dec 5 & 26

b. November 1st through the 30th – Cottonwood Heights Business Association Donation Drive for The Road Home at Midvale Center

c. November 7 – General Election Day

d. Nov. 8 – 6:30 p.m. – Meeting on ADUs – CH Community Room

e. November 9 – 5:30 pm to 7:30 pm – FREE Boot Camp Workshop

f. November 16 – 5:30 pm – Wasatch Boulevard Planning Open house

g. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center

h. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall

i. December 5 – City Employees Christmas Party

j. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House

k. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School

l. January 2, 2018 – Newly Elected Officials Swearing-in Ceremony

m. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.

n. January 24, 2018 – Local Officials Day at the Utah State Legislature

o. January 27, 2018 – Volunteer Appreciation Dinner

8. **Calendar Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

9. **ADJOURN**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, November 6, 2017 at 3:20 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 6th day of November, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)