

# COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, July 25, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

## 7:00 p.m. 1.0 WELCOME/ACKNOWLEDGMENTS/PLEDGE

### 2.0 CITIZEN COMMENTS

*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*

### 3.0 STANDING MONTHLY REPORTS

#### 3.1 Monthly Financial Report – Finance Director Dean Lundell

*(Finance Director, Mr. Dean Lundell, will provide a report of the city finances for June 2017 and an estimate of how budgets fared in fiscal 2017)*

#### 3.2 Unified Fire Report – Assistant Chief Mike Watson

*(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of June 2017; as well as other informational items from UFA.)*

### 4.0 ACTION ITEMS

#### 4.1 Consideration of **Ordinance 276** Granting to Rocky Mountain Power an Electric Distribution System Franchise

*(Applicable law entitles public utility providers to locate their facilities in the city's public right of way on such reasonable terms and conditions as the city may require, typically pursuant to a written franchise agreement. By this resolution, the council will approve the city's entry into a new franchise agreement with Rocky Mountain Power to replace the city's original (2007) franchise agreement with the provider, which will expire in August.*

#### 4.2 Consideration of Resolution **2017-50** Approving Appointment of Two Additional Commissioners to the Central Wasatch Commission

*(The city is a founding member of the Central Wasatch Commission interlocal entity, whose governing agreement allows the admission of additional commissioners upon a majority vote of the current commissioners and approval by the legislative body of each member of the commission. By this resolution, the council will approve the admission of two additional commissioners.)*

#### 4.3 Consideration of **Resolution 2017-51** Approving an Agreement for Engineering Services with Gilson Engineering

*(By this resolution, the council will approve the city's entry into an agreement with Gilson Engineering for planning, design, construction management, etc. of an energy dissipater project for the Ferguson Creek outlet.)*

### 5.0 CONSENT CALENDAR

#### 5.1 Approval of City Council Business Meeting minutes for June 20, 2017.

## 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

*On Friday, July 21, 2017 at 4:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 21<sup>th</sup> Day of July, 2017*

*Bryce Haderlie, Assistant City Manager*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*

## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, July 25, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

6:00 p.m.

1. **Review of Business Meeting Agenda (10:00)**
2. **Public Relations Report (20:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*
3. **Community and Economic Development (20:00)**
  - a. Planning Commission meeting of July 19, 2017  
*(Brian Berndt, Director of Community and Economic Development, will report on the recent Planning Commission meeting.)*
  - b. New Ordinances under Consideration  
*(Staff will provide the Council with an update on ordinances in process including ordinances governing the installation of retaining walls/fences, accessory buildings, and accessory apartments)*
4. **Public Works Report (15:00)**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.)*
5. **Public Safety Reports (20:00)**
  - a. Unified Fire Authority  
*(Report from UFA Assistant Chief Mike Watson on events of the week.)*
  - b. Police Department  
*(Report from Chief Robby Russo on noteworthy events of the week.)*
6. **City Manager/Assistant City Manager Report (15:00)**
  - a. Review of Staff Communications  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)*
  - b. Meet the Candidates Night  
*(On July 19<sup>th</sup> the city sponsored a "meet the candidates" night for the municipal election. City Manager, John Park, will report on that event and update the council on election procedures for the primary and general election)*
7. **Mayor/City Council Reports (15:00)**
  - a. Butlerville Days – Councilman Peterson  
*(The Mayor and Council will report on the events surrounding Butlerville Days on July 21-22, 2017.)*
8. **Calendar of Events**  
Councilmember Schedules for the next week / 2017 Calendar:
  - a. **No City Council Meetings:** Oct 31, Dec 5 & 26
  - b. July 27 at 5 p.m. – City Summer Party at Mountview Pavillion
  - c. July 27-29, July 31, August 4-5 - CH Arts Council Presents 'Annie'.
  - d. Aug. 14 – Noon - Luncheon w/ Principals and *Teachers of the Year*
  - e. August 15 - Primary Election Day
  - f. August 24 - 5:30 pm - *Social Media - FREE Boot Camp Workshop*
  - g. August 29 - Board of Canvass Meeting @ 6:00 p.m.

- h. August 29 - *YCC Dinner with the Mayor @ 6:15 p.m.*
- i. August 30 – Police Banquet
- j. Sept 13-15 – Utah League of Cities and Towns Fall Conference
- k. Sept. 14 - 5:30 pm - *Business Licensing - FREE Boot Camp Workshop*
- l. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- m. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- n. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- o. November 7 - Election Day
- p. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- q. December 5 - *City Employees Christmas Party*
- r. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**