



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, December 17, 2019**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 5:00 p.m.**
1. **Planned Development District Ordinance Amendment – Mr. Mark Vlastic with Landmark Design**
  2. **Review of Business Meeting Agenda – Mayor Mike Peterson**
  3. **Staff Reports**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made.)*
    - a. **City Council Committee Reassignments – Mayor Mike Peterson**
    - b. **Little Willow Circle Flag Lot Setback Exception – Community and Economic Development Michael Johnson**
    - c. **Zone Map Amendment: 8120 S. Royal Lane – Community and Economic Development Michael Johnson**
  4. **Review of Calendars and Upcoming Events**  
Councilmember Schedules for the next week – 2019/2020 Calendar:
    - a. December 24<sup>th</sup> and 25<sup>th</sup> – City Hall closed in observance of Christmas
    - b. January 1, 2020 - City Hall closed in observance of New Year's Day
  5. **Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**
  6. **Adjourn City Council Work Session**



**CITY HALL RECEPTION  
TO HONOR COUNCIL MEMBER MICHAEL SHELTON**

Notice is hereby given that the Cottonwood Heights City Council will hold a **Reception honoring the service of departing City Council Member Michael Shelton** beginning at or about **6:00 p.m. on Tuesday, December 17, 2019**, in the Cottonwood Heights Community Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

6:00 p.m. through 6:50 p.m. –

**Reception honoring the many years of service to the city by departing  
City Council Member Michael Shelton**



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, December 17, 2019** in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  
  - 2.0 **ACKNOWLEDGEMENTS AND SPECIAL ACTION ITEM**
    - 2.1 **Acknowledgement of the Service provided by Council Member Michael Shelton to the city of Cottonwood Heights** – Mayor Peterson, City Council and City Manager Tim Tingey
    - 2.2 Consideration of **Resolution 2019-77** Honoring Council Member Michael Shelton  
*(By this resolution the council will express appreciation and honor Council Member Mike Shelton for his years of exemplary service to Cottonwood Heights).*
    - 2.3 **CAFR Presentation** by Director of Finance Scott Jurges and City Treasurer Dave Muir
    - 2.4 **Annual Report by City Auditors from Larson & Company**
    - 2.5 **Introduction of Honorary Colonel Joel Kittell** by Chief Russo
    - 2.6 **Introduction of new CHPD K-9 Officer** by Chief Russo
  
  - 3.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  
  - 4.0 **PUBLIC COMMENT**
    - 4.1 **Little Willow Circle Flag Lot Setback Exception** – Community and Economic Development Michael Johnson
    - 4.2 **Zone Map Amendment: 8120 S Royal Lane** – Community and Economic Development Michael Johnson
  
  - 5.0 **ACTION ITEMS**
    - 5.1 Consideration of **Ordinance 335** Adopting an Annual Meeting Schedule for 2020.  
*(By this resolution the council will adopt a schedule for regular meetings of the city's city council and planning commission for calendar year 2020, as required by Utah Code Ann. 52-4-202.)*

5.2 Consideration of **Resolution 2019-78** Approving an Exception to Certain Requirements for a Subdivision Lot Located at 8564 South Little Willow Circle.

*(By this resolution, the council will approve an exception to certain setback standards normally applicable to flag lots, as recommended by the city's planning commission pursuant to Cottonwood Heights Code 12.08.020).*

5.3 Consideration of **Resolution 2019-79** Approving Appointments to the Historic Committee.

*(By this resolution the council will approve the city manager's reappointment of current members Allen Ereksen and James Kichas (Chair), and the appointment of new member of Ken Verdoia, to the city's Historic Committee).*

6.0 **CONSENT CALENDAR**

Approval of minutes for the City Council Meetings of November 5, 2019.

7.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

**PUBLIC COMMENT PROCEDURE**

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Thursday, December 12, 2019 at 5:30 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pnmn.utah.gov>*

DATED THIS 12<sup>th</sup> day of December 2019

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*