

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,  
FEBRUARY 28, 2012, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL  
CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Tee Tyler, Councilman Scott Bracken,  
Councilman Mike Peterson, Councilman Mike Shelton

Staff Present: City Manager Liane Stillman, City Attorney Shane Topham, Administrative Services  
Director Linda Dunlavy, Chief Robby Russo, Assistant Chief Mike Watson, Finance Director Steve  
Fawcett, Police Support Specialist Sheila Jennings, Public Works Director Mike Allen, Public Relations  
Specialist Stephanie Archibald

ALSO PRESENT: Russell Nelson, Bret Rawson, Robyn Bateman

1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

1.1 Mayor Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.

1.2 Councilman Peterson led the Pledge of Allegiance.

2.0 **CITIZEN COMMENTS**

2.1 There were no citizen comments.

3.0 **REPORTS/PRESENTATIONS/PROCLAMATIONS**

3.1 **Recognition of Emmaree Josephson**

3.1.1 Mayor Cullimore stated that there have been many firsts in the City since its incorporation seven  
years ago, one of which was the establishment of the Arts Council. The City was fortunate to have  
Emmaree Josephson ensure that the Arts Council got off to a great start. Mayor Cullimore read the  
proclamation into the record honoring the dedicated service of Ms. Josephson as Founding Chair of  
the Cottonwood Heights Arts Council. The Mayor presented Ms. Josephson with a plaque and  
thanked her for her diligent service.

3.2 **Administration of Oath of Office to New Police Officers**

3.2.1 The Oath of Office was administered to Cottonwood Height City Police Officers Michael Alcivar,  
J.D. Tazoi, and Douglas Townsend.

J.D. Tazoi introduced himself and stated that he is a Sandy native and very familiar with the area.  
He remarked that he has always wanted to work in law enforcement and loves working in the  
community.

Michael Alcivar has also lived in the area since 1989 and attended Hillcrest High School. He  
served in the Marine Corps before completing his degree in Criminal Justice. He told the Council  
that he likes having an impact on the area where he will raise his children.

Douglas Townsend has lived in the East Millcreek for over 30 years. He began his career in Idaho  
and later returned to Utah where he retired from the Sheriff's Office after 21 years, spending much  
of his time in investigations. Officer Townsend said he hopes to make a difference in the  
community.

### 3.3 **Sergeant Promotion.**

3.3.1 Ryan Shosted stated that this promotion is something he has been working toward and appreciates the opportunity to prove himself in this position.

3.3.2 Each officer participating introduced their families and photographs were taken with the Mayor.

### 3.4 **Standing Monthly Reports**

#### **Monthly Financial Report**

3.4.1 Finance Director Steve Fawcett, presented the monthly financial report stating that the City received the December sales tax report and is currently in the best shape it has been on a month-to-month basis since 2007. Mr. Fawcett reported that property tax is tracking well and final settlements will be completed by the end of March. The State Tax Commission has reconciled the 911 emergency telephone fees and all cities are now up to date.

With respect to expenditures, Mr. Fawcett explained that he has made adjustments within departments from line item to line item, but all department budgets appear to be in good shape and should end the fiscal year without exceeding those budgets. He noted that the Council made a decision to provide the Arts Council with an additional appropriation equal to the excess of revenue they brought in over and above the initial appropriation.

#### **Unified Fire Report**

3.4.2 Assistant Chief Mike Watson presented the Unified Fire Report for January and presented data on fire and medical calls. January 2012 was the busiest January for fire calls and the third busiest for medical calls.

Station 116 had 56 Advanced Life Support (ALS) calls, 25 of which resulted in transports and twelve Basic Life Support (BLS) calls, nine of which resulted in transports. Station 110 had 115 ALS calls, 61 of which resulted in transports and nine BLS calls, six of which resulted in transports.

Chief Watson presented the Customer Service Report for each station. The Safety Message pertained to CERT and he noted that a CERT Course will be offered in Cottonwood Heights. The objective of CERT is to encourage participation by educated volunteers.

Mayor Cullimore asked Chief Watson to add an addition slide to his presentation showing a ranking of the stations each month.

### 3.4.3 **January Police Report**

3.4.3. Police Support Specialist Sheila Jennings presented the January Police Report. She reported that vehicle thefts have increased and noted that often people leave cars running in driveways during the cold winter months, which makes them easy to steal. Data on the arrests of juveniles and adults was presented.

Ms. Jennings said that in January 2012 there were 78 adults and ten juveniles arrested. She reviewed several examples of the arrested that occurred.

The complete police report is available on the City's webpage.

4.0 **ACTION ITEMS**

4.1 **Consideration of Resolution No. 2012-07 Approving a Professional Services Agreement between Cottonwood Heights and Curtis Consulting**

4.1.1 Mayor Cullimore explained that the proposed resolution approves a contract with a lobbyist to assist the City in obtaining transportation funding and other types of lobbying activities. The contract is for \$20,000 for the current calendar year.

4.1.2 **MOTION:** Councilman Peterson moved to adopt Resolution No. 2012-07 approving a Professional Services Agreement between Cottonwood Heights and Curtis Consulting. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

5.0 **CONSENT CALENDAR**

5.1 **Approval of February 14, 2012 Minutes.**

5.1.1 The minutes stood approved.

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

6.1 **MOTION:** Councilman Bracken moved to adjourn the business meeting and reconvene the work session. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote. The business meeting adjourned at 7:52 p.m.