

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD**
2 **TUESDAY, FEBRUARY 2, 2016 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS CITY**
3 **COUNCIL CONFERENCE ROOM LOCATED AT 1265 EAST FORT UNION**
4 **BOULEVARD, SUITE 250, COTTONWOOD HEIGHTS, UTAH**
5

6 **Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike
7 Peterson, Councilman Tee Tyler
8

9 **Staff Present:** City Manager John Park, City Recorder Linda Dunlavy, Assistant Fire Chief
10 Mike Watson, Police Chief Robby Russo, Public Relations Specialist Dan
11 Metcalf
12

13 **WORK SESSION**
14

15 Mayor Kelvyn Cullimore called the meeting to order and welcomed those in attendance.
16

17 **1.0 Update on City Hall.**
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19 1.1 Valerie Nagasawa from GSBS Architects gave an update of work that has been completed, is
20 in progress, and of outstanding items for the New City Hall building. Ms. Nagasawa was
21 informed of, and invited to, the Council’s field trip scheduled for February 16, 2016. The plan
22 was to tour Butler Elementary School at 3:30 p.m. and City Hall at 4:15 p.m.
23

24 **2.0 Legislative Update.**
25

26 **2.1 a. Legislative Policy Committee – Mayor Cullimore and John Park.**
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28 2.1.1 Cottonwood Height City Lobbyist, Chantel Nate, provided the following Legislative updates:
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- 30 • Scott Jenkins Water Conservation Amendments Bill would restrict cities ability to
31 require specific types of landscaping in certain zoning districts. It was noted this was
32 on the legislative agenda but not heard.
33
- 34 • Marc Roberts Beekeeping Modifications Bill seeks to prohibit cities from regulating
35 what zones beekeeping is allowed in. This bill also is yet to be heard.
36
- 37 • Mark Madsen’s Medical Cannabis Act prevents cities from adopting an ordinance that
38 isn’t essentially identical to state medical cannabis law and identifies specific zones
39 where the uses are allowed as either conditional or permitted.
40
- 41 • Jake Anderegg’s Municipal Business License Amendments Bill was approved on a
42 10-to-2 vote. The bill prohibits municipalities from requiring a license or charging a
43 fee for certain home-based businesses and makes technical and conforming changes.
44

45 2.1.2 Ms. Nate suggested to Cameron Diehl with the League of Cities and Towns that cities use the
46 League as a vehicle to solve problems rather than try to legislate them by organizing a
47 committee similar to the Property Rights Ombudsman where individuals can file a complaint

1 if they feel a city is being overly aggressive. A third-party can adjudicate. Over a three-year
2 period, the committee can gather actual data and report the results back to the legislators, who
3 can determine if legislative changes are needed. There was discussion regarding what were
4 identified as bigger bills such as the Energy Tax Bill, Body Cameras, and Public Safety
5 Retirement, which had yet to be presented. There was also discussion of other bills that may
6 affect the City, but there was nothing of major concern.
7

8 **2.2 b. Local Officials Day at the Legislature.**

9
10 2.2.1 The following comments were made:

- 11
- 12 • The committee hearing was good;
- 13 • They ran into speaker Hughes in his office;
- 14 • President Neiderhauser spoke prior to the committee hearings; and
- 15 • The Attorney General was late returning from Texas.
- 16

17 **3.0 Public Relations Report.**

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19 3.1 Public Relations Specialist, Dan Metcalf, indicated that they are promoting the Wasatch Front
20 Waste Recycling for the County. He also reported on recent media coverage including the
21 following reports:

- 22
- 23 • Team News Utah - The Department of Alcohol Beverage Control (DABC) took back
24 Canyon Inn's liquor license who claimed that it was forced to close because of
25 harassment by the Cottonwood Heights Police Department. The restaurant owner
26 wanted another extension to sell the license but the DABC stated that their time was
27 up and revoked the license.
- 28
- 29 • Fox News – Report on weekend snow fall.
- 30
- 31 • KSL 5 News – Cottonwood Heights Animal Control Officer, John Lovato, and Police
32 Officer, Polly Harris, used a ladder to rescue a woman trapped on the second floor of
33 a house fire.
- 34

35 3.2 Mr. Metcalf provided the following updates:

- 36
- 37 • The System Dashboard is accessible. They are currently setting-up groups, making
38 sure emails are going out and that the person who filed the complaint shows.
- 39
- 40 • The newsletter was issued the previous day. The deadline for the next issue is Monday,
41 February 8, 2016.
- 42

43 **4.0 Public Works Activity Report.**

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45 4.1 Using visual aids, Steve Bertasso with Terracare, reviewed snow plowing efforts. Areas were
46 identified where individuals used snow blowers to clear their driveways after the plows had
47 cleared the streets and blew the snow back onto the street. The matter was briefly discussed

1 and it was determined to be a significant issue when temperatures are above freezing. The
2 following was also discussed:

- 3
- 4 • The City standard for plowing is three to four feet from the curb.
- 5
- 6 • It is the property owner's responsibility to clear their mailboxes and fire hydrants.
- 7
- 8 • Some edges have been clipped while plowing steep roads that may require patching
9 sooner than anticipated.
- 10
- 11 • The new plow will arrive soon and drivers are holding up okay.
- 12
- 13 • Secondary routes have dedicated equipment that do not plow cul-de-sacs.
- 14
- 15 • The major complaint received pertained to cars parked on streets, which makes it
16 difficult for snow plows to plow.
- 17
- 18 • There was a noticeable decline in the number of complaints received.
- 19

20 **5.0 Public Safety.**

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22 **5.1 a. Unified Fire Authority Report.**

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24 5.1.1 Assistant Fire Chief, Mike Watson, thanked Mayor Cullimore and Councilman Peterson for
25 attending the banquet. It was reported that there were no awards given this year. The
26 department was commended for inviting retired firefighters.

27

28 **5.2 b. Police Department Report.**

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30 5.2.1 Police Chief, Robby Russo, noted that they are working on placing their dogs but are getting
31 some push back from one of the vendors about the dog that had cancer. They expect to receive
32 \$7,000 and it will be critical to use that money towards a replacement dog that they hope to
33 get soon.

34

35 5.2.2 Chief Russo reported that new police cars were ordered this week. Although they were
36 successful in saving a significant amount of money by holding off on the purchases, he did
37 not anticipate that the cost of the vehicles increased by approximately 3% per car. As a result,
38 the net savings was expected to be about \$60,000.

39

40 **6.0 City Manager/Assistant City Manager.**

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42 **6.1 a. City Hall Update.**

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44 6.1.1 It was noted that the majority of the City Hall Update was provided earlier by Ms. Nagasawa.

45

46 The following updates were added:

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- The phone system was connected to the electrical connections.
- Comcast would be coming to install the wiring.
- Staff was currently in communication with telephone and internet providers.

6.2 b. Discussion of Retreat Agenda.

6.2.1 There was a recap given of the Goal Setting and Budget Retreat agenda. It was reiterated that the Council will be touring Butler Elementary School and City Hall prior to the Retreat.

6.3 c. Review of Staff Communication.

6.3.1 It was reported that the Arts Council needs four or five new members. All were encouraged to spread the word, advertising would continue, and emails would be sent out. The weekly update was distributed. It was reported that the Cottonwood Height Business Association would be hosting a Luncheon on February 16, 2016 in the Training Room on the first floor of City Hall. There would also be a lunch meeting on February 3, 2016 with new businesses to inform them of what is going on in the City and to answer questions. In conclusion, it was reported that staff will be soliciting restaurants over the next few weeks to participate in Economic Development’s weekly discount coupon of 10% to 20% off, to promote various sponsoring restaurants.

7.0 Mayor/City Council Reports.

7.1 a. Wasatch Front Waste and Recycling District – Councilman Bracken.

7.1.1 Items discussed at the meeting were highlighted as:

- A UDOT proposal was approved to widen I-15 from 2100 South to 12300 South and add another lane at the I-215 eastbound junction to I-15 southbound.
- The widening of the west side of I-215 from 300 East to 2100 South.
- US 89 Improvements in Davis County.
- Small area meetings would continue.

7.2 b. Cottonwood Heights Parks and Recreation Meeting – Councilman Bracken.

7.2.1 Councilman Bracken reported that the rubber surfaces at the Skate Park will be replaced with concrete once the weather clears. They will also begin work on the ice rink track soon. Pickleball courts and the playground were nearly complete. Sweethearts Date is February 13, 2016, with the Easter Egg Hunt the weekend of March 25-26, 2016. The first Butlerville Days Meeting will take place on February 18, 2016 and the bands are in place. It was noted that the parks have a lot of snow with broken sleds that are being left behind.

1 **7.3 d. Dog Parks – Councilman Petersen.**

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3 7.3.1 Councilman Petersen reminded the Council of two citizens who were present at a Council
4 Meeting several months earlier. Since that time, one of them submitted an email. The Mayor
5 had since spoken with her for 40 minutes and Councilman Petersen met with both citizens
6 earlier in the day. Councilman Peterson stated that they took the Dog Park files, reviewed
7 how the files will be used, and validated their activity. He also provided them with a copy of
8 City Engineer, Brad Gilson's, plan and provided them with various data. They were very
9 appreciative. **In addition, Councilman Petersen showed them a few potential properties
10 which were discussed. They were provided with the Salt Lake County (SLCO) Dog Park
11 Master Plan, and he informed them of his role on the SLCO Parks and Recreation Advisory
12 Board. He informed them this last year the board identified six different developed and a
13 couple of undeveloped parks, as well as off-leash pilot programs, and the back lash involved.
14

15 **7.4 c. Mountain Accord Executive Committee Meeting – Mayor Cullimore.**

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17 7.4.1 A Transportation Meeting was held at Cottonwood Heights City Hall with representatives
18 from Alta, Cottonwood Heights, Sandy, the Forest Service, all the ski resorts, and a couple of
19 Lobbyists in attendance. They discussed how to meet transportation needs in the short term.
20 Mayor Cullimore asked what problem they were looking to solve and was told that ingress
21 and egress in and out of the canyon is a major problem. They wanted to figure out how to get
22 more people and fewer cars up the canyon to eliminate traffic congestion and reduce the
23 amount of time it takes to get on and off the slopes.
24

25 7.4.2 Mayor Cullimore suggested adding an express lane but it was determined to be too costly and
26 was opposed by residents and activists. It was noted that on peak days there are roughly
27 26,000 people and 8,000 parking spots in the canyons. Of those, it was estimated that 3,000
28 people use the bus, with another 4,000 staying up the canyons. While plenty of ideas were
29 provided, it was also noted that no solution would satisfy everyone. Mayor Cullimore reported
30 that they will be meeting monthly and he will keep everyone abreast. In conclusion, he
31 advised the Council that there will be a press conference held at the Mouth of Big Cottonwood
32 Canyon on Friday, February 5, 2016 at 9:00 a.m. to discuss the next phase.
33

34 **8.0 CALENDAR OF EVENTS**

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36 **8.1 a. Councilman Schedules for the Next Week/2016 Calendar.**

37
38 8.1.1 Reports were to be given the following week on the Mountain Accord Executive Committee,
39 Legislative Policy Committee, Mosquito Abatement, and the Association of Municipal
40 Council.
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42 **8.2 b. Muslim Community Center Open House, 1888 Fort Union Boulevard, on**
43 **February 6 from 12:00 p.m. to 5:00 p.m.**

44
45 8.2.1 Mayor Cullimore reminded the Council of the Open House and asked them to stop by and
46 introduce themselves. Those who cannot participate were asked to make a separate visit.
47

- 1 **8.3 c. Coventry at Cottonwood heights “Hard Hat Tour” of New Memory Care Facility**
2 **– February 9 from 3:00 to 5:00 p.m.; 6898 South 2300 East).**
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4 8.3.1 The above item was not discussed.
5
6 **8.4 d. President’s Day – February 15 (OFFICE CLOSED).**
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8 8.4.1 The above item was not discussed.
9
10 **8.5 e. Tour of Butler Elementary and City Hall – February 16, 3:30 p.m.**
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12 8.5.1 The above item was not discussed.
13
14 **8.6 f. Caucus Meetings March 22 – NO CITY**
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16 8.6.1 The above item was not discussed.
17
18 **8.7 g. ULCT Spring Meetings – April 6 to 8 in St. George.**
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20 8.7.1 The above item was not discussed.
21
22 **9.0 Closed Meeting to Discuss Litigation, Property Acquisition and the Character and**
23 **Professional Competence or Physical or Mental Health of an Individual.**
24
25 **9.1 MOTION:** Councilman Tyler moved to close the open session and open the closed session.
26 The motion was seconded and a voice vote was taken with all voting in favor.
27
28 9.2 The Work Session adjourned at 9:30 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*
2 *Heights City Council Work Session held Tuesday, February 2, 2016.*

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10 Teri Forbes
11 T Forbes Group
12 Minutes Secretary
13
14 Minutes approved: August 22, 2017