

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, JUNE 13, 2017 AT APPROXIMATELY 6:00 P.M. IN THE
COTTONWOOD HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT
2277 EAST BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Pro Tem Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, Interim City Attorney Spencer Topham, Finance Director Dean Lundell, Fire Chief Mike Watson, Police Chief Robby Russo, Community Development Director Brian Berndt, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf.

Excused: Mayor Kelvyn Cullimore, City Attorney Shane Topham, Public Works Director Matt Shipp

A complete Audio Recording of this meeting is available at:

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-218/> (First part of the City Council Work Session)

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-220/> (Second & last part of the City Council Work Session)

(00:00:07) Mayor Pro Tem Scott Bracken called the meeting to order and welcomed those present.

1. **Review of Business Meeting Agenda**

(00:00:40) Mayor Pro Tem Scott Bracken reviewed the business meeting agenda.

(00:01:07) Finance Director, Mr. Dean Lundell, provided council with a brief explanation on the public hearings and budget amendments being addresses during the business meeting.

2. **Community and Economic Development**

a. Planning Commission meeting June 7, 2017

(00:11:00) Mr. Brian Berndt, Director of Community and Economic Development, reported on the recent Planning Commission meeting.

(00:12:12) Mr. Mike Johnson, Senior Planner presented and led a discussion on the Woodbridge Project application. A copy of this presentation is attached and incorporated to these minutes by this reference.

(00:20:02) Mr. Berndt presented on a zoning change proposal. A copy of this presentation is attached and incorporated to these minutes by this reference.

(00:26:21) Mr. Berndt also briefly discussed other topics with the planning commission, such as antennas and subdivision code cleanup.

(00:28:42) Mr. Johnson presented and led a discussion on a proposed application to rezone a property accessible through Bengal Blvd. A copy of this presentation is attached and incorporated to these minutes by this reference.

3. **Public Safety Reports**

a. Unified Fire Authority

(00:31:57) UFA Assistant Chief Mike Watson reported on events of the week. Chief Watson reminded Council of Board Meeting being held the following week and explained that UFA Chief Peterson, will start publishing a new message every month.

Council asked Chief Watson to please invite Chief Peterson to a July Council Meeting.

Mr. Park, City Manager, asked Chief Watson for a fireworks map, as those provided in previous years.

b. Police Department

(00:37:15) Chief Robby Russo reported on noteworthy events of the week. Chief Russo spoke briefly about a current event that was very traumatic to the troops, and a Psychologist, Dr. Ontiveros was brought in to council troops. Dr. Ontiveros had a change to meet with other members of the administrative team and everyone was really impressed and enjoyed meeting her.

Councilman Peterson addressed the Sandy shooting and that the older lady who brought some of the people from the street inside her house, is Councilman Peterson's Mother. He also added how traumatizing the whole incident was to her and those involved.

4. **City Manager/Assistant City Manager Report**

a. City Hall Report

(00:44:15) City Manager, Mr. John Park, provided the Council with a progress report on the remaining items to complete the punch list for City Hall. Some of the issues addressed included a water pump that has been fixed, some carpet scares that needed to be replaced, a maintenance agreement was signed for the HVA system. Staff is also being vigilant about the lawn and making sure it does not dry up. A few picnics tablets have been added to the front and back of the city hall.

b. Review of Staff Communications

This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

5. Mayor/City Council Reports

a. Arts Council Meeting – Councilman Shelton

(00:48:10) Councilman Shelton reported on the recent Arts Council meeting. Arts Council asked to hold an alcohol permitted event, not in a Park but at a private property. The “Annie” play is moving along as scheduled.

b. South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler

(00:53:20) Councilman Tyler reported on the recent South Salt Lake Valley Mosquito Abatement meeting. Councilman Tyler reported the commission adopted the same tax rate was adopted, as the previous year.

(00:54:38) City Councilman provided City Recorder with the meetings they would be reporting on for the following week: Councilman Scott Bracken will have no meetings to report on. Councilman Mike Peterson will report on his meeting with the Historic Committee. Councilman Tee Tyler will have no meetings to report on. Mayor Cullimore will report on the upcoming UFA Board Meeting; and Councilman Mike Shelton will report on the upcoming VECC Meeting.

At 6:56 p.m. the City Council took a break from the Work Session to start the City Council Business Meeting scheduled for 7:00 p.m.

The City Council resumed/reconvened the City Council Work Session at 8:48 p.m.

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<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-220/> (Second & last part of the City Council Work Session)

c. Association of Municipal Councils Meeting– Councilman Tyler

(00:00:11) Councilman Tyler reported on the Association of Municipal Councils meeting.

(00:08:00) Walk-On by Councilman Mike Peterson on the most recent Buttlerville Days Committee meeting.

(00:13:12) Walk-On by Councilman Mike Shelton on his recent ride along with Cottonwood Heights Police Officers.

6. Calendar of Events

(00:18:02) Councilmember Schedules for the next week / 2017 Calendar:

- a. **No City Council Meetings:** July 4, Oct 31, Dec 5 & 26
- b. June 15 @ 5:30 pm - Business Boot Camp: *Discover Your Unconscious Biases*
- c. June 23 *Movies In The Park* at Bywater Park - *Sing* (PG)

- d. July 7 *Movies In The Park* at Mountview Park - *Rogue One* (PG-13)
- e. July 21 and 22 - *Butlerville Days*
- f. July 21 *Movies In The Park* at Butler Park - *Finding Dory* (PG)
- g. July 27-29, July 31, August 4-5 - CH Arts Council Presents 'Annie'.
- h. Aug. 14 – Noon - Luncheon w/ Principals and *Teachers of the Year*
- i. August 15 - Primary Election Day
- j. August 24 - 5:30 pm - *Social Media - FREE Boot Camp Workshop*
- k. August 29 - *YCC Dinner with Mayor*
- l. Sept. 14 - 5:30 pm - *Business Licensing - FREE Boot Camp Workshop*
- m. September 16 - 10 am – 2pm - *Bark in the Park* at Mountview Park
- n. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
- o. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
- p. November 7 - Election Day
- q. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
- r. December 5 - *City Employees Christmas Party*
- s. December 15 - Noon to 2:00 pm - *Sub For Santa* Open House

7. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

(00:18:33) No closed meeting was needed.

8. **ADJOURN**

(00:18:36) Councilman Mike Shelton made a Motion to Adjourned. The Motion was seconded by Councilman Mike Peterson. The Motion passed unanimously.

The City Council Work Session adjourned at 9:06 pm