

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,
AUGUST 27, 2013, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Mike Shelton, Councilman Scott Bracken, Councilman Tee Tyler, Councilman Mike Peterson

Staff Present: City Manager John Park, Police Chief Robby Russo, Community and Economic Development Director Brian Berndt, Public Works Director Mike Allen, City Engineer Brad Gilson, Assistant Fire Chief Mike Watson, Public Relations Specialist Stephanie Archibald, City Attorney Shane Topham, Deputy City Manager Linda Dunlavy, Finance Director Steve Fawcett

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

- 1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m. and welcomed those attending.
- 1.2 The Pledge of Allegiance was led by Councilman Bracken.

2.0 PRESENTATIONS

2.1 Holladay Chapter Quilters Guild Presentation

Mayor Cullimore introduced Mardi Lessy, Cottonwood Heights' resident and city volunteer, and stated that she is here representing the Utah State Quilters Guild – Holladay Chapter, which includes Cottonwood Heights.

- 2.1.1 Chief Russo explained that the Utah State Quilters Guild President, Wendy Jones, stated that this year's goal is to put a quilt in every police car and fire truck throughout the state. The quilts will be given to children who are victims of domestic violence or used during tragic events to provide comfort. Chief Russo shared his gratitude for their efforts.
- 2.1.2 Mardi Lessey, Charity Chairperson of the Holladay Chapter Quilters Guild, presented Police Chief Robby Russo, Mayor Cullimore and Assistant Fire Chief Mike Watson with approximately 50 handmade quilts.

2.2 Community Covenant Program Presentation

- 2.2.1 Captain Simmons with the Utah National Guard thanked the Mayor and Council for their time. He explained that his mission is to provide a brief description of what the Community Covenant Program is and discuss with the Council if this is a program in which they would like to participate. He explained that the program is designed to build a network of military and community leaders to communicate and share ideas on how to better serve military members, veterans, and their families. Services offered to military members were detailed including local police departments sending extra patrols to the homes of families that may have a parent deployed.
- 2.2.2 Mayor Cullimore asked what types of things the City would be involved in should they become a member of the program.
- 2.2.3 Captain Simmons stated that a communication link is the main objective and the ability to share resources with those in need.

- 2.2.4 City Manager John Park commented that this would open lines of communication and be of tremendous help to the community.
- 2.2.5 Mayor Cullimore reported that the Council will discuss a potential signing ceremony and shared his appreciation for the program.

3.0 **CITIZEN COMMENTS**

- 3.1 Joe Weiss, a resident of Cottonwood Heights, expressed concern with parking near Eastbourne Drive. Mr. Weiss shared photographs showing parking issues near the Butler Middle School construction. He asked for the same consideration as the residents on the west side of Butler Fields and shared his frustration for the safety of the neighborhood.
- 3.2 Mayor Cullimore stated that after the completion of additional parking, there will still be those that choose to park in the neighborhoods.
- 3.3 Mr. Park recommended this item be placed on a work session agenda for discussion.

4.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**

Standing Monthly/Quarterly Reports

4.1 **Monthly Financial Report**

Finance Director Steve Fawcett presented the Financial Report for July. He stated that the total estimated fund balance for the end of June, 2013 is expected to be approximately \$2.6 million. The estimated fund balance 6% reserve is just over \$900,000. He reported that the unallocated fund balance is \$878,000 after accounting for about \$600,000 already made part of the 2014 budget. The allowable fund balance under the revised state law is 25%, or approximately \$3.75 million.

Mr. Fawcett indicated that sales tax revenue received for the end of fiscal year 2013 is over \$5 million, which is 102% over the prior year collections.

A complete report is available on the City's website.

4.2 **Unified Fire Report**

Assistant Chief Mike Watson presented the Unified Fire Report for the month of July. He stated that in terms of call volumes Station 110 came in 6th and Station 116 came in 17th overall among all UFA stations. Station 110 had 129 total calls with 101 Advanced Life Support (ALS) calls resulting in 51 transports; and 28 Basic Life Support (BLS) calls resulting in 6 transports. Station 116 had 61 total calls with 57 Advanced Life Support (ALS) calls resulting in 20 transports; and 4 Basic Life Support (BLS) calls resulting in 2 transports.

The customer service report included the rescue of a woman who was in the water near Lisa Falls. The safety message for the month pertained to back to school and using caution as children travel to and from.

A complete report is available on the City's website.

5.0 **ACTION ITEMS**

5.1 **Consideration of Resolution No. 2013-34 Approving a Reimbursement Agreement with Questar Gas Company for Road Reconstruction**

5.1.1 Mayor Cullimore explained that the proposed resolution pertains to the major gas line along 1300 East and Union Park for the southern half of the traffic improvement construction. The City will pay for the asphalt work associated with the construction and be reimbursed by Questar after completion.

5.1.2 **MOTION:** Councilman Tyler moved to approve Ordinance No. 2013-34. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.

5.2 **Consideration of Resolution No. 2013-37 Approving a Contract with the Precision Concrete**

5.2.1 Mayor Cullimore explained the proposed resolution is for the maintenance of sidewalks.

5.2.2 **MOTION:** Councilman Bracken moved to approve Ordinance No. 2013-37. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

5.3 **Consideration of Resolution 2013-38 Ratifying a Contract with the University of Utah for Cottonwood Heights Police Department Secondary Assignment**

5.3.1 Mayor Cullimore explained that the Cottonwood Heights Police Department has been assisting the University of Utah with additional services and the University Police have also requested assistance at Primary Children's Hospital.

5.3.2 **MOTION:** Councilman Bracken moved to approve Ordinance No. 2013-38. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

6.0 **CONSENT CALENDAR**

6.1 **Approval of Minutes for July 30, 2013**

6.1.1 The minutes stood approved.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

7.1 **MOTION:** Councilman Shelton moved to adjourn and reconvene the work meeting. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote. The business meeting adjourned at 8:02 p.m.

MINUTES APPROVED: 09/24/2013