

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**  
2 **HELD TUESDAY, OCTOBER 10, 2017 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**  
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**  
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**  
5

6 **Members Present:** Mayor Cullimore, Councilman Mike Shelton, Councilman Tee Tyler,  
7 Councilman Mike Peterson  
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9 **Staff Present:** Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, Finance  
10 Director Dean Lundell, Assistant Fire Chief Mike Watson, Police Chief Robby  
11 Russo, Community Development Director Brian Berndt, City Recorder Paula  
12 Melgar, Finance Director Dean Lundell, Public Works Director Matt Shipp  
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14 **Youth City Council:** Maxwell Hendrickson  
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16 **Excused:** Councilman Scott Bracken  
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19 **1.0 WELCOME**  
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21 1.1 Mayor Kelvyn Cullimore called the meeting to order at 7:00 p.m.  
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23 1.2 The Pledge of Allegiance was led by Youth City Council Member, Maxwell Hendrickson.  
24

25 **2.0 ACKNOWLEDGEMENTS**  
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27 **2.1 Presentation of a Check to the Cottonwood Heights Recreation Center Foundation by**  
28 **Jared Rohatinsky, Brooksee CEO.**  
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30 2.2 Jared Rohatinsky, CEO of Brooksee, presented a check to the Cottonwood Heights Recreation  
31 Center Foundation in the amount of \$4,637 from funds raised in conjunction with the Big  
32 Cottonwood Marathon and Half Marathon. Ben Hill, Cottonwood Heights Recreation Center  
33 Foundation Manager, accepted the check on behalf of the Cottonwood Heights Recreation  
34 Center Foundation.  
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36 **3.0 CITIZEN COMMENTS**  
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38 3.1 Cottonwood Heights resident, Tim Hallbeck, thanked the Public Works Department for their  
39 diligent work in completing construction along Highland Drive in such a short amount of time.  
40 He also thanked the first responders who were quick to help an ailing neighbor.  
41

42 **4.0 PUBLIC COMMENT**  
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44 **4.1 Proposed Amendment to City Code Chapter 19.83, “Wireless Telecommunication**  
45 **Facilities”.**  
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47 4.1.1 Mayor Cullimore reported that the proposed amendment will allow telecommunications  
48 antennae to be located on existing or replacement utility poles in the Public Facilities zone, as

1 recommended by the Planning Commission.

2  
3 4.1.2 Mayor Cullimore opened the public hearing. There were no public comments. The public  
4 hearing was closed.

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6 **4.2 Proposed addition of City Code Chapter 19.83A.**

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8 4.2.1 Mayor Cullimore reported that the proposed addition to City Code Chapter 19.83A allows the  
9 placement of telecommunications equipment within the City rights-of-way. In essence they  
10 would be able to place “mini towers” on existing infrastructure to better facilitate cell phone  
11 communications and service.

12  
13 4.2.2 Mayor Cullimore opened the public hearing. There were no public comments. The public  
14 hearing was closed.

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16 **5.0 STANDING MONTHLY REPORTS**

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18 **5.1 Police Report – Police Support Supervisor, Candie Terry.**

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20 5.1.1 Police Support Supervisor, Candie Terry, presented the Police Report for the month of  
21 September 2017 and stated that 413 911 calls were received in addition to 504 on-view calls  
22 and 869 phone calls. Calls for service by priority included 557 Priority 1 calls, 416 Priority 2  
23 calls and 301 Priority 3 calls. Response times for Priority 1 averaged 3:21, Priority 2 averaged  
24 6:09, and Priority 3 averaged 6:59. District 1 had 210 reports, District 2 had 105, District 3  
25 had 165, and District 4 had 100. The top three crimes included suspicious circumstances,  
26 theft, and burglary. The major increase from the previous month was thefts. There were 60  
27 adult arrests and seven juvenile arrests. A breakdown of vehicle burglaries, residential  
28 burglaries, and residential burglaries in progress were reviewed. There were 176 traffic  
29 citations issued, 11 DUIs, and 90 warnings.

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31 **5.2 Public Works Report – Public Works Director Matt Shipp.**

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33 5.2.1 Public Works Director, Matt Shipp, presented the Public Works Report for the month of  
34 September 2017 and stated that the public works yard has been completed and they are  
35 working on punch lists and closeout. Staff also met with UDOT to kick off the future projects  
36 for widening Fort Union and Highland intersection and for improving the on-ramp access to  
37 I-215 at La Cresta. A breakdown of hours spent and activities were reviewed. Right-of way  
38 maintenance was also completed on Union Park Avenue. The Sutton Way right-turn only was  
39 detailed. Work was on going on Highland Drive and should be completed within the next few  
40 days. Striping was to be done on Thursday.

41  
42 5.2.2 A video demonstration of the sweeper was presented. Mr. Shipp stated they are still working  
43 on the easement for the Big Cottonwood Trail and are awaiting a signature. Crack sealing of  
44 various roads, including Fort Union, was to take place as the weather has cooled. Work on  
45 Fort Union Boulevard was to begin on the 23<sup>rd</sup> and will take approximately five days. Fibertel  
46 was hired by five utilities to remove communication lines from the short poles on Fort Union  
47 in preparation for the intersection widening. Communication with contractors working in the  
48 City rights-of-way was discussed.

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2 **6.0 ACTION ITEMS**

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4 **6.1 Consideration of Ordinance 278 Amending Chapters 5.06, 5.08, 5.24, 5.54 and 5.93,**  
5 **Cottonwood Heights Code of Ordinances, Concerning Business Licensing, Alcoholic**  
6 **Beverage Business Licensing, and Tobacco Specialty Shops.**

7  
8 6.1.1 Mayor Cullimore reported that the above ordinance amends Chapters 5.06, 5.08, 5.24, 5.54  
9 and 5.93 and is the result of legislation passed at the State level dealing with several factors  
10 in Utah Municipalities. One specifically pertains to home business licenses. The Legislature  
11 is now directing cities to not charge licensing fees for businesses that have little or no impact  
12 on the neighborhood. There is also an exemption that specifies that occasional businesses  
13 operated by those under 18 years of age do not need a business license. The other items pertain  
14 to tobacco specialty shops and implementing regulations. It was reported that the State Code  
15 was amended relative to distances between certain establishments pertaining to alcoholic  
16 beverages. The City Code was amended to adopt the State provisions.

17  
18 6.1.2 **MOTION:** Councilman Shelton moved to approve Ordinance 278. The motion was  
19 seconded by Councilman Tyler. Vote on motion: Councilman Shelton-Aye, Councilman  
20 Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed  
21 unanimously.

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23 **7.0 CONSENT CALENDAR**

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25 **7.1 Approval of the City Council Work Session Minutes for September 26 and**  
26 **October 3, 2017.**

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28 **7.2 **MOTION:**** Councilman Peterson moved to approve the City Council Business Meeting  
29 Minutes of September 26 and October 3, 2017. The motion was seconded by Councilman  
30 Tyler. Vote on motion: Councilman Shelton-Aye, Councilman Peterson-Aye, Councilman  
31 Tyler-Aye, Mayor Cullimore-Aye. The motion passed unanimously.

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33 **8.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

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35 **8.1 **MOTION:**** Councilman Peterson moved to adjourn the Business Meeting. The motion was  
36 seconded by Councilman Shelton. Vote on motion: Councilman Shelton-Aye, Councilman  
37 Peterson-Aye, Councilman Tyler-Aye, Mayor Cullimore-Aye. The motion passed  
38 unanimously.

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40 8.2 The meeting adjourned at 7:50 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*  
2 *Heights City Council Business Meeting held Tuesday, October 10, 2017.*

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10 Teri Forbes  
11 T Forbes Group  
12 Minutes Secretary  
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14 Minutes approved: November 28, 2018