

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK MEETING
HELD TUESDAY, OCTOBER 4, 2016 AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Pro Tem Scott Bracken, Councilman Mike Peterson, Councilman Mike Shelton, Councilman Tee Tyler

Staff Present: City Manager John Park, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, City Recorder Paula Melgar, Community and Economic Development Director Brian Berndt, UFA Fire Chief Mike Watson Finance Director Dean Lundell, Police Chief Robby Russo, Public Works Director Matt Shipp, Public Relations Specialist Dan Metcalf.

Also Present: Mayor Kelvyn Cullimore participated in the meeting via speaker phone.

In the absence of Mayor Cullimore, Mayor Pro Tem Scott Bracken called the meeting to order at 6:00 p.m.

1. Review of City Hall Ribbon Cutting and Open House.

The Business Meeting Agenda was reviewed. Mayor Pro Tem Bracken reported that the City Hall Ribbon Cutting and Open House was a very positive experience for all. It was estimated that approximately 350 citizens were in attendance. The Public Works vehicles being present was impressive and showed the community that they are ready to serve.

Event Coordinator, Ann Eatchel, commented that the event was a success and the committee was outstanding. Gratitude was also expressed to the Youth City Council for their efforts as well. Ms. Eatchel kept mementos from the event and planned to incorporate a time capsule of the night's events.

Staff commended Ms. Eatchel for her hard work and effort putting together a very successful event.

Mayor Kelvyn Cullimore joined the meeting via phone and remarked that the Open House was a great success. There was a lot of participation and many positive comments.

2. Public Relations Report.

Public Relations Specialist, Dan Metcalf, presented the Public Relations Report and media coverage of the following:

KSL Channel 5 News – Reported on the fall colors and snow topped mountain photos.

KSL News Radio – The importance of first responders having access to a drug overdose medication.

Radio – Confirmed Cottonwood Heights residents were without power.

ABC 4 Utah – Report on the Medical Marijuana Bill and steps to follow.

KSL Channel 5 News – Cottonwood Heights garage fire displaces a family. The cause is not yet known.

KSL Channel 5 News – Report on the new Cottonwood Heights City Hall Grand Opening.
FOX 13 News – Former USC football player Osa Masina’s appearance in court.

Mr. Metcalf reported that he attended the PIO Conference in St. George where they received great information. He reported that there have been problems with the City website. It is currently being worked on. It was noted that the newsletter will work more efficiently once the issues are resolved. The Citizen Dashboard will be launched on October 13th.

3. Planning and Economic Development Report.

a. Cottonwood Heights Planning Commission Meeting of October 5, 2016.

Community and Economic Development Director, Brian Berndt, reported on the October 5, 2016 Planning Commission Meeting and stated that nuisance issues will be discussed that were continued from the previous meeting.

Action items scheduled included the Little Willow Subdivision and an amendment to the Little Willow Subdivision Plat located at 8562 South Little Willow Circle. Site plan approval was scheduled for the proposed Public Works salt storage structure at 6579 South 3000 East.

b. Monthly Development Report.

Mr. Berndt presented the Monthly Development Report and gave updates on the development projects for September 2016. He first described the McCormick rezone located in District 1. Mayor Cullimore suggested that the height of an accessory structure be complementary to the main structure. The City Council concurred and suggested that it also be in accordance with the lot size. It was agreed that the height should be a consideration in relation to the main structure on lots smaller than one acre.

The Code describing the guest house use was discussed. City Attorney, Shane Topham, recommended reviewing the definition as stated in Chapter 19.04. Mr. Berndt agreed to report back to the City Council regarding possible wording sections and a table format display detailing how surrounding cities may determine acceptable sizes and setbacks of guest houses in their cities.

Mayor Cullimore suggested imposing some sort of moratorium allowing time for the issue to be resolved.

c. Zoning Definition for Accessory Buildings.

Mr. Berndt gave updates on the possible text changes for an accessory building in Title 19. Details regarding what is acceptable was discussed in detail. Footprint, height, and square footage were addressed. The process includes a site inspection by staff in order to determine compliance.

4. Public Safety Reports.

a. Unified Fire Authority.

UFA Chief, Mike Watson, reported on the week's events. Sunday included Station 116 being dispatched to the mouth of Little Cottonwood Canyon to assist a hiker who broke his ankle and needed help getting out of the canyon area. Another hiker's leg became trapped beneath a large boulder. The crew from 108 was flown in with airbags to remove the boulder but they quickly ran out daylight and a storm came in. A pilot from the Department of Public Safety was able to fly in and rescue the patient and personnel from the mountain.

b. Police Department.

Police Chief Robby Russo reported that a suspect whose behavior has been escalating over the past several months was caught in a compromising position at the Maverik. The individual was identified and a warrant is out for his arrest. Another incident included a flasher who exposed himself near the school. An individual was found matching his description.

Chief Russo reported that camera equipment at the City Hall has been installed but has not yet been activated.

5. Public Works Report.

a. Public Works Update.

Public Works Director, Matt Shipp, reported that the shed will not be in place by the time they need to order salt. The salt will be placed on the pad and the shed will be built around it. The vehicles are still on schedule and training was ongoing. Potholing, crack sealing, and tree trimming was ongoing throughout the City. It was reported that the street sweeper is out in full force.

Mr. Shipp reported that Permit Officer has closed nine permits with Salt Lake Public Utilities after a visit last week. The patching trailer is in town and training will begin next week.

Councilmember Tyler asked who would be responsible to remove and replace dead trees along the north and south running sidewalk on Highland Drive near La Cresta. Staff believed it was the City's responsibility and will list it as a priority.

6. City Manager/Assistant City Manager Report.

a. New City Hall Report.

City Manager, John Park, presented the City Manager's Report and stated that SR-209 will be replaced and closed by UDOT for two days next year. He presented a progress report on the remaining punch list items that still require attention for City Hall. The cold issue has been resolved. The cement that needs to be replaced was discussed as well as the new pad for the ballot box. Instruction pertaining to the audio, security, and HVAC systems needs to take place. All other items were being attended to.

Councilman Petersen reported that the neighbors near the City Hall are pleased with the negotiations with the City and the accommodations that have been made.

b. Review of Staff Communications.

It was reported that each week staff provides an informational report from each department to update the Council Members on the day-to-day activities of the City. The report is available online.

Councilmember Tyler mentioned that UTA recently announced that they are adding several new routes with some providing transportation to the canyons. Mr. Park reported that the City is trying not to have any bus stops near snow tracks.

7. Mayor/City Council Reports.

a. Neighborhood Improvement Grant-Councilman Tee Tyler.

Councilman Tyler described the proposed neighborhood improvement. Betty Connor from District 4 communicated that there are properties in the City that have ignored their landscaping and have become unsightly. Councilman Tyler asked what legal action the City can take to improve the situation. He distributed a handout entitled “Make 12 Better” program.

The City Council discussed options and programs that could be considered. Mr. Topham discussed ways to handle the situation and described the problem of using public money for private property. He suggested their recourse would be to proceed under the nuisance ordinance.

b. Dog Parks – Councilman Mike Peterson.

Councilman Peterson reported on a meeting held September 30, 2016 with several dog park advocates. He commented that the City is conceptually supportive of a County-Wide Master Plan for Dog Parks.

Staff agreed to look at four items which included a formal GRAMA request for maps of the City’s open space, another GRAMA for the budget of the Bark in the Park event, a request for ownership of the triangle property, and a letter Salt Lake County sent addressing water retention issues associated with the property. East of the retention basin there is an additional piece of property that could be considered although the property owner has already stated that he is not willing to sell.

Staff pointed out that there are concerns with following through on the site and because it is fairly small. If it was developed it would be the only dog park on the east quadrant and would be completely overrun. Mr. Park stated that part of the problem with the property in question is that there is a lease for parking for Snowbird.

Mayor Pro Tem Bracken reported that he attended a CH2 Meeting and spoke with the Recreation Department on the City’s transition and other things the Rec Center has been doing and will continue to do that will allow them to set next year’s budget appropriately.

Mayor Pro Tem Bracken reported that the Pickle Ball Courts are getting a shade canopy. The water will also be shut off in the parks throughout the City the third week of October. The Big Cottonwood Marathon organizers will be coming in to present a check to the foundation from the proceeds of the race.

It was suggested that during the Bark in the Park event that the pavilion be reserved for the City. The Monster Mash is scheduled to take place on Friday, October 28th. Mayor Pro Tem Bracken discussed the transition of lights and decorations for the New City Hall. The triangle trees have grown to the point that it has become difficult for the Rec Center equipment personnel to do.

8. Calendar of Events.

Councilmember Schedules for the next week/2016 Calendar:

- a. Oct. 12 – City Council/Historic Committee Meeting 5:30 p.m. Union Cemetery.
- b. Oct. 13 – Youth City Council Annual Dinner 6:00 p.m. City Hall.
- c. Oct. 28 – Monster Mash on Ice 5:00 7:00 p.m. CH Rec. Center.
- d. Dec. 6 – City Employees Christmas Party.

9. Closed Meeting to Discuss Litigation, Property Acquisitions and the Character and Professional Competence or Physical or Mental Health of an Individual.

Councilman Tyler moved to close the Work Session and open the Closed Meeting to discuss personnel issues at 8:29 p.m. Councilman Peterson seconded the motion to close the Work Session and open the Closed Meeting. The motion passed with the unanimous consent of the Council.

The Work Meeting adjourned at 8:29 p.m.

F. Yard space for one building only.
No required yard or other open space around an existing building, or which is hereafter provided around any building for the purpose of complying with the provisions of this title shall be considered as providing a yard or open space for any other building; nor shall any yard or other required open space on an adjoining lot be considered as providing a yard or open space on a lot whereon a building is to be erected or established. This section shall be so construed to mean only one main building may be permitted on one lot, unless otherwise provided in this title.

G. Front yard measurement from map. Wherever a front yard is required for a lot facing on a street for which an official map has been recorded in the office of the city recorder, the depth of such front yard shall be measured from the mapped street line provided by the official map.

19.76.030 Structures, bulk and massing requirements.

A. Dwellings, including guest homes, on lots.

1. Every dwelling shall be located and maintained on a lot, as defined in this title. Except for group dwellings and guest houses, not more than one dwelling structure shall occupy a lot.

2. Guest houses shall be a permitted use in the following zones:

- (a) R-1-8; R-1-10; and R-1-15
- (b) RR-1-21; RR-1-29; and RR-1-43
- (c) F-1-21; and F-1-43
- (d) F-20

3. The guest house shall be a detached accessory use to a principal residence and shall be located in the rear yard of the principal lot.

4. The maximum allowed area of the guest house shall not exceed 25% of the area of the rear yard.

5. The floor area of the guest house and principal residence combined shall not exceed the maximum impervious surface coverage for the site.

6. The rental or lease of a guest house, or the use of a guest house as a permanent residence for a second family on the premises shall be prohibited.

7. Installation of separate utility meters for the guest house is prohibited.

8. All bulk and massing requirements for accessory buildings, as per the applicable zone, shall be applicable to the guest house.

B. Accessory buildings—Area of coverage and building area.

No accessory building or group of accessory buildings in any residential zone shall cover more than 25% of the rear yard. The maximum area of any accessory building shall not exceed 800 (1000 maybe acceptable) square feet or 40% of the footprint of the main structure not including exterior deck areas or appurtenances, whichever is less. No accessory building or structure may be erected on a vacant lot. Accessory buildings and structures shall be placed in the rear yard only.

C. Public use—reduced lot area and yards.

The minimum lot area and minimum yard requirements of this title may be reduced by the planning commission for a public use. The planning commission shall not authorize a reduction in the lot area or yard requirements if rule 19.76.030(H), “Additional height allowed when,” is in use, or unless the evidence presented is such as to establish that the reduction will not, under the circumstances of the particular case, be detrimental to the health, safety or general welfare of persons residing or working in the vicinity, or injurious to property or improvements in the vicinity.

D. Structure height — Vertical

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Community Development Activity Report



August 2016

DISTRICT 1

Councilman Mike Shelton

| NEW | | | |
|---|---|------------------------|---------------------------------|
| File: | ZMA-16-001 | Name: | McCormick Rezone |
| Address: | 6958 S 1700 E / 1690 E Fort Union Blvd | Applicant: | Tori McCormick |
| Type of Application: | Rezone | Current Zoning: | R-1-8 (MU proposed) |
| PC Date: | October 19, 2016 | Staff Contact: | Mike Johnson |
| Rezone of two existing R-1-8 properties to Mixed Use | | | |
| <i>Public Hearing Scheduled for October 19, 2016</i> | | | |
| File: | HOC 16-004 | Name: | Daycare |
| Address: | 1761 E Cloverdale Rd | Applicant: | Angela Lancaster |
| Type of Application: | Home Occupation Daycare | Current Zoning: | R-1-8 |
| PC Date: | September 7, 2016 | Staff Contact: | Mike Johnson |
| Home daycare with up to 12 clients | | | |
| <i>Hearing continued to 10/05 to deal with unsafe property conditions</i> | | | |
| File: | SPL-15-001 | Name: | Wasatch Exotic Pet Care |
| Address: | 1621 E 7200 S | Applicant: | Laurel Harris |
| Type of Application: | Site Plan Approval | Current Zoning: | CR |
| ARC Date: | June 15, 2015 | Staff Contact: | Mike Johnson |
| Building renovation and expansion | | | |
| <i>Under construction</i> | | | |
| File: | CUP-15-005 | Name: | Felt Dentist Office |
| Address: | 6800 S Highland Dr | Applicant: | Eric Felt |
| Type of Application: | CUP / Site Plan Approval | Current Zoning: | RO |
| PC/CC/ARC/BOA Date: | PC Hearing July 15, 2015 | Staff Contact: | Brian Berndt |
| Conditional Use and Site Plan Approval for a New Dental Office | | | |
| <i>Building permit application in review / out for corrections</i> | | | |
| File: | SPL 14-001 | Name: | RAM Real Estate Office Building |
| Address: | 1385 East Fort Union Blvd | Applicant: | Tony Baros |
| Type of Application: | Conditional Use Amend. | Current Zoning: | NC |
| PC/CC/ARC/BOA Date: | August 6, 2014 | Staff Contact: | Mike Johnson |
| Reconstruction of a 13,400 s.f. office building. | | | |
| <i>Building under construction</i> | | | |
| File: | CUP 15-011 | Name: | Meyer Office Buildings |
| Address: | 7884 S Highland Drive | Applicant: | Tony Baros |
| Type of Application: | Conditional Use Permit | Current Zoning: | R-O |
| PC/CC/ARC/BOA Date: | PC September 2, 2015 | Staff Contact: | Mike Johnson |
| CUP & Site Plan Approval for two administrative office buildings | | | |
| <i>Buildings under construction</i> | | | |

Building Permits

| Permit # | Status | Name/Description | Permit Type Summary | Parcel Address |
|----------------------------|-----------|------------------------------------|---------------------|-----------------------------|
| Commercial Permits | | | | |
| BP-14-0444 | Issued | New Admin. Office – Title Company | New Commercial | 1385 E Fort Union Blvd |
| BP-15-0294 | Issued | Addition – Wasatch Exotic Pet Care | Commercial Addition | 1892 E Fort Union Blvd |
| BP-16-0028 | Issued | New Admin. Office Building | New Commercial | 7884 S Highland Drive #1 |
| BP-16-0029 | Issued | New Admin. Office Building | New Commercial | 7884 S Highland Drive #2 |
| BP-16-0096 | In Review | New Dental Office Building | New Commercial | 6800 S Highland Drive |
| BP-16-0313 | Closed | Tenant Improvement | Tenant Improvement | 1275 E Fort Union Blvd #150 |
| BP-16-0306 | Issued | TI – Ski n’ See | Tenant Improvement | 1844 E Fort Union Blvd |
| BP-16-0349 | Closed | TI – Intermountain Pilates | Tenant Improvement | 7076 S Highland Drive |
| BP-16-0466 | In Review | TI – Intermountain Pilates Ph. II | Tenant Improvement | 7076 S Highland Drive |
| Residential Permits | | | | |
| BP-14-0507 | Stop-Work | Single Family Dwelling | New SFD | 1388 E Milne Ln |
| BP-15-0490 | Issued | Single Family Dwelling | New SFD | 7149 S Garrett Town Cove |
| BP-15-0491 | Issued | Single Family Dwelling | New SFD | 7167 S Garrett Town Cove |
| BP-16-0015 | Issued | Single Family Dwelling | New SFD | 1451 E Lexi Ln |
| BP-15-0577 | Issued | Single Family Dwelling | New SFD | 7755 S Forest Bend Dr |
| BP-16-0109 | Issued | Single Family Dwelling | New SFD | 1726 E Siesta Dr |
| BP-16-0093 | Issued | Single Family Dwelling | New SFD | 1785 E Meadow Downs Wy |
| BP-16-0168 | Issued | Single Family Dwelling | New SFD | 1463 E Lexi Ln |

NEW

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|---|--------------------------|------------------------|-------------------------|
| File: | CUP-16-009 | Name: | Zaferan Expansion |
| Address: | 2578 E Bengal Boulevard | Applicant: | Mohsen Panah |
| Type of Application: | CUP / Site Plan Approval | Current Zoning: | Neighborhood Commercial |
| PC Date: | August 31, 2016 | Staff Contact: | Mike Johnson |
| Expansion of existing restaurant building to add another restaurant and second-story apartment unit | | | |
| <i>PC Approval 9/14/2016 – Applicant can submit building permit application</i> | | | |

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|---|---------------------|------------------------|------------------------|
| File: | SUB 16-004 | Name: | Gullickson Subdivision |
| Address: | 7985 S Deercreek Rd | Applicant: | Jeff Gullickson |
| Type of Application: | Expansion of NCU | Current Zoning: | R-1-8 |
| PC Date: | N/A (Minor Sub) | Staff Contact: | Mike Johnson |
| 2 lot subdivision, with a flag lot | | | |
| <i>Waiting for corrections from applicant</i> | | | |

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|---|-----------------|------------------------|------------------------|
| File: | SUB 16-005 | Name: | Schults Subdivision |
| Address: | 7981 S Royal Ln | Applicant: | Gregory & Judy Schults |
| Type of Application: | Subdivision | Current Zoning: | RR-1-21 |
| PC Date: | N/A (Minor Sub) | Staff Contact: | Mike Johnson |
| 2 lot subdivision, with a flag lot | | | |
| <i>Waiting for corrections from applicant</i> | | | |

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|--|-------------------|------------------------|--------------------------------|
| File: | SP-16-001 | Name: | Willow Creek Vet. Sign Program |
| Address: | 2055 E Creek Rd | Applicant: | Rick Campbell |
| Type of Application: | Program for Signs | Current Zoning: | RR-1-21 |
| PC/CC/ARC/BOA Date: | April 6, 2016 | Staff Contact: | Mike Johnson |
| Application for a site-wide sign program, including the conversion of two monument signs to larger monuments | | | |
| <i>Building Permit Issued</i> | | | |

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|--|--------------------|------------------------|------------------------|
| File: | SUB-15-004 | Name: | Mackintosh Subdivision |
| Address: | 7572 Cory Hill Cir | Applicant: | Dan Mackintosh |
| Type of Application: | Minor Subdivision | Current Zoning: | R-1-8 |
| PC/CC/ARC/BOA Date: | Administrative | Staff Contact: | Mike Johnson |
| Four-lot minor subdivision | | | |
| <i>Project Approved; Improvements under construction</i> | | | |

District 2 Building Permits

| Permit # | Status | Name/Description | Permit Type Summary | Parcel Address |
|----------------------------|-----------|------------------------|---------------------|---------------------------|
| Residential Permits | | | | |
| BP-15-0047 | Issued | Single Family Dwelling | New SFD | 2075 E Cottonwood Cove Ln |
| BP-15-0404 | Issued | Single Family Dwelling | New SFD | 8165 S Newbury Grove Ln |
| BP-15-0518 | Issued | Single Family Dwelling | New SFD | 8127 S Newbury Grove Ln |
| BP-15-0548 | Issued | Single Family Dwelling | New SFD | 8154 S Newbury Grove Ln |
| BP-15-0564 | Issued | Single Family Dwelling | New SFD | 8153 S Newbury Grove Ln |
| BP-16-0030 | Issued | Single Family Dwelling | New SFD | 2216 E Cottonwood Cove Ln |
| BP-16-0129 | Issued | Single Family Dwelling | New SFD | 8118 S Newbury Grove Ln |
| BP-16-0309 | In Review | Single Family Dwelling | New SFD | 2397 E Creek Rd |
| BP-16-0436 | In Review | Single Family Dwelling | New SFD | 2838 E Bridgewater Dr |
| BP-16-0429 | In Review | Single Family Dwelling | New SFD | 2380 E Royal Ln |
| BP-16-0410 | Issued | Single Family Dwelling | New SFD | 8139 S Newbury Grove Ln |

District 2 Building Permits

| Permit # | Status | Name/Description | Permit Type Summary | Parcel Address |
|---------------------------|-----------|---------------------------------|---------------------|--------------------|
| Commercial Permits | | | | |
| BP-16-0421 | Issued | Signs – Willow Creek Pet Center | Signs | 2055 E Creek Rd |
| BP-16-0477 | In Review | TI – Photopia | Tenant Improvement | 7815 S Highland Dr |

NEW

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|---|--------------------|------------------------|---------------------------------|
| File: | SPL-16-001 | Name: | Public Works Site Plan Approval |
| Address: | 6579 S 3000 E | Applicant: | Cottonwood Heights |
| Type of Application: | Site Plan Approval | Current Zoning: | PF |
| PC Date: | September 14, 2016 | Staff Contact: | Brian Berndt |
| Approval of Site Plan for Proposed Site Storage and Public Works Building | | | |
| <i>Hearing held on 9/14/16; Action scheduled for 10/5/2016</i> | | | |

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|---|------------------------|------------------------|-----------------------------------|
| File: | CUP-16-010 | Name: | Corporate Center CUP Modification |
| Address: | 2750 E Cottonwood Pkwy | Applicant: | Jeff Gochmour |
| Type of Application: | CUP Modification | Current Zoning: | ORD |
| PC Date: | August 31, 2016 | Staff Contact: | Brian Berndt |
| Modification of previous CUP to add approximately 100 additional parking stalls underground | | | |
| <i>PC Approved 8/31/2016</i> | | | |

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|---------------------------------------|--------------------|------------------------|--------------------------------|
| File: | BOA-16-008 | Name: | Expansion of Noncomplying Bldg |
| Address: | 2177 E Lonsdale Dr | Applicant: | Jeff Larsen |
| Type of Application: | Expansion of NCU | Current Zoning: | R-1-8 |
| BOA Date: | 09/01/2016 | Staff Contact: | Mike Johnson |
| Expansion of a non-complying building | | | |
| <i>BOA Approved 09/01/2016</i> | | | |

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|--|------------------------|------------------------|--------------------------------|
| File: | BOA 16-006 | Name: | Expansion of Noncomplying Bldg |
| Address: | 6743 S 2240 E | Applicant: | Nuriya Bajrektarevic |
| Type of Application: | Expansion of NCU | Current Zoning: | R-1-8 |
| BOA Date: | 07/07/2016 (tentative) | Staff Contact: | Mike Johnson |
| Request for Expansion of Noncomplying Building | | | |
| <i>BOA approved on 07/07/2016</i> | | | |

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|---|-----------------|------------------------|-------------------------------------|
| File: | CUP 16-006 | Name: | Beckstrand & Assoc. CUP & Site Plan |
| Address: | 6322 S 3000 E | Applicant: | Beckstrand & Associates |
| Type of Application: | CUP & Site Plan | Current Zoning: | O-R-D |
| PC Date: | 07/06/2016 | Staff Contact: | Brian Berndt |
| Conditional use permit and site plan approval | | | |
| <i>PC approved on 07/06/2016</i> | | | |

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|---|------------------------|------------------------|----------------------------------|
| File: | CUP 16-005 | Name: | Cottonwood Dental S.P.A. |
| Address: | 7167 S Highland Drive | Applicant: | Lloyd Architects |
| Type of Application: | Conditional Use Permit | Current Zoning: | Regional Commercial (CR)/Gateway |
| PC Date: | 07/06/2016 (tentative) | Staff Contact: | Mike Johnson |
| Construction of a new dental office | | | |
| <i>Building Permit in Review; Site Plan Modification Submitted by Applicant</i> | | | |

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|-----------------------------|-------------------------|------------------------|----------------------------|
| File: | SPL 15-003 | Name: | City Municipal Building |
| Address: | 2277 East Bengal Blvd | Applicant: | City of Cottonwood Heights |
| Type of Application: | Site Plan | Current Zoning: | Public Facilities (PF) |
| PC Date: | Hearing October 1, 2014 | Staff Contact: | Brian Berndt |
| <i>Building Complete</i> | | | |

District 3 Building Permits

| Permit # | Status | Name/Description | Permit Type Summary | Parcel Address |
|-----------------|---------------|---|----------------------------|-----------------------------|
| BP-16-0197 | Issued | New Office Building – Cornerstone Phase 2 | New Commercial | 2750 E Cottonwood Parkway |
| BP-16-0283 | Issued | Office Remodel | Tenant Improvement | 2750 E Cottonwood Pkwy #660 |
| BP-16-0344 | Issued | TI – Mercato | Tenant Improvement | 2750 E Cottonwood Pkwy #500 |
| BP-16-0349 | In Review | TI – Master Control | Tenant Improvement | 6350 S 3000 E |
| BP-16-0330 | In Review | New Dental Office Building | New Commercial | 7167 S Highland Drive |
| BP-16-0340 | In Review | SFD | New SFD | 7435 S Butler Hills Drive |
| BP-16-0400 | In Review | Single Family Dwelling | New SFD | 2533 E 6485 S |
| BP-16-0428 | In Review | TI – Raymond James | Tenant Improvement | 2750 E Cottonwood Pkwy #520 |
| BP-16-0418 | Issued | ADA Upgrades | Site Upgrade | 2330 E Fort Union Blvd |

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|--|--------------------------|------------------------|---------------------------|
| File: | HOC-16-001 | Name: | Middlemiss Home Preschool |
| Address: | 3571 E Summer Hill Dr | Applicant: | Dana Middlemiss |
| Type of Application: | CUP – Home Preschool | Current Zoning: | R-1-8 |
| PC Date: | PC Hearing March 2, 2016 | Staff Contact: | Mike Johnson |
| Proposal to operate a residential preschool with up to 12 students | | | |
| <i>Planning Commission decision being appealed to the BOA; Decision scheduled 08/04/2016</i> | | | |

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| File: | SUB-16-001 | Name: | Oak Leaf Hills Subdivision |
| Address: | 7941 S Wasatch Blvd. | Applicant: | Calvin Robinson |
| Type of Application: | Minor Subdivision | Current Zoning: | R-1-8 |
| PC Date: | N/A - Administrative | Staff Contact: | Brian Berndt |
| 2 Lots on 1.76 acres | | | |
| <i>No activity; applicant may withdraw</i> | | | |

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|--|--------------------|------------------------|-------------------|
| File: | SUB-15-007 | Name: | Lindgren's Legacy |
| Address: | 8466 S Danish Road | Applicant: | Dave Yorgasen |
| Type of Application: | Minor Subdivision | Current Zoning: | R-1-8 |
| PC Date: | N/A | Staff Contact: | Mike Johnson |
| 3-lot Subdivision | | | |
| <i>Plat recorded; Site improvements under construction</i> | | | |

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|---|---------------------------|------------------------|---------------------------------|
| File: | SUB-15-002 | Name: | DW Homes Preliminary Plat |
| Address: | 7350 S Wasatch Blvd | Applicant: | Nick Mason, David Weekley Homes |
| Type of Application: | Preliminary Plat Approval | Current Zoning: | MU |
| PC/CC/ARC/BOA Date: | PC Action April 15, 2015 | Staff Contact: | Mike Johnson |
| Preliminary Plat approval of a 17-lot subdivision. Site Plan and conditional use already approved on January 7, 2015. | | | |
| <i>Lots 2-14 under construction or in review; Lot 1 complete</i> | | | |

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|--|--------------------------|------------------------|--------------|
| File: | PUD 14-001 | Name: | Giverny PUD |
| Address: | 9160 South Wasatch Blvd | Applicant: | Richard Cook |
| Type of Application: | Planned Unit Development | Current Zoning: | R-1-8 |
| BOA Date: | March 26 | Staff Contact: | Mike Johnson |
| This is a request for a 169-lot planned unit development on approximately 45 acres. Proposed lots range in size from 4,500 s.f. to over 15,000 s.f. Approximately 32% of the project is dedicated to open space. All proposed roads are private. | | | |
| <i>Waiting for Final Plat and Development Bond</i> | | | |

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|---|--------------------------|------------------------|----------------|
| File: | ZMA 15-003 | Name: | Kessler Rezone |
| Address: | 9361 S No Lit Cottonwood | Applicant: | Grant Kessler |
| Type of Application: | Zone Map Amendment | Current Zoning: | F-20 |
| PC Date: | September 2, 2015 | Staff Contact: | Brian Berndt |
| Rezone of 15 acres to RR-1-21 with development agreement. | | | |
| <i>Council approved on May 24, 2016</i> | | | |

| | | | |
|---|--------------------------|------------------------|----------------|
| File: | ZMA 15-004 | Name: | Despain Rezone |
| Address: | 3801 E No Lit Cottonwood | Applicant: | Susan Despain |
| Type of Application: | Zone Map Amendment | Current Zoning: | F-20 |
| PC Date: | September 2, 2015 | Staff Contact: | Brian Berndt |
| Rezone of 11 acres to RR-1-21; amended to RR-1-43 with development agreement. | | | |
| <i>Council approved on May 24, 2016</i> | | | |

| NEW | | | |
|--|--------------------------|------------------------|---------------------------------|
| File: | SD-13-002 | Name: | Little Willow 2-lot Subdivision |
| Address: | 8562 S Little Willow Cir | Applicant: | Joe Salisbury |
| Type of Application: | Minor Subdivision | Current Zoning: | R-1-8 |
| PC Date: | October 5, 2016 | Staff Contact: | Brian Berndt |
| Approval of a 2-lot subdivision | | | |
| <i>PC held hearing in 2013 without any action being taken; Action is scheduled to be taken 10/5/16</i> | | | |

| | | | |
|--|----------------------|------------------------|------------------------------------|
| File: | CUP-14-009 | Name: | Canyon Centre Heights Modification |
| Address: | 7359 S Wasatch Blvd | Applicant: | Tony Baros |
| Type of Application: | Revised Architecture | Current Zoning: | MU |
| PC Date: | September 14, 2016 | Staff Contact: | Brian Berndt |
| Modification of architecture on previously approved multi-family apartment building at Canyon Centre | | | |
| <i>PC Approved Revised Certificate of Design Compliance 9/14/2016</i> | | | |

| | | | |
|--|-----------------------|------------------------|-------------------|
| File: | BOA 16-007 | Name: | HOC-16-001 Appeal |
| Address: | 3571 E Summer Hill Dr | Applicant: | Joe Thomas |
| Type of Application: | BOA Appeal | Current Zoning: | R-1-8 |
| BOA Date: | 07/07/2016 | Staff Contact: | Mike Johnson |
| Appeal of the Planning Commission approval of HOC-16-001; Home preschool at 3571 E Summer Hill Drive | | | |
| <i>BOA Upheld Planning Commission Approval – No Further Appeal Submitted</i> | | | |

| | | | |
|---|-----------------|------------------------|----------------|
| File: | CUP 16-008 | Name: | Alpha Coffee |
| Address: | Racquet Club Dr | Applicant: | Carl Churchill |
| Type of Application: | CUP | Current Zoning: | NC |
| PC Date: | 07/06/2016 | Staff Contact: | Brian Berndt |
| Change of use from dental office to coffee shop within existing building; no exterior changes | | | |
| <i>Building Permit in Review</i> | | | |

| | | | |
|--|------------------------|------------------------|-------------------------|
| File: | CUP-16-002 | Name: | Canyon Centre Phase III |
| Address: | 7350 S. Wasatch Blvd. | Applicant: | Kenney Nichols |
| Type of Application: | Conditional Use Permit | Current Zoning: | Mixed Use |
| PC Date: | March 2, 2016 | Staff Contact: | Brian Berndt |
| New restaurant (Bambu), approximately 4,800 s.f., single-story building on Canyon Centre Lot 3 | | | |
| <i>Building permit out for 3rd building review</i> | | | |

| | | | |
|---|---------------------|------------------------|-------------------------------|
| File: | SUB-16-002 | Name: | Honeycomb Subdivision |
| Address: | 7824 S Honeycomb Rd | Applicant: | Michael Brodsky; Hamlet Homes |
| Type of Application: | Minor Subdivision | Current Zoning: | R-2-8 |
| PC Date: | April 20, 2016 | Staff Contact: | Mike Johnson |
| Lot Split | | | |
| <i>Plat recorded; Building permits issued</i> | | | |

| | | | |
|--|----------------------|------------------------|---------------------------|
| File: | BOA-16-002 | Name: | First Empire LLC Variance |
| Address: | 3516 E 8740 S, Lot 1 | Applicant: | Lane Halversen |
| Type of Application: | BOA - Variance | Current Zoning: | R-1-8 |
| BOA Date: | March 10, 2016 | Staff Contact: | Mike Johnson |
| Variance to front setback due to location of fault | | | |
| <i>Building under construction</i> | | | |

District 4 Building Permits

| Permit # | Status | Name/Description | Permit Type Summary | Parcel Address |
|----------------------------|-----------|---------------------------------|---------------------|----------------------------------|
| Residential Permits | | | | |
| BP-15-0029 | Issued | Single Family Dwelling | New SFD | 8330 S Danish Rd |
| BP-15-0135 | Issued | Single Family Dwelling | New SFD | 8118 S Danish Rd |
| BP-15-0382 | Issued | Single Family Dwelling | New SFD | 3778 E Timberline Dr |
| BP-15-0496 | Issued | Single Family Dwelling | New SFD | 9479 S Granite Trail |
| BP-16-0059 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #3 |
| BP-16-0060 | Closed | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #2 |
| BP-16-0076 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #4 |
| BP-16-0136 | Issued | Single Family Dwelling | New SFD | 3588 E Granite Knob Ln |
| BP-16-0179 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #8 |
| BP-16-0180 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #7 |
| BP-16-0123 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #6 |
| BP-16-0232 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #5 |
| BP-16-0227 | Issued | Single Family Dwelling | New SFD | 8754 S Sutton Way |
| BP-16-0277 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #9 |
| BP-16-0278 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #10 |
| BP-16-0339 | Issued | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #11 |
| BP-16-0438 | In Review | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #12 |
| BP-16-0448 | In Review | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #14 |
| BP-16-0449 | In Review | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #15 |
| BP-16-0476 | In Review | Single Family Dwelling | New SFD | 7392 S Canyon Centre Parkway #13 |
| Commercial Permits | | | | |
| BP-16-0110 | In Review | Canyon Centre Parking Structure | New Commercial | 7350 S Wasatch Blvd |
| BP-16-0108 | In Review | New Restaurant -- Bambu | New Commercial | 7307 S Canyon Centre Pkwy |
| BP-16-0395 | In Review | Tenant Improvement | Tenant Improvement | 7260 S Racquet Club Dr |
| BP-16-0481 | In Review | TI -- Lock n' Load Java | Tenant Improvement | 7260 S Racquet Club Dr |

CITY-WIDE

Mayor & Council

| | | | |
|---|--------------------------|------------------------|--------------------------|
| File: | Multiple | Name: | Zoning Ordinance Rewrite |
| Address: | Citywide | Applicant: | Cottonwood Heights |
| Type of Application: | Zoning Text Amendment(s) | Current Zoning: | N/A |
| PC/CC/ARC/BOA Date: | Various | Staff Contact: | Brian Berndt |
| Mixed Use, Supplementary & Qualifying and Definitions Sections – Revised Accessory Building language in Supplementary and Definitions | | | |
| <i>Mixed Use, Supplementary & Qualifying and Definitions awaiting Council review / approval</i> | | | |

LONG-RANGE PLANNING PROJECTS

| | | | |
|--|--|----------------------------------|--|
| Project Name: | Fort Union Boulevard Area Plan | | |
| Project Location: | Fort Union Boulevard, Union Park Avenue to Wasatch Boulevard | | |
| Type of Project: | Small Area Plan | | |
| Staff Contact: | Brian Berndt | Timeline: (if applicable) | |
| Draft Plan scheduled for final Planning Commission hearing 10/5/2016 | | | |

ECONOMIC DEVELOPMENT PROJECTS

| | | | |
|--|------------------------------------|----------------------------------|---------|
| Project Name: | Local Business Outreach | | |
| Project Location: | Citywide | | |
| Type of Project: | Fort Union Group/Business Outreach | | |
| Staff Contact: | Brian Berndt | Timeline: (if applicable) | Ongoing |
| <ul style="list-style-type: none"> • The first Bites in the Heights restaurant tour was held from Aug. 20-31. • The mayor held a CEO luncheon at the Old Mill office building to meet some of the high-level CEOs in the city, and establish a rapport to discuss business needs. • The CHBA held an after-hours event at the Salt Mine co-working space. Those who attended the event enjoyed networking, touring the facility and some really good sushi. • Many CH businesses got involved with the annual golf tournament, either as sponsors or players, or by donating prizes. Those who attended felt the event said they had a good time. • CHED officials were invited to attend the Regence BlueCross/BlueShield farmer's market. Other businesses in the city are using the department to promote their event through the social media pages and email newsletter. | | | |

Cottonwood Heights City
"Make 12 Better" Program

Suggestion
DRAFT

In an effort to enhance and beautify the residential neighborhoods of Cottonwood Heights City, your City Council is initiating an annual program entitled "Make 12 Better". Here is how it will work:

1. Annually in the months of March and April, citizens in each district of our city may nominate an individual home for an exterior landscaping makeover/improvement. Two homes per district will be selected based upon financial need, neighbor input, health related issues of the owners, etc. Additionally, the Mayor may add four more homes for an exterior landscaping makeover/improvement also. (Making 12 total homes to be improved.)
2. For those homes selected, a combination of equipment and work hours to accomplish the agreed upon exterior only landscaping makeover/improvement will be provided by
 - A. Cottonwood Heights Public works Department
 - B. Neighbors of the property selected
 - C. Youth City Council
3. Work on all 12 properties to begin in May and be completed by June 30th each year. A cost per home, per makeover will have a limit of \$1000.00 cost to Cottonwood Heights City.



Cottonwood Heights

Weekly Update for the Week of Sept. 25 – Oct. 1, 2016

City Manager

1. Attended the PIO conference in St. George. Very informative and helpful. Networked a lot and shared good ideas to make our PR better.
2. Nothing by video, pictures, press kits, press releases, and a lot of preparation for open house and ribbon cutting. I thought we had a very good attendance.

Administrative Services

1. The Art show is underway at Whitmore Lib. We are very excited because we have a record number of artists and pieces to display. We want to invite all council members and staff to come to the open house on October 20th. This will be a fun family night that will include a hand drawn photo booth, and a professional artist showing his work.
2. The children's show will be on October 15th at Butler Middle. It will be a great show! Production meetings are also underway for next year's summer musical, ANNIE.
3. The City Hall Ribbon Cutting and Open House was a smashing success that drew far more attendees than anticipated. Thanks to everyone that participated and made it possible.

Police

1. Preparations for the City Hall Ribbon Cutting and Open House. Extra effort was put into the SWAT van to have it ready for the open house (see pictures below).

Public Works

1. Public Works tirelessly worked to prepare the new city hall for the Ribbon Cutting and provided ongoing assistance to clean up the old city hall.

Pictures



Figure 1 - Council Members Shelton, Tyler and Peterson model with the loader that will be used to load salt into trucks during snow removal operations



Figure 2 - Flag ceremony performed by Cottonwood Heights Police and Unified Fire during the New City Hall ribbon cutting ceremony



Figure 3 - There was a great turnout at the ribbon cutting ceremony on Thursday, September 29th



Figure 4 - Mayor Kelvyn Cullimore speaking at the Ribbon Cutting Ceremony



Figure 5 -Governor Gary Herbert speaking at the Ribbon Cutting



Figure 6 - Metal framing in the SWAT truck



Figure 7 - Wiring and ceiling in the SWAT truck



Figure 8 - Ceiling and walls being covered

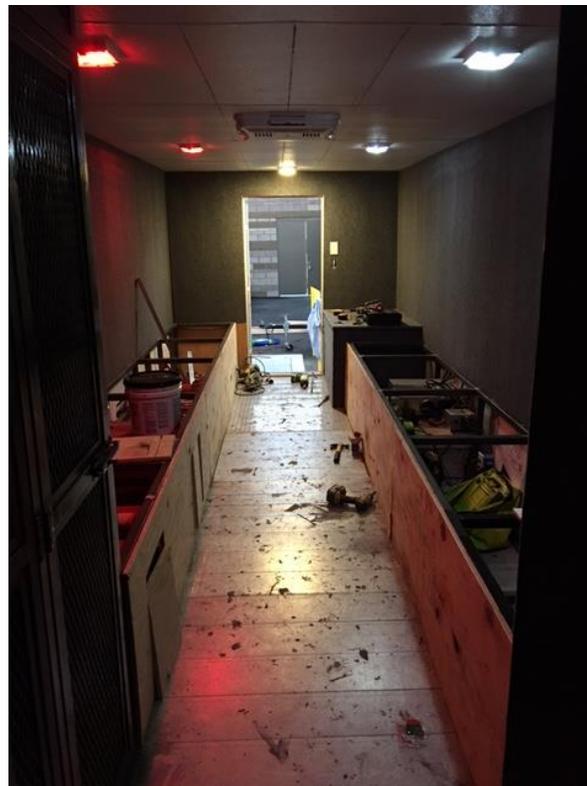


Figure 9 - Wall carpet installed for sound absorbtion

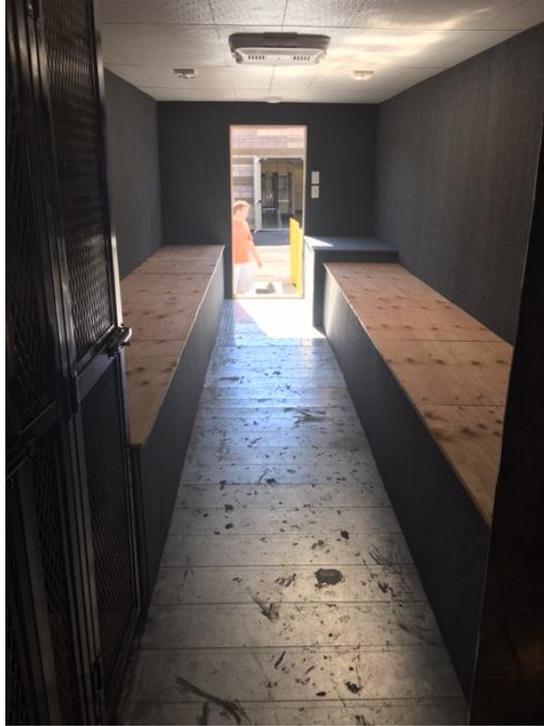


Figure 10 - Ongoing interior work on SWAT truck



Figure 11 - Carpeting is completed in the truck