



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, November 8, 2016**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**      1.0      **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
- 2.0      **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
- 3.0      **PUBLIC HEARING**
- 3.1      **Building Use Policy and Fee Schedule for Cottonwood Heights City Hall – continued from October 25<sup>th</sup>, 2016.**  
*(The purpose of the public hearing is to receive input on the proposed adoption of a building use policy and associated fee schedule for City Hall.)*
- 4.0      **Standing Monthly Reports**
- 4.1      **Police Report – Police Support Supervisor Candie Terry**  
*(Review of the Police Department statistics for the month of October.)*
- 4.2      **Public Works Report – Public Works Director Matt Shipp**  
*(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)*
- 5.0      **ACTION ITEMS**
- 5.1      **Resolution 2016-89 Tentatively Adopting an Amended Budget for the Period of 1 July 2016 through 30 June 2017**  
*(To better assure the accuracy of the city's annual budget, the city council reviews and amends the city's budget each calendar quarter of each fiscal year. By this resolution the Council will tentatively adopt an amended budget for the current fiscal year, provide for public inspection of the budget, set the time and place of a public hearing on such amendment, and provide for newspaper publication of such public hearing).*
- 5.2      **Resolution 2016-90 Declaring Certain Property Surplus**  
*(This resolution will declare certain worn out or unneeded items of personal property surplus and specify the method of disposal of such items, as required by the city's procurement code).*
- 6.0      **CONSENT CALENDAR**
- 6.1      **Approval of Minutes for the October 11<sup>th</sup> and 18<sup>th</sup> Work Session and the October 25<sup>th</sup> City Council Business Meeting.**

## 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

### PUBLIC COMMENT PROCEDURE

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*

*On Monday, November 7, 2016, at 2:20 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 7<sup>th</sup> DAY OF NOVEMBER, 2016*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov)*



**NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL**  
**AMENDED**  
**WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, November 8, 2016**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (15:00)**  
*(Monthly Presentation by Ms. Nancy Tingey with Canyons School District)*
  2. **Review of Business Meeting Agenda (5:00)**
  3. **Public Relations Report (10:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*
  4. **Planning and Economic Development Report (10:00)**
    - a. **Planning Commission meeting of November 2<sup>nd</sup>, 2016**  
*(Staff will report on the November 2, 2016 Planning Commission meeting.)*
    - b. **Business Association Luncheon**  
*(Staff and Council will review the Business Association Luncheon held November 2<sup>nd</sup>)*
  5. **Public Works (5:00)**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East.)*
  6. **Public Safety Reports (10:00)**
    - a. **Unified Fire Authority**  
*(Report from UFA Acting Chief Mike Watson on events of the week)*
      1. **Report on UFA Special Board Meeting Held November 2<sup>nd</sup>**  
*(Mayor Cullimore and Chief Watson will jointly report on this meeting.)*
    - b. **Police Department**  
*(Report from Chief Robby Russo on noteworthy events of the week)*
  7. **City Manager/Assistant City Manager Report (10:00)**
    - a. **City Hall Report**  
*(City Manager John Park, will provide the Council with a report on progress of closing out the punch list for construction of City Hall.)*
    - b. **Review of Staff Communications**  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)*

8. **Mayor/City Council Reports (10:00)**
  - a. Jordan River Commission Meeting – Councilman Tyler  
*(Councilman Tyler will report on the recent Jordan River Commission meeting.)*
  - b. Arts Council Meeting – Councilman Shelton  
*(Councilman Shelton will report on the recent Arts Council meeting.)*
  
9. **Calendar of Events**

Councilmember Schedules for the next week/ 2016 Calendar:

  - a. Nov 22 – No Council Meeting – Thanksgiving Week
  - b. Nov 24 - Thanksgiving Day 5K – Race starts at 9 a.m.
  - c. December 6 – City Employees Christmas Party – No Council Mtg.
  - d. December 27 – No Council Meeting – Christmas Holiday
  - e. **January 28, 2017 – Volunteer Appreciation Dinner**
  
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
11. **ADJOURN**