



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, May 2, 2023**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_4WMqLq0XRz2qq-Xfig4rlQ. Each registrant will receive a confirmation email containing information about joining the webinar.

4:00 p.m.

1. **WELCOME** – Mayor Mike Weichers
 - a. **A moment of silence in memory of Councilmember Doug Petersen.**
2. **REVIEW OF BUSINESS MEETING AGENDA** – Mayor Mike Weichers *(15 min.)*
3. **STAFF REPORTS**

(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date with regard to any changes since the report was made).

 - a. **Spring Runoff Preparations** – *Public Works Director / City Engineer Matt Shipp and Police Assistant Chief Paul Brenneman (15 min)*
 - b. **Sustainability Priorities** – *Senior Planner Samantha DeSeelhorst and Associate Planner/Sustainability Analyst Ian Harris (20 min)*
 - c. **Chicken and Rooster Ordinance Discussion** – *Community and Economic Development Director Mike Johnson (15 min)*
 - d. **Public Works Building Contract** – *Public Works Director / City Engineer Matt Shipp (20 min)*
 - e. **Butlerville Days Fireworks Display and Drone Show** – *Culture Manager Ann Eatchel (10 min)*
 - f. **Telecom Tax** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurgens (15 min)*
 - g. **Proposed Tentative Budget Discussion** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurgens (40 min)*

4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. February 15 - May 31st, 2023 – Cottonwood Heights Children’s Choir Rehearsals will be held weekly on Wednesdays. Free ongoing registration for school grades 3rd - 6th. *For more information, please visit chcityarts.com or contact aetchel@ch.utah.gov.*
 - b. June 2nd from 9:00 a.m. until 1:00 p.m. – Free Shredding Event at the City Hall parking lot.
 - c. July 27th through 29th – Cottonwood Heights Butlerville Days (*Volunteers and sponsors needed. For more information, visit Butlervilledays.com or call Ann Eatchel at 801-550-8225*).
5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, May 2, 2023**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_L6pEyyJsTiG5MzC9cHM90w.

NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by **4:00 p.m.** on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

- 7:00 p.m.**
- 1.0 **WELCOME**
 - 2.0 **PLEDGE OF ALLEGIANCE**
 - 3.0 **ACKNOWLEDGMENTS**
 - 3.1 **Acknowledgment of Councilmember Doug Petersen’s life and service by Mayor Mike Weichers**

4.0 **CITIZEN COMMENTS**

(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) City Manager Tim Tingey will admit into the record written public comments submitted to the City Recorder **prior to 4:00 p.m.** on the meeting date.

5.0 **STAFF QUARTERLY REPORTS**

5.1 **Public Works Report – Public Works Director Matt Shipp**

(Presentation of the quarterly public works report detailing the status of various public works and capital projects throughout the city.)

5.2 **Monthly Financial Report – Finance and Administrative Services Director Scott Jurges**

(Finance and Administrative Services Director, Mr. Scott Jurges, will report on the city’s finances for the past quarter.)

6.0 **ACTION ITEMS**

6.1 Consideration of **Resolution 2023-20** Adopting a Tentative Budget for the Period of I July 2023 Through 30 June 2024; Providing for Public Inspection of Such Budget; Establishing the Time and Place of a Public Hearing to Consider Adoption of such Budget; and Providing for Public Notice of Such Hearing.

(A budget is required to be adopted by the city council for each new fiscal year. This proposed resolution adopts the tentative budget for the city’s 1 July 2023 through 30 June 2024 fiscal year, establishes the date of the public hearing for such budget, and provides for public notice of the hearing).

6.2 Consideration of **Resolution 2023-21** Approving a Firework Display Contract with Lantis Productions for 2023 Butlerville Days.

(By this resolution, the council will approve the city’s entry into a contract with Lantis Productions for a fireworks display at 2023 Butlerville Days).

6.3 Consideration of **Resolution 2023-22** Approving a Drone Show Performance Contract with Open Sky Productions, LLC for 2023 Butlerville Days.

(By this resolution, the council will approve the city’s entry into a contract with Open Sky Productions, LLC for a drone show performance at 2023 Butlerville Days).

6.4 Consideration of **Resolution 2023-23** Approving an Amendment to Agreements with SIRQ, Inc. for Construction Manager-General Contractor Services.

(This resolution will approve the city’s entry into an amendment to the AIA Document A133-2019 and AIA Document A201-2017 previously entered into by the city whereunder SIRQ, Inc. is providing construction manager-general contractor services in connection with the city’s public works facility under construction on city-owned realty located at 6579 South 3000 East in the city. The purpose of this amendment is to approve the contractor’s guaranteed maximum price proposal as contemplated by the base contracts).

6.5 Consideration of **Resolution 2023-24** Approving Entry into a Development Agreement with Ivory Development, LLC.

(By this resolution, the council will approve the city’s entry into a development agreement whereunder, among other things, Ivory Development, LLC will construct “public park”-type improvements on approximately 1.87 acres of ground the city plans to purchase that is located in Ivory’s planned residential subdivision under development near Doverhill Drive in the city).

7.0 **CONSENT CALENDAR**

7.1 Approval of the minutes of the City Council Work Session and Business Meeting of April 18, 2023.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Friday, April 28, 2023, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights city offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the office of the City Recorder. The agendas were also posted on the city's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED THIS 28th day of April 2023

Paula Melgar, City Recorder

City councilmembers may participate in the meeting via telephonic or zoom communication. If a councilmember does participate via telephonic or zoom communication, the councilmember will be on speakerphone or on zoom. The speakerphone or zoom will be amplified so that the other councilmembers and all other persons present in the council chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to cityrecorder@ch.utah.gov.)