



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, March 14, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 4.0 **PUBLIC COMMENT**
 - 4.1 **Fort Union Area Master Plan**
(The Council invites public input on the proposed on Fort Union Area Master Plan as recommended by the Planning Commission.)
 - 5.0 **STANDING MONTHLY REPORTS**
 - 5.1 Youth City Council Report
(Youth city council members will provide council with a report on their recent activities.)
 - 5.2 Police Report – Police Support Supervisor Candie Terry
(Review of the Police Department statistics for the month of February.)
 - 5.3 Public Works Report – Public Works Director Matt Shipp
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 6.0 **ACTION ITEMS**
 - 6.1 Consideration of **Resolution 2017-13** Approving a Consulting Agreement with GSBS Richman Consulting for Evaluation and Update of Housing Element and Affordable Housing Plan.
(By this resolution, the city council will approve the city's entry into a consulting agreement whereunder GSBS Richman Consulting will review, analyze and propose updates to the housing element of the city's general plan and the city's affordable housing plan in compliance with the city's responsibility to periodically update such documents.)
 - 6.2 Consideration of **Resolution 2017-15** Tentatively Adopting a Tentative Amended Budget for the Period of 1 July 2016 - 30 June 2017 and Setting a Public Hearing.
(To better assure the accuracy of the city's annual budget, the city council reviews and amends the city's budget each calendar quarter of each fiscal year. By this resolution the Council will tentatively adopt an amended budget for the current fiscal year, provide for public inspection of the budget, set the time and place of a public hearing on such amendment for March 28, 2017, and provide for newspaper publication of such public hearing).

- 6.3 Consideration of **Resolution 2017-16** Consenting to an Appointment to the Historic Committee.
(This resolution will approve the appointment of Allen Erekson to the city's historic committee as proposed by the city manager).
- 6.4 Consideration of **Resolution 2017-17** Ratifying a Performance Agreement with Utah Live Bands, LLC for 2017 Butlerville Days.
(By this resolution, the city council will approve the city's entry into an agreement for a live performance of the musical group "The Dance Doctors" at the city's 2017 Butlerville Days community celebration).
- 6.5 Consideration of **Resolution 2017-18** Approving an Agreement with JRCA Architects, Inc. for Architectural and Engineering Services.
(This resolution will approve an agreement with JRCA Architects to provide architectural and engineering services for the city's new public works facility at approximately 6600 So. 3000 E.).
- 6.6 Consideration of **Resolution 2017-19** Approving an Agreement with the Utah Division of State History to Provide Grant Funds.
(This resolution will approve an agreement with the Utah Division of State History to provide grant funds to undertake historic preservation projects under the Certified Local Government program.)
- 7.0 **CONSENT CALENDAR**
- 7.1 Approval of minutes for the Business Meeting and Work Session of February 7, 2017. And, for the Budget Retreat Meeting of February 21, 2017.
- 8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, March 13, 2017, at 4:50 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 13th DAY OF MARCH, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, March 14, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Canyons School District (20:00)**
(Legislative update from Ms. Nancy Tingey, Canyons School District Board Member from Cottonwood Heights.)
 2. **Butterville Days update (15:00)**
(Kris Monty and Ann Eatchel will provide the City Council with an update on the Butterville Days.)
 3. **Review of Business Meeting Agenda (5:00)**
- 8:00 p.m.**
4. **Legislative Update (30:00)**
(Ms. Chantel Nate, assistant to the City's Lobbyist Mr. Brian Allen, will provide the Council with a legislative update.)
 5. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 6. **Planning and Economic Development Report (10:00)**
 - a. Fort Union Master Plan
(Staff will answer any questions on the long term vision for development of Fort Union Blvd.)
 7. **Public Works Report (15:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week including progress on the new public works site on 3000 East and areas of emphasis efforts since our last meeting.)
 8. **Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from UFA Assistant Chief Mike Watson on events of the week.)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week.)
 9. **City Manager/Assistant City Manager Report (20:00)**
 - a. City Hall Report
(City Manager, John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the

internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

10. **Mayor/City Council Reports (15:00)**
 - a. Historic Committee Meeting – Councilman Peterson
(Councilman Peterson will report on the recent Historic Committee meeting.)

11. **Calendar of Events**

Councilmember Schedules for the next week / 2017 Calendar:

 - a. March 16 - 5 p.m. till 7 p.m. - Death By Chocolate
 - b. March 23 - 5:30 p.m. till 7:30 p.m. - Business Boot Camp: *Why Startup Companies Fail*
 - c. April 5 - Noon till 1:00 p.m. - New Business Luncheon
 - d. April 5-7 - ULCT Meetings in St. George
 - a. April 15 - 10 a.m. till Noon – Easter Egg Hunt at Butler Park
 - b. April 20 - 5:30 p.m. till 7:00 p.m. - Business Boot Camp: *Photography for Business*

12. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

13. **ADJOURN**