



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, September 12, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
 - 2.0 **ACKNOWLEDGMENTS**
 - 2.1 **PROCLAMATION RECOGNIZING BAHA'I COMMUNITY DAY IN COTTONWOOD HEIGHTS**
(The Mayor and City Council will read a proclamation recognizing the Baha'i Community Day in Cottonwood Heights.)
 - 2.2 **PROCLAMATION RECOGNIZING JEFFERY AND TRACI ANDREASON FOR THEIR HEROIC EFFORTS IN PROVIDING FIRST AID TO A VICTIM OF A POTENTIALLY TRAGIC ACCIDENT.**
(The City Council will honor Cottonwood Heights residents, Jeffery and Traci Andreason for heroic efforts to provide first aid to a person involved in a potentially tragic accident while they were participating in a Spartan Race in Weber County.)
 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **STANDING MONTHLY REPORTS**
 - 4.1 **Police Report – Police Support Supervisor Candie Terry**
(Review of the Police Department statistics for the month of August.)
 - 4.2 **Public Works Report – Public Works Director Matt Shipp**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 5.0 **ACTION ITEMS**
 - 5.1 Consideration of **Resolution 2017-54** Approving and Ratifying a Bid and Awarding a Construction Contract to Staker Parsons Companies (Highland Drive Street Improvement Project)
(This resolution will accept a bid and award a construction contract to Staker Parsons Companies for street improvements to Highland Drive between Bengal Blvd. and Creek Road under city public works project no. CHC.233-1.)

- 5.2 Consideration of **Resolution 2017-55** Consenting to Appointments to the Cottonwood Heights Arts Council
(This resolution will consent to the appointment of Natalie Nielson and Emily Smith to the city's Arts Council.)

6.0 **CONSENT CALENDAR**

- 6.1 Approval of City Council Business Meeting minutes for August 8, 2017. Also, approval of City Council Work Session minutes for August 22 and 29, and also September 5, 2017.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, September 11, 2017 at 5:00 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmmn.utah.gov>

DATED THIS 11th day of September, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **5:00 p.m. on Tuesday, September 12, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 5:00 p.m.**
1. **UFA Fire New Apparatus Demonstration. (30:00)**
(UFA Assistant Fire Chief will introduce the newest UFA Fire apparatus, to City Council.)
 2. **Review of Business Meeting Agenda (5:00)**
(Mayor Pro Tem Scott Bracken, will review the upcoming Business meeting agenda with the City Council.)
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 4. **Community and Economic Development (30:00)**
 - a. Planning Commission Meeting of September 6, 2017.
(Staff will reported on the recent Planning Commission meeting of September 6th, 2017.)
 - b. Zoning Ordinance Discussion
(Brian Berndt, Director of Community and Economic Development, will discuss Chapter 19.76 Supplementary and Qualifying Rule and Regulations.)
 5. **Public Works Report (5:00)**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 6. **Public Safety Reports (15:00)**
 - a. Unified Fire Authority
(Report from UFA Assistant Chief Mike Watson on events of the week.)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week.)
 7. **City Manager/Assistant City Manager Report (60:00)**
 - a. City Hall Report – Way-Finding Sign Package
(City Manager, John Park, will provide the Council with a progress report on the way-finding sign package for City Hall.)
 - b. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

8. **Mayor/City Council Reports (30:00)**
 - a. **Idle Free Clean Cities Award – Councilman Peterson**
(Councilman Peterson will report on the award ceremony at the State Capitol, in which Cottonwood Heights was recognized for their long term commitment to clean air through the Idle Free Clean Cities Campaign.)
 - b. **Utah League of Cities and Towns Legislative Policy Committee Meeting – Councilman Peterson**
(Councilman Tyler will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)
 - c. **Arts Council Meeting – Councilman Shelton**
(Councilman Shelton will report on the recent Arts Council meeting.)
 - d. **Ridgecrest Elementary 50th Birthday Community Celebration – Councilman Shelton**
(Councilman Shelton will report on the recently attended Community Celebration to Commemorate Ridgecrest Elementary 50th Birthday.)
 - e. **South Salt Lake Valley Mosquito Abatement Meeting – Councilman Tyler**
(Councilman Tyler will report on the recent South Salt Lake Valley Mosquito Abatement meeting.)
 - f. **Association of Municipal Councils Meeting– Councilman Tyler**
(Councilman Tyler will report on the Association of Municipal Councils meeting)

9. **Calendar of Events**
Councilmember Schedules for the next week / 2017 Calendar:
 - a. **No City Council Meetings:** Oct 31, Dec 5 & 26
 - b. Sept. 13-15 – Utah League of Cities and Towns Fall Conference
 - c. Sept. 14 - 5:30 pm – *Social Media Advertising - FREE Boot Camp Workshop*
 - d. Sept. 16 – 10 am to 1pm - *Bark in the Park* at Mountview Park
 - e. Sept. 28 - 5pm to 7 pm - *Open Spaces Master Plan Open House*
 - f. October 5 - 11:30 am to 1:00 pm - *CH Business Awards Luncheon*
 - g. October 12 – 5:30 p.m. – *Leadership Skills Learned from Operating an Escape room - FREE Boot Camp Workshop*
 - h. October 27 - *Monster Mash – Cottonwood Heights Rec. Center*
 - i. October 31 - 3:00 pm to 5:00 pm - *CHBA Trunk or Treat*
 - j. November 7 – *General Election Day*
 - k. November 16 - 5:30 pm to 7:30 pm - *FREE Boot Camp Workshop*
 - l. December 5 - *City Employees Christmas Party*
 - m. December 15 - Noon to 2:00 pm - *Sub For Santa Open House*

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**