

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, JUNE 20, 2023, AT 4:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL WORK ROOM LOCATED AT 2277 EAST BENGAL BOULEVARD,
COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Weichers, Council Member Scott Bracken, Council Member Shawn E. Newell, Council Member Ellen Birrell

Staff Present: City Manager Tim Tingey, Records, Culture, and Human Resources Director Paula Melgar, Culture Manager Ann Eatchel, Community and Economic Development Director Michael Johnson, Police Chief Robby Russo, Assistant Police Chief Paul Brenneman, Administrative and Financial Services Director Scott Jurgens, Systems Administrator Alex Earl, UFA Assistant Chief Riley Pilgrim, Public Works Director/City Engineer Matt Shipp

Excused: Council Member Matt Holton

1. WELCOME – Mayor Weichers.

Mayor Mike Weichers called the meeting to order at 4:00 p.m. and welcomed those present.

2. Review of Business Meeting Agenda – Mayor Mike Weichers.

Mayor Weichers reviewed the Business Meeting Agenda.

Community and Economic Development Director, Michael Johnson, provided an overview of Resolution 2023-33 considering Development Exceptions for realty at 3457 East Magic View Drive. Code Section 14.12.130 was described. The subject property contains 1.25 acres and the applicant wishes to subdivide the property into two lots. Lot 1 contains an existing residence of 1.061 acres and Lot 2 contains .184 acres. The applicant has requested an exception to the front building line setback requirements for both lots reducing the setbacks from 50 feet to no less than 25 feet from the centerline of the abutting private street. The exception would reduce the lot area of Lot 2 from .50 acres to no less than 8,000 square feet. Addressing issues were discussed.

Mr. Johnson next reviewed Resolution 2023-34 – Consideration of an Interlocal Agreement with various jurisdictions for grants under the Housing and Urban Development (“HUD”) program. HUD has issued rules and regulations where a county may qualify as an “urban county” and thereby become eligible to receive entitlement grants for the conduct of qualifying activities. This is filtered down through the County and per the agreement, Cottonwood Heights residents can be eligible for these programs.

City Manager, Tim Tingey reviewed Resolution 2023-35 – Consideration of Reappointments to the Planning Commission. Dan Mills and Lucy Anderson were willing and eligible to serve an additional term. He noted there is an opening for one Commission member and interviews were ongoing.

Mr. Tingey next presented an overview of Resolution 2023-36 – Consideration of Reappointments to the Parks, Trails, and Open Space Advisory Committee. Members include Jennifer Cottam, Bruce Jorgensen, Paula McFarland, Michael Menssen, and Chris Owens. Staff recommended approval of the proposed resolution.

Mr. Johnson presented Resolution 2023-37 – Consideration of Entry into an Agreement for Building Services with Sunrise Engineering, Inc. He explained that Sunrise Engineering provides Building Plan Review and Inspection Services to the City and has done so since the City's incorporation. The proposed resolution is a three-year contract and is unchanged from the 2020 agreement. Mr. Johnson reported that Sunrise Engineering will collect a portion of permit revenue in any given month at a rate of 35 to 38 percent, which fluctuates based on the number of permits issued. Staff recommended approval of the proposed resolution.

3. STAFF REPORTS

a. Final 2023-2024 Budget and Final Property Tax Rate Discussion – Administrative and Fiscal Services Director, Scott Jurges.

Administrative and Fiscal Services Director, Scott Jurges presented an overview of the Final 2023-2024 Budget and Final Property Tax Rate and budget adjustments. It was noted the items have not changed since the second meeting in May 2023.

Tax Revenue changes built into the budget (from the current year's original adopted budget) included the following:

- Property Taxes are budgeted at \$8,234,829, which includes new growth of \$39,626. The Certified Tax Rate will decline from the 2022 tax year rate of .001442 to the 2023 tax year rate of .001422.
- The Telecom Franchise Tax was considered but not recommended for this budget. It is anticipated to generate approximately \$300,000 annually.

Other Revenue changes (from the current year's original adopted budget) were as follows:

- An increase of \$250,000 in Interest Revenue due to increased interest rates.
- An increase of \$11,000 in revenue for tree sales. This will be offset by \$11,000 in Expenses.

Total revenues budgeted were \$25,303,205, which represents a decrease of \$652,044 (from the current 2022-2023 original adopted budget) or a 2.5% overall reduction. Taking out the American Rescue Plan Act ("ARPA") funds would result in an overall increase of \$1,350,626 from the 2022-2023 original adopted budget or a 5.6% increase.

Employee cost changes:

- Cost-of-Living Allowance (“COLA”) – The current COLA is included at 3.5% with an overall impact of \$352,972. This would apply to all employees who are not out of range.
- Merit – The currently recommended Merit increase would average 3.62% or 1 step in the new salary structure for all employees, not at the maximum step. When all employees are considered, the average is 2.5%. This is to recognize the growth, knowledge, and longevity of those who are not yet at the top of their range with an overall impact of \$224,191.

Overall, the expenses were recommended at \$21,575,069, which is an increase of \$1,115,383 after removing all non-recurring grants from the current year. In summary, this is made up of \$526,108 in personnel cost changes, \$212,275 UFA increases, \$62,000 Cottonwood Heights Recreation, \$27,000 reduction in Mayor/Council items, \$23,000 in City Manager items, \$40,000 in Elections costs, \$8,000 in Attorney fees, \$94,050 in Police costs, \$34,000 IT increases, \$5,000 in Ordinance Enforcement, \$26,000 in CED, and \$111,950 in Public Works increases.

Transfers out of the General Fund:

- \$30,000 was budgeted for the Capital Projects Fund for the Mountview Park Pollinator Planting Expansion.

The overall impact of the changes outlined in the General Fund included a use of fund balance of \$2,217,668. The current budget ending Fund Balance would be \$5,880,537. This represents 23.2% of revenues included in the 2023-2024 budget, which is within the limit of 35% outlined in Utah State Statute. The City is required by State Statute to hold 5% (\$1,265,160) and an additional \$253,032 by City Ordinance at 6% (\$1,518,192). In addition, there is a reserve for Compensated Absences (PTO/Vacation) that is booked at about \$660,343 each year and would leave approximately \$3,702,002 available for appropriation at the end of the budget year (June 30, 2024).

Capital Improvements Fund

- The Capital Improvements Fund is projected to have a \$379,174 beginning fund balance available for appropriation.

Revenues:

- Budgeted \$100,000 in interest revenues.

Expenses:

- Mountview Pollinator Park Planting expansion \$30,000.

The overall impact on the Capital Projects Fund Balance would be a decrease in Fund Balance of \$303,700, which brings the projected ending fund balance to \$75,474 available for appropriations at the end of the budget year.

Storm Water Fund

- The Storm Water Fund is projected to have a \$500,000 beginning fund balance available for appropriation.

Revenue:

- \$20,000 in Interest revenue.

Expenses:

- \$672,430 for Flushing out Storm Water manholes and inlets and raising buried Storm Drain manholes and any random capital expenses.

The overall impact to the Storm Water Fund balance would be keeping the same \$500,000 ending fund balance. This targeted ending fund balance would allow flexibility with any potential future bonding and/or any emergency repairs and issues that may surface. It is anticipated Expenses to be similar to revenues plus transfers in.

CDRA Fund

- The CDRA Fund has a projected beginning fund balance of \$1,530,478 for the 2023/2024 budget year. This will be the third year for the Tax Increment Financing (“TIF”) on the Canyon Centre Parking project. We also have included the Hillside Plaza shopping center operations in the expenses and revenues.

Revenues:

- \$35,000 in Interest on the fund balance.

Expenses:

- \$35,000 in miscellaneous professional fees related to CDRA projects.

b. Fiber Provider Discussion – City Manager Tim Tingey.

Mr. Tingey led the Fiber Provider discussion and stated that Staff has been working for 15 months on evaluations. A decision had not yet been made since contracting with several of the providers would result in long-term financial implications. He reported that there have been multiple meetings with Google Fiber at a technical level involving Engineering, Staff, Management, and Mayor Weichers. Micro trenching was considered. It was confirmed that Bountiful City has

approved the bonds to construct its own fiber system that would be installed and operated by UTOPIA Fiber following the issuance of a Request for Proposals (“RFP”). Micro trenching was described.

Public Works Director, Matt Shipp reported that the five-year plan includes \$2.9 million in road reconstruction and maintenance. There is a two-year moratorium in place, which does not allow several projects to occur. Should the fiber company need to perform work on the roads within those two years, the Ordinance would have to be complied with as well as City Council approval. Road integrity issues were discussed.

Mayor Weichers commented that since being elected, there has been a charge to get fiber to the home for every resident. He did not feel there was a perfect option and following discussions with Google Fiber, his request was declined to change the way they trench arterials and collectors. Google has since returned and is considering alternative trenching and burrowing options. Council preferences were discussed.

c. **Zoning Text Amendment – Community and Economic Development Director, Mike Johnson.**

Mr. Johnson presented the Zoning Text Amendment and stated as the Zoning Ordinance is administered, there are situations where interpretations need to be made where there may not be a clear answer in the Code. Proposed changes to the Ordinance included the following:

- Entrance of Outlet;
- Paved Surface;
- Use Declaration Approval;
- Carports;
- Ordinary Projections; and
- Nonconforming Uses.

He reported that the Zoning Text Amendment has gone through the Planning Commission process with a unanimous recommendation of approval.

Council Member Birrell referenced Salt Lake City’s Road Manual definition of impervious surfaces. She wanted to make sure that the City is not creating language that encourages driveways and impervious surfaces as opposed to the option of gravel.

Mr. Johnson reported that room has been left for pervious options and the Sensitive Lands Evaluation and Development Standards (“SLEDS”) include a limitation of impervious surfaces.

Council Member Holton joined the meeting at 5:30 p.m.

d. Sensitive Lands Evaluation and Development Standards (“SLEDs”) Ordinance Update – Community and Economic Development Director Mike Johnson.

Mr. Johnson provided the SLEDs Ordinance update and outlined the Riparian Ordinance provisions. The objective is to update all standards to the highest and best practice for identifying, studying, and mitigating hazards within the City, particularly during new development activities. He explained that the Ordinance regulates development activities that are impacted by the following hazards:

- Surface fault rupture (earthquake);
- Slope stability & landslide liquefaction;
- Debris flow/alluvial fan;
- Rockfall Groundwater source protection; and
- Riparian corridor and watershed.

Mr. Johnson reported that the Riparian Protection Area institutes standards for what is allowed along waterways and their adjacent ground also known as "riparian areas." The standards protect water quality from pollutants, minimize flood hazards to structures, stabilize banks and reduce erosion, and allow for groundwater recharge. As is standard practice in Riparian Management, the draft utilizes a "buffer area system" which breaks the land adjacent to a waterway into several buffer areas that regulate what is allowed within them. Development activity in the area closest to the waterway being the most regulated, as it is the most sensitive. He stated that this concept focuses on guiding new development to be harmonious with sensitive waterway areas and to be consistent with other sensitive lands hazards and procedures.

Mr. Johnson reported that Staff is preparing a new draft based on updates, public input, and Council discussion and includes the following:

- Amended buffer areas and setbacks;
- Amendment of maintenance-related uses to recommendations, rather than requirements (fertilizer usage, tree maintenance, etc.);
- Elimination of additional regulatory steps if the review is already required by another agency (e.g. Salt Lake County Flood Control); and
- More specific focus on new development activity requirements.
 - Minimum setbacks for new structures based on use type;
 - Limiting the potential negative impact of new development while assuring the continued use of existing development; and
 - Procedures for exceptions in certain cases.

Buffer areas were reviewed. Mr. Johnson stated the following maintenance use regulations will become recommended and not required:

- Fertilizer application;
- Tree maintenance and removal;
- Landscaping within Area A;

- Yard grading activity; and
- Erosion control/bank stabilization/flood control.

It was noted that anything that currently requires a permit will still be required as follows:

- No additional City permitting shall be necessary for maintenance work; and
- If a permit is required by Salt Lake County Flood Control, FEMA, etc., a copy of the approved permit should be provided to the City.

New Development Standards recommendations were reviewed. Mr. Johnson noted development exceptions include voluntary modification/expansion of non-conforming structures with the following:

- Allowed via a provision in the existing City Code.
- Structures should not be expanded closer to the top of the bank if already within zone A but may be added to or expanded in other directions.

Reconstruction of structures destroyed involuntarily is permitted:

- Building permit required - allowed via existing City Code.

Reasonable Use Exception:

- On a case-by-case basis, owners may request exceptions if standards would otherwise prohibit reasonable development.

e. **Recreational Vehicles (“RV”) Parking on Private Property (Ordinance 11.20.060) Discussion – Community and Economic Development Director, Michael Johnson and Police Chief, Robby Russo.**

Mr. Johnson presented the Recreation Vehicles (“RV”) Parking on Private Property Ordinance 11.20.060 discussion and stated that RVs, mobile homes, travel trailers, and similar vehicles are currently defined by City Code as controlled vehicles. The parking of controlled vehicles is regulated by Chapter 11.20 of the City Code.

The current restrictions were as follows:

- Controlled vehicles cannot be parked within public rights of way for longer than two hours per day; and
- Controlled vehicles can be stored in front, side, or rear yard areas, subject to additional regulations:
 - Controlled vehicles must be parked on a paved surface;
 - Controlled vehicles stored in front yard areas must be operable and legally licensed and registered (if applicable);
 - Controlled vehicles cannot extend onto or over any portion of the right of way, including sidewalks;

- Controlled vehicles may not be stored within the side yard setback area on corner lots without prior approval by the City's DRC);
- Controlled vehicles may not be stored in violation of "clear view" standards (i.e. requirements for visibility at intersecting streets);
- Commercial vehicles stored in front and side yards must be in active use by the owner or occupant of the home; and
- A maximum of three controlled vehicles are allowed on lots smaller than the percentage of an acre in size.

The Council Members reviewed issues with corner lots within the City.

Mr. Johnson stated that Police Chief, Robby Russo and Staff find that the current regulations are sufficient to cover reasonable issues or concerns that arise from the storage of controlled vehicles. Staff did not recommend consideration of additional restrictions for the parking of such vehicles.

f. Tavaci Annexation Petition – City Manager Tim Tingey and City Attorney Shane Topham.

Mr. Tingey presented the Tavaci Annexation Petition and stated that the City has received a notice of intent for annexation provided by Salt Lake County. The subject property was previously within Cottonwood Heights in 2004 and requested annexation out of the City at that time. Of the 43 lots, 24 are unbuilt with three in process. The primary benefit of a potential annexation of the 43 single-family lots into the City would be from a property tax revenue standpoint, and ease of providing public safety services to the area. Additionally, it is believed that the development is interested in providing secondary ingress/egress through future development on the adjacent gravel pit site.

Staff identified a number of potential issues or concerns to be further discussed, including:

- **Potential Development Code Non-Conformities, Sensitive Lands Issues.** The lots have all been reviewed, permitted, and inspected under Salt Lake County ordinances. There is concern that the City's SLEDs ordinance may contain stricter development provisions regarding additional new development, property renovations, remodels, and additions.
- **Access Road Concerns.** The access road to the Tavaci development is very steep. While it is currently privately owned, there are concerns that a request would be made for the road system to become public.
- **Emergency Services.** Until such time that a secondary ingress/egress is provided to the development, all lots rely on a single access point for service. Accessibility should be looked at in more detail by the police and fire departments to better understand the concerns of only having one current means of entrance to the subdivision.

City Attorney, Shane Topham reported that the applicant filed a Notice of Intent with the County which provides notices to entities. Once notices are provided, the applicant will ask Cottonwood Heights City to provide a form for their Annexation Petition. The applicant would next gather signatures from the majority of the land area and one-third of the assessed value of the private property located within the annexation area. The City Council will review the petition and decide whether to deny or move it forward for review by himself and the City Recorder to verify and

determine compliance with all signatures. Mr. Topham reported that he and Council Member Bracken were present for the 2004 annexation and recommended the City proceed with caution. In this process, he believed the Council would be entitled to conduct a feasibility study.

4. REVIEW OF CALENDARS AND UPCOMING EVENTS

- a. **July 27th through 29th – Cottonwood Heights Butlerville Days (Volunteers and sponsors needed. For more information, visit Butlervilledays.com or call Ann Eatchel at 801-550-8225).**

5. POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION, AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL

There was no Closed Meeting.

6. ADJOURN CITY COUNCIL WORK SESSION

MOTION: Council Member Holton moved to adjourn. The motion was seconded by Council Member Newell. The motion passed with the unanimous consent of the Council.

The Work Session adjourned at 6:23 pm.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, JUNE 20, 2023, AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS
CITY COUNCIL CHAMBERS LOCATED AT 2277 EAST BENGAL BOULEVARD,
COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Mike Weichers, Council Member Matt Holton, Council Member Scott Bracken, Council Member Shawn E. Newell, Council Member Ellen Birrell

Staff Present: City Manager Tim Tingey, Records, Culture, and Human Resources Director Paula Melgar, Culture Manager Ann Eatchel, Community and Economic Development Director Michael Johnson, Police Chief Robby Russo, Assistant Police Chief Paul Brenneman, Administrative and Financial Services Director Scott Jurgens, Systems Administrator Alex Earl, UFA Assistant Chief Riley Pilgrim, Public Works Director/City Engineer Matt Shipp

1.0 WELCOME

Mayor Weichers welcomed those in attendance and called the meeting to order.

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Council Member Newell.

3.0 CITY COUNCIL COMMITTEE REPORTS

3.1 Committee Reports by Council Member Scott Bracken.

Council Member Bracken reported that Wasatch Front Waste and Recycling is in its seasonal area clean-up program. The Youth City Council appointments are complete for the upcoming year and members will be participating in upcoming Citywide activities. He participated in the CH2 monthly meeting that includes Cottonwood Heights and the Cottonwood Heights Parks and Recreation Service Area. Discussion included grant applications and Tourism, Recreation, Culture, and Convention (“TRCC”) Funding requests. He encouraged participation in the upcoming elections.

3.2 Committee Reports by Council Member Matt Holton.

Council Member Holton shared his excitement to serve as a new member of the City Council and his engagement with the various committees. He looked forward to meeting with the Parks, Trails, and Open Space Committees and understanding their priorities. He plans to meet with Salt Lake County to get a better understanding of the Crestwood Park area survey results. Several constituents have reached out regarding cell service and neighborhood lighting and safety.

3.3 Committee Reports by Council Member Shawn Newell.

Council Member Newell reported that he serves on the Arts Council, the Utah League of Cities and Towns (“ULCT”) Council, the Emergency Preparedness Council, and the Budget Committee. 25 residents participated in the Certified Basic Training. Due to a reduction in the number of participants, the quarterly Emergency Preparedness Meeting will now be held bi-annually. He stated that The Great Shakeout included 16% participation and stressed the need to increase the number of volunteers. The Arts Council will be putting on “Guys and Dolls” and they are always looking for new ideas. Community input was welcomed.

3.4 Committee Reports by Council Member Ellen Birrell.

Council Member Birrell reported that she and City Manager, Mr. Tingey met with representatives from Target, Home Depot, and Trader Joe's with the intent of creating a path that will connect the 7200 South neighborhood byway into the Commercial District. It was understood that the property owners did not see the value and desire for increased walkability. She continues to work with the Wasatch Front Regional Council (“WFRC”) with interest in the new federal program “Safe Systems for All” and were enthusiastic about bringing safe mobility to the City. Council Member Birrell reported that the Utah Transit Authority (“UTA”) will be undertaking a new bus rapid transit system comprised of 10 electric buses coming from the Murray Central Station. She attends the monthly Association of Municipal Councils where they share ideas and recently discussed the Public Improvement Districts and impact fees. It was noted that the trees planted last year in Ferguson Park did not survive the winter. The UTA Local Advisory Council Meeting detailed the upcoming ski season and they are not anticipating additional bus service.

3.5 Committee Reports by Mayor Mike Weichers.

Mayor Weichers reported that he serves on the Unified Fire Authority Board and the Central Wasatch (“CWC”) Commission whose budgets were recently passed. As a City Council, he believed there is not a more important issue than the allocation of tax dollars. Even with inflationary pressures, he was pleased to announce that the City will not be raising taxes.

4.0 CITIZEN COMMENTS

Julie McDonald reported that she is a 30-year resident of Cottonwood Heights. She was present representing a large group of residents near Creek Road and Elk Horn Lane. She expressed concern with speeding vehicles in the area of Creek Road and Danish Oaks Drive. She urged the City Council to install flashing lights or some type of traffic calming device prior to reaching the blind spot. She presented a Preliminary Traffic Condition Assessment which is the first step in constructing a crosswalk or other safety measure between Scandia and Danish Oaks.

Council Member Birrell visited the area and believed they were looking for a crosswalk either immediately to the west of Elk Horn Drive or between Elk Horn Drive and Scandia Way. She was aware of the potential danger and believed the issue is worthy of a study.

Kari _____ was in full support of the Cottonwood Heights Police Department and understands the difficulties they endure. She urged the City Council and Mayor to change the model on the back of the Cottonwood Heights Police Trucks that says, “Solve the Problem”. She felt that statement was negative and puzzling and does not portray positive community support but rather implies there is always a problem to be solved. She believed that putting a more positive spin on police vehicles would promote their support. Samples were provided.

5.0 PUBLIC COMMENT

5.1 Zoning Text Amendment – Introduction by the Community and Economic Development Director Mike Johnson

Community and Economic Development Director, Michael Johnson, introduced the proposed Zoning Text Amendment and stated that there is a need to interpret certain terms and provisions to provide clarity and consistency when being addressed in the future.

Changes to the Ordinance include the following:

- Entrance of Outlet;
- Paved Surface;
- Use Declaration Approval;
- Carports;
- Ordinary Projections; and
- Non-conforming Uses.

The Zoning Text Amendment went through the Planning Commission process with a unanimous recommendation of approval.

Mayor Weichers opened the public hearing. There were no public comments. The public hearing was closed.

6.0 ACTION ITEMS

6.1 Consideration of Ordinance 396 – Adopting an Amended Budget for 1 July 2022 through 30 June 2023.

Administrative and Fiscal Services Director, Scott Jurgens presented Ordinance 396 Adopting an Amended Budget for 1 July 2022 through 30 June 2023. Adjustments included the following:

1. Transfer back funds from Capital Projects Fund to General Fund.
2. Zoo, Arts, and Parks (“ZAP”) Grant recognizes both the expense and revenue associated.
3. The sale of police phones and utilizing the revenue to offset existing police phone costs.

4. Police Department overtime of \$650 related to V. Jackson Construction Company.
5. State of Utah Forfeiture Grant of \$3,000.
6. Bulletproof Vest Grant \$838.
7. DUI Enforcement Grant from the State of Utah Division of Public Safety with two amounts that total \$1,691.
8. The sale of four light pickup trucks from the Public Works Department for \$83,000 with one remaining to be sold.

Mr. Jurgens reported that the above items reflect a reduction of \$173,000 in expenditures and an increase of \$109,000 in revenue for a total net positive impact to the General Fund of \$283,000. The CDRA Fund will recognize \$150,000 for both expense and revenue related to operational costs and revenue with operating Hillside Plaza for the period from April 1, 2023 to June 30, 2023.

MOTION: Council Member Newell moved to APPROVE Ordinance 396. The motion was seconded by Council Member Holton. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

6.2 Consideration of Ordinance 397 – Approving a Final Budget for 1 July 2023 through 30 June 2024.

Mr. Jurgens presented Ordinance 397 approving a Final Budget for 1 July 2023 through 30 June 2024. The final property tax number showed new growth of \$39,626 with an actual tax rate of 0.01422% or a decline from the present year. The budget reflected the following:

General Fund

- Beginning Fund Balance \$8,000,000 finalized as the current fiscal year is closed out.
- Revenues are estimated at \$25,000,000.
- Expenditures \$21,575,000.
- Transfers out \$6,000,000.
- Ending balance of \$5,880,000 (minimum State Statute 5% or \$1,265,000 with City Ordinance requirements of an additional 1% or \$253,000 and Paid Time Off (“PTO”) \$660,000.

Capital Project Fund

- Beginning fund balance of \$1,171,000.
- Revenue of \$1,200,000.
- Expenditures of \$4,283,000.

- Transfers in of \$2,780,000.
- The ending balance is \$867,000 with \$75,000 available.

Storm Water Fund

- Beginning fund balance of \$500,000.
- Revenue of \$1,426,000.
- Expenditures of \$1,626,000.
- Transfer in from General Fund of \$200,000.
- Ending fund balance of \$500,000.

Debt Service Fund

- Beginning fund balance of \$13,357,000 (majority in escrow to pay 2014 and 2016 bonds refinanced in October 2021).
- Revenue of \$384,000.
- Expenditures of \$3,000,000.
- Transfers in of \$2,400,000.
- Ending fund balance of \$13,195,000.

CDRA

- Beginning fund balance of \$1,530,000.
- Revenue of \$1,335,000.
- Expenditures of \$560,000.
- Transfers in of \$560,000 for debt service payment.
- Ending fund balance of \$1,530,000.

Mr. Jurgens reported that once adopted, the Tentative Budget will be posted on the City's website and with the State Auditor's Office.

MOTION: Council Member Bracken moved to APPROVE Ordinance 397. The motion was seconded by Council Member Newell. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

6.3 Consideration of Resolution 2023-33 – Approving Development Exceptions for Realty at 3457 East Magic View Drive.

Council Member Birrell emphasized the importance of every resident receiving a letter clarifying the address change issue should the resolution be approved.

MOTION: Council Member Bracken moved to APPROVE Resolution 2023-33. The motion was seconded by Council Member Holton. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

6.4 Consideration of Resolution 2023-34 – Approving Entry into an Interlocal Agreement with Various Jurisdictions for Grants Under HUD Programs.

MOTION: Council Member Birrell moved to APPROVE Resolution 2023-34. The motion was seconded by Council Member Newell. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

6.5 Consideration of Resolution 2023-35 – Approving Reappointments to the Planning Commission.

MOTION: Council Member Birrell moved to APPROVE Resolution 2023-35. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

6.6 Consideration of Resolution 2023-36 – Approving Reappointments to the Parks, Trails, and Open Space Advisory Committee.

Council Member Birrell thanked members of the Parks, Trails, and Open Space Committee. She felt that the proposed Resolution is a reflection of the importance of those items and transportation to the citizens.

MOTION: Council Member Birrell moved to APPROVE Resolution 2023-36. The motion was seconded by Council Member Holton. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

6.7 Consideration of Resolution 2023-37 - Approving Entry into an Agreement for Building Services with Sunrise Engineering, Inc.

Council Member Bracken reported that Sunrise Engineering, Inc. has been the City's Building Services firm since the City's incorporation and he appreciated their efforts.

MOTION: Council Member Bracken moved to APPROVE Resolution 2023-37. The motion was seconded by Council Member Holton. Vote on motion: Council Member Bracken-Aye, Council Member Holton-Aye, Council Member Newell-Aye, Council Member Birrell-Aye, Mayor Mike Weichers-Aye. The motion passed unanimously.

7.0 CONSENT CALENDAR

7.1 Approval of the City Council Work Session, CDRA Business Meeting, and City Council Business Meeting Minutes for June 6th, 2023.

MOTION: Council Member Newell moved to APPROVE the City Council Work Session, CDRA Business Meeting, and City Council Business Meeting Minutes for June 6, 2023. The motion was seconded by Council Member Birrell. The motion passed unanimously.

8.0 ADJOURN CITY COUNCIL BUSINESS MEETING

MOTION: Council Member Bracken moved to ADJOURN. The motion was seconded by Council Member Holton. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at 8:02 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Cottonwood Heights City Council Work Session and Business Meeting held Tuesday, June 20, 2023.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: July 11, 2023