

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION  
HELD TUESDAY, DECEMBER 19, 2017 AT 6:00 P.M. IN THE COTTONWOOD  
HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST  
BENGAL BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

**Members Present:** Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Tee Tyler, Councilman Mike Peterson

**Staff Present:** City Manager John Park, City Attorney Shane Topham, City Recorder Paula Melgar, Finance Director Dean Lundell, Police Chief Robby Russo, Assistant City Manager Bryce Haderlie, Assistant Fire Chief Mike Watson, Police Assistant Chief Paul Brennehan, Community Development Director Brian Berndt, Senior Planner Michael Johnson, Finance Director Dean Lundell, Public Works Director Matt Shipp, Public Relations Dan Metcalf

**Excused:**

**WORK SESSION**

Mayor Cullimore called the meeting to order and welcomed those present. Mayor Cullimore recognized Mr. Don Anzack.

Mr. Don Anzack presented the city with a painting of the Cottonwood Paper Mill.  
<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-314/> (from 1:14 to 2:26)

**1. Legislative Breakfast – Mr. Brian Allen**

Prior to each legislative session the city council meets with the legislators representing Cottonwood Heights to discuss issues of importance to the city. City Lobbyist, Mr. Brian Allen, led a discussion on the topics to be discussed:

- Transportation funding and local option
- Homeless:
  - o Criminal Justice
  - o JRI
- Modernization of the sales tax index
- Planning and Zoning:
  - o Impact Fees
- UTA Governance
- Small cell towers
- Taxation Issues
- General Preemption Bill
  - o (Fireworks)

<http://mixlr.com/chmeetings/showreel/chmeetings-on-mixlr-314/> (from 2:30 to 33:30)

**2. Review of Business Meeting Agenda**

Mayor Cullimore reviewed the upcoming business meeting agenda with the City Council.

### 3. **Public Relations Report**

Public Relations Specialist, Mr. Dan Metcalf, reported on media coverage and city events. Some of the reports were:

- Channel 2 News – Vehicle break-ins suspect. Chief Russo reported that the suspect has been arrested.
- KSL News –

Mr. Metcalf provided a copy of the draft of the newsletter to city council for review.

### 4. **Public Works Report**

#### a. Public Works Projects

Public Works Director, Mr. Matt Shipp, reported on public works projects from this past week.

### 5. **Community and Economic Development**

#### a. Proposed code text amendments

Community Development Director Brian Berndt discussed the proposed revision to Chapter 19.76 Supplementary and Qualifying Rules and Regulations, accessory buildings and fences and walls.

#### b. Canyon Centre Project

City Manager John Park and Community Development Director Brian Berndt provided a report on the status of this project located on the SW corner of Fort Union and Wasatch Blvd.

### 6. **Public Safety Reports**

#### a. Unified Fire Authority

UFA Assistant Fire Chief Mike Watson reported on events of the week. Chief Watson spoke on the Canyon Data and the fires in California.

##### 1. Report on the UFA Board Meeting – Mayor Cullimore

Mayor Cullimore provided an overview of the Unified Fire Authority Board meeting.

#### b. Police Department

Police Chief Robby Russo reported on noteworthy events of the week.

7. **City Manager/Assistant City Manager Report**

a. Review of Staff Communications

This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.

8. **Mayor/City Council Reports**

a. Conference of Mayors – Mayor Cullimore

Mayor Cullimore reported on the recent Conference of Mayors meeting held in Taylorsville, which Mayor Elect Peterson also attended. Here in February 15<sup>th</sup>.

b. Central Wasatch Commission – Mayor Cullimore

Mayor Cullimore reported on the recent meeting of the Central Wasatch Commission. He is one of six commissioners for this body that addresses transportation, economic development, environmental and recreation related issues with the Central Wasatch Mountains.

c. Historic Committee Meeting – Councilman Peterson

Councilman Peterson reported on the recent Historic Committee meeting. The Historic Committee will meet tomorrow at Noon to go through applications.

d. Salt Lake County Parks and Recreation Advisory Board – Councilman Peterson

Councilman Peterson reported on the Salt Lake County Parks and Recreation Advisory Board meeting.

e. Arts Council Holiday Concert with Joshua Creek

Councilmember Mike Shelton reported on this city event. Councilmember reported the event as a success with good attendance.

Mayor Cullimore suggested that a checklist be made ahead of the event to check on things as simple as lights and heating/cooling.

9. **Calendar of Events**

Councilmember Schedules for the next week / 2017-2018 Calendar:

- a. **No City Council Meetings: December 26**
- b. **December 25 – City Hall will be closed for Christmas**
- c. **January 1 – City Hall will be closed for the New Year**

- d. January 2, 2018 – 5:00 p.m. Newly Elected Officials Swearing-in Ceremony and Reception.
- e. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Council Member Tee Tyler who are leaving office.
- f. January 8, 2018 – 7:30 a.m. – CH Legislative Breakfast at Market Street Grill
- g. January 24, 2018 – Local Officials Day at the Utah State Legislature
- h. January 27, 2018 – 6:30 Volunteer Appreciation Dinner, Cottonwood Heights City Building.

**Walk-on by Mr. Metcalf** – On changes needed to city website.

**10. Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual.**

No closed section was needed.

**11. ADJOURN**

Motion by Councilmember Tee Tyler  
Second by Councilmember Mike Peterson  
The motion passed unanimously.

The City Council Work Session adjourned at 10:21 p.m.