

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL MEETING HELD TUESDAY,
MARCH 13, 2012, AT 6:00 P.M. IN THE COTTONWOOD HEIGHTS CITY COUNCIL CHAMBERS

Members Present: Mayor Kelvyn Cullimore, Councilman Tee Tyler, Councilman Scott Bracken,
Councilman Mike Peterson, Councilman Mike Shelton

Staff Present: City Manager Liane Stillman, City Attorney Shane Topham, Administrative Services
Director Linda Dunlavy, Chief Robby Russo, Police Support Specialist Sheila Jennings, Public Works
Director Mike Allen, Chief Mike Watson, Public Relations Specialist Stephanie Archibald, Community and
Economic Development Director Brian Berndt

Also Present: Emily Callahan, Natalie Callahan, Christina Callahan, Todd Leeds, Todd Jensen, Ann
Bracken, Tina Bracken, Nikos Lakodakis

1.0 WELCOME/PLEDGE/ACKNOWLEDGEMENTS

- 1.1 Mayor Cullimore called the meeting to order at 6:00 p.m. and welcomed those attending.
- 1.2 Councilman Shelton led the Pledge of Allegiance.
- 1.3 Councilman Bracken introduced Emily Callahan, representing the Youth City Council. Emily serves on the Education Committee.

2.0 CITIZEN COMMENTS

- 2.1 Todd Jensen, representing Farmbrook Estates Homeowners' Association located at approximately 1975 East 7800 South, explained that this subdivision is comprised of 20 homes and is bordered on the west by a 16-foot landscaped area. The homes in this neighborhood have backyards that face Highland Drive and there is no access out of the neighborhood onto Highland Drive. Currently, the residents are responsible for maintenance although similar areas nearby are maintained by the City. He asked that the City consider taking on the maintenance in this case.

Public Works Director Mike Allen said that it appears that half of the strip is within the City right-of-way while the other half is owned by the HOA, but a survey would be necessary to examine the ownership issue more closely.

Mr. Jensen noted that the plat map he looked at shows a six-foot easement that he assumed should be part of the Highland Drive right-of-way.

City Manager, Liane Stillman, pointed out that anything planted in the landscape area will need to be watered, which will cost \$7,000 for a hookup to Salt Lake City Water. She asked Mr. Jensen if he had considered leaving the present watering system intact.

Mr. Jensen responded that he would need to obtain approval from the homeowners' association but he expected that they would cooperate. He explained that presently the area is watered using a share of Richards Ditch Company water.

Ms. Stillman said it would be very costly for the City to obtain a meter for three homes.

Mayor Cullimore stated that he would ask staff to do some research on this issue.

- 2.2 Todd Leeds said that he has already seen many people using Mountview Park and commended the Council for their efforts. Mr. Leeds previously addressed the Council regarding the possibility of having an officer available during times that fireworks were being used at celebrations.

Chief Robby Russo remarked that the Police Department can always be contacted after hours to handle animal control calls.

Mr. Leeds said that he also raised the issue of bike paths and bike commuting with the Council and suggested the City look at viable ways to encourage bike transportation.

Mayor Cullimore stated that those efforts are ongoing.

Mr. Leeds noted that there are hitchhikers near the mouth of the canyons and suggested that in conjunction with the new CDA, there be a ride and share/soliciting area provided so that cars have room to pull over.

3.0 **REPORTS/PRESENTATIONS/PROCLAMATIONS**

3.1 **Standing Monthly Reports**

February Police Report

- 3.1.1 Police Support Specialist Sheila Jennings presented the statistics for the month of February. She stated that calls for service were up approximately 25% last year. There were 560 traffic stops in February of this year compared to 320 a year ago; 22 suspicious vehicles reported this year compared to five last year; 10 drug offenses this year compared to one last year; and ordinance violations and animal control calls increased dramatically, which has been attributed to the warmer weather.

Ms. Jennings reported response time data and stated that the response time for Priority 1 calls was 3.5 minutes and crime is down by 15% over last year. Although serious crime was down, overall arrests were up.

Chief Russo discussed recent high profile crimes including a robbery at KFC and shots fired on Pamela Drive.

A copy of the entire report is available on the City's webpage.

Monthly Public Works

- 3.1.2 Public Works Director Mike Allen presented the monthly public works report noting that asphalt maintenance is underway and Salt Lake County crews are crack sealing, striping and preparing the roads. The pouring of concrete on the East Jordan Canal project was done last week. All that remains to be completed is the permanent asphalt once the temperatures warm up. He said that in anticipation of approval of a contract on the 2300 East Storm Drain Project, a pre-construction meeting was scheduled with the contractor for next week, and street sweeping is underway.

A meeting was held with UDOT personnel and the city engineer to discuss final changes on the Big Cottonwood Trail Project, with the intent to reduce costs. Additional meetings are planned in an effort to save excavation and work in the creek beds.

Mr. Allen also updated the Council on the traffic calming on Rolling Knolls and Nye Drive.

A complete copy of the report is available on the City's webpage.

4.0 **ACTION ITEMS**

4.1 **Consideration of Ordinance No. 187 Enacting Chapter 17.18 of the Cottonwood Heights Code of Ordinances Regarding Illicit Discharge and Connection**

4.1.1 Mayor Cullimore explained that language is being added to the code regarding what is permissible as illicit discharge, what is not, and what can be done about it even if it was done illegally in the past. He said that approval of the proposed language will make it easier to enforce rules about how water is discharged into the City system.

4.1.2 **MOTION:** Councilman Tyler moved to approve Ordinance Number 187. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.

4.2 **Consideration of Resolution No. 2012-08 Adopting City Council Internal Policies**

4.2.1 Mayor Cullimore stated that the proposed resolution adopts City Council policies relative to travel, training, computer and telephone use, reimbursement for use of smart phones or computers, media relations, interaction with City staff, committee assignments, City-initiated actions, and transition to Council office following municipal elections. The policies have been reviewed over the past several months and the analysis completed.

4.2.2 **MOTION:** Councilman Peterson moved to adopt Resolution Number 2012-08. The motion was seconded by Councilman Shelton and passed unanimously on a roll call vote.

4.3 **Consideration of Resolution No. 2012-09 Adopting an Amended and Restated Charter for the Youth City Council**

4.3.1 Councilman Bracken reviewed the proposed changes to the Youth City Council Charter and stated that a few minor organizational changes were made. The revised charter was presented to the Council for ratification.

4.3.2 **MOTION:** Councilman Bracken moved to adopt Resolution Number 2012-09. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.

4.4 **Consideration of Resolution No. 2012-10 Approving an Interlocal Agreement for Specified Police Services with Sandy City**

4.4.1 Mayor Cullimore stated that the City has been working on providing SWAT training for some time. Cottonwood Heights City has entered into an agreement with Sandy City to combine SWAT teams and train together. The result was significant savings to the citizens, improved response times, and a very well-trained SWAT team.

4.4.2 **MOTION:** Councilman Shelton moved to approve Resolution Number 2012-10. The motion was seconded by Councilman Bracken and passed unanimously on a roll call vote.

4.5 **Consideration of Resolution No. 2012-11 Adopting a Plan Coordinator for ICMA Account**

4.5.1 Mayor Cullimore stated that the proposed resolution will correct a technical error.

- 4.5.2 **MOTION:** Councilman Bracken moved to approve Resolution Number 2012-11. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote.
- 4.6 **Consideration of Resolution No. 2012-12 Approving and Ratifying a Bid and Awarding a Construction Contract to Noland & Son Construction Company, Inc. (2300 East Storm Drain Project)**
 - 4.6.1 Mayor Cullimore said that this project is a priority for the City and the goal is to take care of the project before major rainstorms occur this summer. The contract came in at \$140,000 and the City budgeted \$170,000. Twelve bids were received and the bid was awarded to Noland & Son Construction Company.
 - 4.6.2 **MOTION:** Councilman Peterson moved to adopt Resolution Number 2012-12. The motion was seconded by Councilman Tyler and passed unanimously on a roll call vote.
- 5.0 **CONSENT CALENDAR**
 - 5.1 **Approval of February 28, 2012 Minutes**
 - 5.1.1 The minutes stood approved.
- 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**
 - 6.1 **MOTION:** Councilman Bracken moved to adjourn the business meeting and reconvene the work meeting at 9:00 p.m. in order for people to attend their caucus meeting. The motion was seconded by Councilman Peterson and passed unanimously on a roll call vote. The business meeting adjourned at 6:56 p.m.