



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, December 15, 2015**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **REPORTS**
 - 3.1 **Fiscal Year 2015 Comprehensive Annual Financial Report**
(The city auditors, Larson & Rosenberger LLC, and the City Finance Director, Dean Lundell, will present the audit findings and comments on the city's financial statements for the year ending June 30, 2015, which must be filed with the State Auditor's office by the end of December.)
 - 3.2 **Standing Monthly Reports**
 - a. **Monthly Financial Report – Finance Director Dean Lundell**
(The finance department will provide a report of the city finances as of November , 2015)
 - 3.3 b. **Unified Fire Report – Assistant Chief Mike Watson**
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of October as well as other informational items from the UFA.)
 - 4.0 **ACTION ITEMS**
 - 4.1 **Consideration of Resolution No. 2015-79 Accepting Requests for Indemnification**
(The city has received requests for indemnification from an employee, and a former employee named in a law suit. State law and City Code 2.170.030 requires that the City defend, hold harmless and indemnify employees for claims brought against them for acts arising out of their city duties and within the scope of employment with the city)
 - 4.2 **Consideration of Resolution No. 2015-80 Approving an Amendment to an Agreement with Emily Adams d/b/a EMD Graphics**
(The proposed resolution will approve a change to hourly cost of services with Emily Adams d/b/a EMD Graphics for professional services for graphic/layout design.)
 - 4.3 **Consideration of Resolution No. 2015-81 Consenting to an Appointment to the Planning Commission**
(Graig Griffin will be appointed to serve on the Cottonwood Heights Planning Commission, replacing Jeremy D. Lapin)
 - 4.4 **Consideration of Resolution No. 2015-82 Consenting to Reappointments to the Historic Committee**
(The proposed resolution reappoints Beverly Lund and Sylvia Orton to the Historic Committee)

5.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, December 14, 2015, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 14TH DAY OF DECEMBER 2015

Linda Dunlavy, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, December 15, 2015**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Agenda for Business Meeting (10:00)**
 2. **Bicycle & Trails Master Plan Presentation – Mike Johnson (20:00)**
(Staff will present the proposed Bike and Trails Master Plan for the City council's consideration)
 3. **Public Relations Report (15:00)**
 - a. **Media Coverage**
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)
 - b. **City Newsletter**
(A review of the upcoming articles for future editions.)
 4. **Public Works Report (45:00)**
 - a. **Snow Removal for Storm of December 14-15th**
(Staff and representatives from Terracare will report to the City Council on their efforts to address snow removal for the recent storm)
 - b. **Bengal Blvd. Project Update**
(Staff will update the Council on the progress of the Bengal Blvd project)
 - c. **Public Works Activity Report**
(Steve Bertasso, Terracare, will report on the public works activities)
 - d. **Creek Road Sinkhole Repair Update**
(Staff will update the Council on the repairs that have been made)
 5. **Community and Economic Development Report (20:00)**
 - a. **Cottonwood Heights Business Association Holiday Open House**
(Staff will report on this event)
 - b. **Mountview Park**
(Staff will report on cost estimates for the proposed shade structures)
 6. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from Assistant Chief Mike Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of October as well as other informational items from the UFA)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)
 1. **CJAC Meeting**
(Chief Russo will report on Mayor McAdam's request to divert \$9 million from retired jail bond to DA, Sheriff and treatment)

7. **City Manager/Assistant City Manager Report (20:00)**
 - a. New City Hall Construction Report
(City Manager John Park, will provide the Council with a report on the progress of the new City Hall.)
 - b. Christmas Party
(The City Christmas Party was held December 9 at Gardner Village)

8. **Mayor/City Council Reports (20:00)**
 - a. Council of Governments Luncheon – Mayor Cullimore
(Mayor Cullimore will report on the luncheon held December 9)
 - b. Mountain Accord Executive Board Meeting – Mayor Cullimore
(Mayor Cullimore will report on the board meeting held December 14)
 - c. UFA Board Meeting – Mayor Cullimore
(Mayor Cullimore will report on the UFA Board meeting held December 15)

9. **Calendar of Events (5:00)**
 - a. Councilmember Schedules for the next week/2015 Calendar
 - b. No meetings will be held December 22 and December 29
 - c. Christmas Holiday – City Office closed December 25
 - f. New Year’s Day – City Office closed
 - f. Swearing In of Newly- Elected Council Members – January 5 @ 5:00 pm
 - g. Volunteer Appreciation Dinner – January 23rd at Market Street Grill at 7 pm
 - h. Local Officials Day at the Legislature – January 27

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**