



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, July 17, 2018**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **STANDING MONTHLY REPORTS**
 - 3.1 **Monthly Financial Report – Assistant City Manager, Bryce Haderlie**
(Assistant City Manager Mr. Bryce Haderlie will report the city finances for June 2018)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Resolution 2018-45** Approving Entry into a Vehicle Repurchase Option Agreement with Garff Enterprises, Inc. for Police Vehicles and Associated Equipment.
(The city's leased fleet of police vehicles is rotated every two years. Because the vehicle lessor [in this case, Zions Bank] requires the city to purchase the fleet at the end of the two-year lease term, the city requires the original seller of the fleet [in this case, Garff Enterprises] to agree at the time of sale to repurchase the fleet at the end of the lease term, thereby insulating the city from the repurchase risk. This resolution will approve the city's entry into the repurchase agreement.)
 - 4.2 Consideration of **Resolution 2018-46** Approving Entry into a Governmental Lease-Purchase Agreement with ZB, National Association, for the Lease of Police Vehicles and Associated Equipment and Authorizing the Execution and Delivery of all Related Documents and the Taking of All Required Actions.
(This resolution will approve the city's entry into the two-year lease of a new fleet of police vehicles from Zions Bank.)
 - 5.0 **CONSENT CALENDAR**
 - 5.1 Approval of the City Council Work Session minutes for June 12 and 19, 2018.
 - 6.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **5:00 p.m.** on **Tuesday, July 17, 2018**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

WORK SESSION

- 5:00 pm**
1. **Review of Business Meeting Agenda**
(Mayor Peterson will review the upcoming business meeting agenda with the city council.)
 2. **Public Relations Report - Dan Metcalf**
(Public Relations Specialist Dan Metcalf will provide Cottonwood Heights media reports with Staff follow-up, where needed.)
 3. **City Council and Staff Reports**
(Each week city council and staff provide informational reports from attended meetings and each department to allow for a method of keeping up on the day-to-day activities of the city. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made.)
 - a. **Butlerville Days Update – Ann Eatchel**
(Ms. Ann Eatchel, Events Coordinator, will provide the city council with a report on the upcoming Butlerville Days celebration.)
 - b. **Gilson Engineering Contract Discussion**
(City Manager John Park will lead a discussion on the new agreement with Gilson Engineering.)
 - c. **Discussion on City’s review standards for geotechnical analysis on site plans.**
(City Engineer Brad Gilson will lead a discussion with the city council on the standards for geotechnical analysis on site plans.)
 - d. **Discussion on Roundabout – City Engineer Brad Gilson**
(City Engineer Brad Gilson will lead a discussion on the roundabout open house held July 12.)
- ± 8:00 p.m.**
4. **Citizen Comments from City Council Business Meeting**
(The city council will discuss public comments of the preceding business meeting and how citizen comments will be addressed.)
 5. **Special Reports**
 - a. **Discussion of recruiting efforts for replacement of the City Manager and the Administrative Services Director – City Manager John Park**
(City Manager John Park will lead a discussion on recruitment effort on the positions of City Manager and Administrative Services Director.)

6. **Review of Calendars and Upcoming Events**

Councilmember schedules for the next week:

- a. July 23-24 – Butlerville Days
- b. July 24 – No City Council meeting
- c. July 27, 28, 30, Aug. 2, 3, 4, & 6 – 7:30 p.m. – Cottonwood Heights Theater, “Big, the Musical” –Butler Middle School
- d. Every Monday night in August – 5 pm-8 pm – "Food Truck Night" at Mountain View Park
- e. August 1 – 6 pm – Planning Commission Second Public Hearing on the Wasatch Boulevard Master Plan
- f. August 9 – 5:30 pm Reception and 6 pm Ceremony –Brighton High School Groundbreaking
- g. August 11 – TBA (*sometime between 2 pm and 5 pm for 45 minutes*) Tour of Utah Road Closure - *affecting Big Cottonwood, Wasatch and Little Cottonwood.*
- h. September 8 – 6:45 a.m. till approx. 1:30 p.m. – Big Cottonwood Canyon Marathon
- i. Sept. 15 – 10:00 a.m. – Bark in the Park, Mountview Park

7. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

8. **ADJOURN**

On Monday, July 16, 2018 at 3:50 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 16th day of July 2018

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)