



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, January 21, 2014**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah.

- 6:00 p.m.**
1. **Public Relations Report (15:00)**
 - a. Media Coverage
(Public Relations Specialist Stephanie Dickey will provide a report on media coverage of city events.)
 - b. Valley Journal
(A review of the upcoming articles for future editions.)

 2. **Finance Report (10:00)**
 - a. Budget Amendment
(Finance Director, Steve Fawcett, will review proposed amendments to the FY 2013-14 budget.)

 3. **Public Works Report (40:00)**
 - a. Snow Removal Policy and Procedures
(Public Works Director, Mike Allen, will review changes to the City's Snow Removal Policy and Procedures.)
 - b. TerraCare Report
(Council will receive an updated report regarding TerraCare's ongoing plans to improve snow removal services)

 4. **Planning Department Report (40:00)**
 - a. 1/15 Planning Commission Meeting
(Staff will report on the planning commission meeting held and specifically the public hearing on the conditional use provisions for the Canyon Centre project.)
 - b. Cottonwood Heights Story Map Concept (business development)
(Staff has been working on various concepts to promote businesses and business development. This story map concept identifies points that contain descriptions, information and pictures about a business or an event or whatever. The location of each point is determined by lat/long coordinates that allows us the opportunity to add a business license entry to. On the anniversary of the issue of their business license the data would be updated. The types of businesses for the story would need to be decided on as would be the titles and contents of each tab. Businesses are not limited to just one tab and can cross over to other area such as the parks and recreation. Staff will show a demonstration.)

 5. **Public Safety Reports (30:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week.)
 1. Report on the UFA Board Meeting – Mayor Cullimore/Chief Watson
(Chief Watson and Mayor Cullimore will provide an overview of the Unified Fire Authority Board Meeting.)
 - b. Police Department
(Report from Chief Russo on noteworthy events of the week.)
 1. Emergency Management and ID Solutions
(Chief Russo will discuss tracking software relating to emergency management and ID solutions.)
 2. Spillman and Valley Emergency Communications Center (VECC)
(Chief Russo will update the Council on Spillman and VECC issues causing a spike in reported response times.)

6. **City Manager/Deputy City Manager Report (30:00)**
 - a. City Office Building Lease
(City Manager, John Park, will discuss possible amendments to the City office building lease.)
 - b. Reconstruction of 3000 East Wall
(Deputy City Manager, Linda Dunlavy, will report on the 3000 East wall repair agreement with the local HOA.)
 - c. Employee Benefits
(Deputy City Manager, Linda Dunlavy, will discuss employee benefits.)

7. **Mayor/City Council Reports (40:00)**
 - a. Butlerville Days – Councilman Peterson
(Councilman Peterson will discuss a possible Butlerville Days 5K.)
 - b. Jordan River Commission Meeting – Councilman Tyler
(Councilman Tyler will report on the recent Jordan River Commission meeting.)
 - c. Emergency Planning – Councilman Shelton
(Councilman Shelton will report on the monthly coordination meeting of the City's Emergency Preparedness Committee.)

8. **Calendar of Events (10:00)**
 - a. Councilmember Schedules for the next week
 - b. 2014 Calendar – March Meeting conflicts
 - c. Ribbon Cutting Siragusa Restaurant – January 24th at noon
 - d. Volunteer Appreciation Dinner – January 25 @ 6:00 pm – Heritage Gardens
 - e. Elected Officials Day at the Legislature – January 29th
 - f. City Council Retreat – February 4th
 - g. City Offices Closed for Presidents Days – February 17
 - h. ULCT Spring Conference – April 9-11, 2014

9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

10. **ADJOURN**

On Friday, January 17, 2014, at 2:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 17th DAY OF JANUARY 2014

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov. Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights City Recorder (801)944-7020. We would appreciate notification two working days prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711