

MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION HELD TUESDAY, OCTOBER 20, 2020, AT 5:00 P.M. THE MEETING WAS HELD ELECTRONICALLY, WITHOUT A PHYSICAL LOCATION DUE TO THE CURRENT COVID-19 PANDEMIC AND AS AUTHORIZED BY THE GOVERNOR'S EXECUTIVE ORDER DATED 18 MARCH 2020

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Christine Mikell, Council Member Tali Bruce, Council Member Douglas Petersen

Staff Present: City Manager Tim Tingey, City Attorney Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Riley Pilgrim, Records Culture and Human Resources Director Paula Melgar, Community/Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurges

1. Welcome – Mayor Mike Peterson

Mayor Mike Peterson called the meeting to order at 5:00 p.m. and welcomed those listening. He read in its entirety the determination giving the Council the authority to hold the meeting via Zoom, pursuant to Utah Code Annotated §52-4-207(4).

2. Review of Business Meeting Agenda – Mayor Peterson.

Mayor Peterson reviewed the Business Meeting agenda.

CED Development Director, Mike Johnson reported that revisions to the Bonneville Shoreline Trail Access Master Plan were previously distributed and posted to the City's website. Staff recommended approval with the inclusion of changes recommended by the City Council.

City Manager, Tim Tingey discussed the proposed amendments to Code Chapter 9.62 concerning idling vehicles. He explained that there are two elements to be amended based on State legislative changes and including the decrease of three warnings to one. The second related to businesses located on private properties that have drive-thrus and signage posted.

The Council next discussed the Construction Contract for the 2020 City-Wide Asphalt Crack Seal Project. Public Works Director, Matt Shipp reported that it is part of the Road Maintenance Plan for the fall. The intent was to complete the slurry seal and chip seal in the spring. The contract is for \$227,000.

Mr. Johnson reviewed the Interlocal Agreement with the Utah Department of Transportation ("UDOT") for corridor preservation and control of Wasatch Boulevard. It is an agreement establishing that both UDOT and the City of Cottonwood Heights are aware of UDOT's intersections spacing requirements. It discusses potential locations for signals based on UDOT's standards and access management. One change made since the previous meeting was the addition of language regarding noise mitigation. Signal locations were discussed.

Mr. Johnson reported that there is a Planning Commission District 2 vacancy and potential candidates have been interviewed to fill the position. Jessica Chappell has a background and expertise in structural engineering and sensitive lands and was recommended to fill the vacancy.

3. Staff Reports.

a. CARES Funding Discussion – City Manager, Tim Tingey and Administrative and Fiscal Services Director, Scott Jurges.

Mr. Tingey provided an update of spending of the Coronavirus Aid, Relief, and Economic Security (“CARES”) Act funding. He reported there has been \$2 million provided through the process and the County. Staff has been working on several projects including the purchase of equipment and items associated with the CARES Act. Research of other options was conducted and he expressed concern with utilizing funds for trails. Mr. Tingey explained that an alternate option included the substantially dedicated presumption of public safety services. The City must spend the funds by the end of December or return the funds to the County.

Administrative and Fiscal Services Director, Scott Jurges shared the current spending of categorized COVID-19 costs through the end of September. The various categories set forth the allowed expenditures. The City has submitted \$37,000 in reimbursement of substantially dedicated payroll costs, \$5,739 for budgeted personnel, and services diverted due to COVID-19 related issues, \$24,000 in telework improvements as well as wi-fi at the Public Works yard, \$31,000 for public health and safety management areas, and minimal costs for postcards to businesses throughout the City notifying them of available grants. Mr. Jurges explained that through the end of September, \$115,000 had been spent. They expect to spend between \$200,000 and \$250,000 on related costs.

Mr. Johnson clarified that approximately \$10,000 of the \$31,000 Public Health costs were used for Personal Protective Equipment (“PPE”) masks and cleaning supplies for businesses within the City.

Mr. Jurges stated that the Unified Fire Authority, (“UFA”) has been providing updates, and salaries of fire personnel could be defined as substantially dedicated. In addition, 100% of the hours worked can be billed back using CARES funds. He described billing from March 1 to June 30, 2020, and July 1 to December 31, 2020, totaling \$2.1 million or 65% of the total bill. He indicated engine trucks and truck staffing are costs that would be eligible to be counted as substantially dedicated which would allow CARES funds to be used for those costs. During the previous year, the General Fund was utilized to pay those costs, which allows the City to utilize CARES funds up to \$2.1 million going forward. He expected to spend approximately \$200,000 to \$250,000 on other items leaving between \$1.8 million and \$2.1 million, depending on additional eligibility to receive further funds from Salt Lake County.

Mr. Jurges discussed this issue with the external auditor. They believed they are reasonably certain that the funds will qualify moving forward. As the guidance is not clear, they understood that this is the best interpretation that seems to be supported by those reviewing both the CARES funds as

well as trends across the State and throughout the country. He cautioned that if the federal government does not agree with the City's interpretation of the use of CARES funds, the City could be required to return the funds to Salt Lake County, who will then it to the federal government.

Council Member Petersen asked if Mr. Jurges had been in contact with other cities with similar parameters. Mr. Jurges had been in discussions with the Auditor who also works with surrounding municipalities. He believed that what is proposed follows the guidance.

Mr. Tingey confirmed that they posed the question to the County and asked for written clarification on the issue, which was provided to Cottonwood Heights and other communities. It was also discussed at the previous County Meeting. Council Member Bruce asked if it would allow the UFA to bring back a fourth firefighter. Mr. Jurges stated that it would be a one-time infusion of funds. Any cost increases would require utilizing ongoing revenue. Some cities are considering utilizing the funds for policing but he understood that it would be more difficult to make the substantially dedicated argument due to the fact first aid is continuously provided to the public. An officer who stands out in front of an emergency room or hospital could easily be defined as substantially dedicated but other aspects of policing would be more difficult. Mr. Tingey explained they are a receiver of Salt Lake County who has reduced the time period from the end of December to the end of November. The adjusted time frame would allow Cottonwood Heights time to reconcile and report on what was spent and then return unspent funds to Salt Lake County by December 4, 2020.

Council Member Mikell asked if there a possibility of being reimbursed for trial maintenance. He encouraged creativity in finding every possibility with the limited time given. Mr. Jurges understood those expenses have to be tied back to COVID-19 in some way and any capital purchase is strictly prohibited.

Council Member Bruce stated that her daughter is confident that she caught COVID-19 on a crowded trail. Mayor Peterson stated that it is well documented across the country that parks, trails, and open space are overwhelmed with individuals.

b. Compensation Study – City Manager, Tim Tingey and Administrative and Fiscal Services Director, Scott Jurges.

Mr. Tingey reported that in last year's budget, the City Council approved having an Intern assist with the Compensation Study and complete a market evaluation. They spent hundreds of hours on the project. He emphasized that City employees are an important asset to the community and compensation is part of determining what can be done to improve morale and performance.

Mr. Jurges reviewed a report reflecting past trends. He stated that the year ended at \$4.8 million rather than \$3.8 million of the projected ending fund balance. He explained this is the full fund balance. He described the amount that is available for appropriation. The fiscal year sales tax totaled \$6,720,000 with the original budget reflecting reduced revenue of \$5,750,000 in sales tax. The adopted budget added \$1 million of revenue to the sales tax projection. He believed it was a conservative estimate based on the previous year's 6% growth in sales tax. This includes \$405,000

in expenses directly related to the partial implantation of compensation. At year-end, they would utilize approximately \$113,000 of fund balance. He confirmed that they are items that have been added in for a projection and do not include CARES funds. They anticipated \$310,000 in revenue with \$608,000 in compensation costs. Additional increases were reviewed. Mr. Jurges stated that once all numbers are implemented, the fund balance will go from \$4,688,000 to a budgeted ending fund balance of \$3,348,000. The actual ending fund balance is projected to be just under \$4 million and will be augmented by \$1.8 million of the one-time money received through CARES Act funding.

Mayor Peterson believed that although there is a healthy fund balance, taking from that fund shows an amount that will eventually have to be covered by a tax increase. Mr. Jurges outlined options that were discussed but not included. He reported that for every 1% property tax increase, the City will net \$80,000 in new revenue. Stormwater expenses are anticipated between \$1 million to \$4 million in the first year and \$1 million annually thereafter. This option could save the General Fund up to \$600,000 annually or cost an additional \$200,000 annually depending on the selected option. He indicated that a Telecom Fee would bring in \$350,000 annually that could be utilized at any point in time.

Mr. Tingey next reviewed the study and noted that Marina Kahn assisted and used information from TechNet compensation survey data from other communities. Job descriptions from 16 other cities were compared and jurisdictions were then selected based on the market near Cottonwood Heights. He reported that the City currently has a 34-step salary structure that has been simplified and narrowed to 12 steps with 3% separating each of the grades. A salary table was detailed. Mr. Jurges indicated that the average increase across all steps is 3.2% and matches the current structure. He believed this type of structure would incentivize retention.

Mr. Tingey stated that the average merit increase percentage for eligible employees is approximately 3.67% and drops to 2.81%. He noted that it includes all employees in the City. Less than 27% of employees fall within the first three steps. Salary levels were reviewed. Mr. Tingey recommended moving forward and providing direction to present a budget amendment in November.

Council Member Bruce asked if the matter could be paused until after the Attorney General's Office has completed their review of Cottonwood Heights police officers. Mr. Tingey explained that it is a Compensation Study for the entire City and those types of issues are administrative, personnel, and disciplinary issues. The study is intended for the City to provide fair compensation for all positions.

Mayor Peterson agreed that the study has nothing to do with individuals and deals strictly with job descriptions and appropriate pay. He noted that during the last budget process, funds were allocated for Interns so that they were able to have direct involvement in the study. He supported the study and considered City employees to be a valuable asset. He asked for additional information regarding the impact of the Stormwater fees and the CARES Act funding.

Council Member Bruce appreciated the presentation and asked if there is a precedent. She asked which two salaries or categories were frozen. Mr. Tingey confirmed that one is in Public Works

and the other in the Police Department. He reported that other communities have been utilizing front loading and have shown a favorable retention response.

Council Member Bracken was that he was surprised by the timing but agreed it was wise to address their retention concerns, especially, especially when considering recent events with the Police Department and public safety.

Mayor Peterson was supportive of moving forward with the changes on January 1, 2021, subject to staff and the City Council working through their questions.

Council Member Mikell expressed her support but felt they were pushing faster than they should without having all of the details. She suggested the October agenda remain as scheduled and discuss this issue at their November meeting. She emphasized the need to determine the Stormwater Fee and its impact on residents.

Council Member Bruce reported that they will be discussing Police issues at the October Special Meeting and believed there may be additional items they may want to invest in. Mr. Tingey explained that the memorandum for the October 27 meeting will include a proposal for additional police training opportunities. He understood that the Council was requesting additional details before making a decision.

Mayor Peterson recognized the consensus of the Council was to move forward on January 1, 2021, and get answers that would allow them to educate their constituents on the rationale behind their direction.

4. Review of Calendars and Upcoming Events.

- November 12 – 5:00 p.m. to 7:00 p.m. – Bengal Boulevard Open House at City Hall’s Community Room.

5. Possible Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual.

No Closed Meeting was needed.

6. Adjourn City Council Work Session.

MOTION: Council Member Bracken moved to adjourn the Work Session and reconvene the CDRA meeting. The motion was seconded by Council Member Bruce. The motion passed with the unanimous consent of the Council.

The Work Session adjourned at 6:43 p.m.

MINUTES OF THE COTTONWOOD HEIGHTS COMMUNITY DEVELOPMENT AND RENEWAL AGENCY BUSINESS MEETING HELD TUESDAY, OCTOBER 20, 2020 AT 6:30 P.M. THE MEETING WAS HELD ELECTRONICALLY, WITHOUT A PHYSICAL LOCATION DUE TO THE CURRENT COVID-19 PANDEMIC AND AS AUTHORIZED BY THE GOVERNOR’S EXECUTIVE ORDER DATED 18 MARCH 2020

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Christine Mikell, Council Member Tali Bruce, Council Member Douglas Petersen

Staff Present: City Manager Tim Tingey, City Attorney Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Riley Pilgrim, Records Culture and Human Resources Director Paula Melgar, Community/Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurges

1.0 WELCOME – Chairman Peterson.

Chairman Peterson called the meeting to order at 6:49 p.m. He read in its entirety the determination giving the Council the authority to hold the meeting via Zoom, pursuant to Utah Code Annotated §52-4-207(4).

2.0 ACTION ITEMS

2.1 Consideration of Resolution 2020-02 Approving the Agency’s Annual Report for 2020.

City Manager, Tim Tingey presented the Community Development and Renewal Agency (“CDRA”) Report and stated that every year each Development Agency is required to provide a November 1 report outlining areas within the City and provide projections as to tax collection for the coming year. He confirmed that they will be submitting the report to the Council and require their approval. The Canyon Center Redevelopment Area originally triggered the receipt of tax increment financing several years ago, but through amendments to the plan, it was frozen and they were no longer triggering those funds. No additional funds were received and this time next year they will be requesting the full funding of tax increment financing. Mr. Tingey stated that the report outlines all information required under State Code as prepared by Lewis Young. Staff recommended approval.

Chairman Peterson asked for clarification on where the City is with respect to the proposed park funding. He inquired as to the balance of the \$1.9 million received from Salt Lake County for the two RDA areas that had remaining surplus funds. CED Director, Michael Johnson, reported that the park is written into the agreement as to the last improvement. The hotel is expected to be finished in February 2021 followed by the office building and apartment project.

Mr. Tingey reported that they will begin triggering funds in the CDA area in the fall of 2022 after which those funds will go toward the priority projects. A portion of the reimbursement of tax

increment financing goes toward development. Board Member Mikell asked if it was possible with any future RDA or CDRA projects to implement a policy stating that all legal fees are reimbursed by the proponent. Mr. Tingey believed it was something that can be determined with future projects. He stated that there is reference to the funds that were part of the Cottonwood Corporate EDA and Fort Union RDA of \$1.9 million. That funding had not been determined with respect to how it will be used. Legal counsel was reviewing the parameters of how the funds may be used.

Board Member Bracken reported that he read the report and appreciated the detail and funding for the park that comes from the front end of the tax increment. He understood that November 2022 is when increment will be collected by the agency. Mr. Jurges clarified that it will be tax year 2021 but budget in 2021-2022. Funds must be requested prior to January 2021 allowing them to be collected in tax year 2021.

MOTION: Board Member Bracken moved to approve the Resolution and accept the November CDRA Report. The motion was seconded by Board Member Bruce. Vote on motion: Board Member Petersen-Aye, Board Member Bruce-Aye, Board Member Mikell-Aye, Board Member Bracken-Aye, Chairman Peterson-Aye. The motion passed unanimously.

3.0 APPROVAL OF MINUTES

The minutes of this meeting will be approved through the following process: The Agency's Secretary promptly will circulate a draft copy of the minutes to the Board Members, who then will have three business days to provide any proposed corrections to the secretary. The secretary will then circulate a revised draft of the minutes to the Board Members and the same review process will continue until such time as no corrections to the draft minutes are received within the three business days, whereupon that draft of the minutes will be deemed approved and become the final minutes of the meeting.

MOTION: Board Member Bruce moved to approve the Community Development and Renewal Agency Business Meeting minutes for October 20, 2020. The motion was seconded by Board Member Peterson. The motion passed with the unanimous consent of the CDRA Board.

4.0 ADJOURN

MOTION: Board Member Bracken moved to adjourn the CDRA and reconvene the Business Meeting. The motion was seconded by Board Member Petersen. The motion passed with the unanimous consent of the CDRA Board.

The CDRA Meeting adjourned at 7:02 p.m.

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING
HELD TUESDAY, OCTOBER 20, 2020 AT 7:00 P.M. THE MEETING WAS HELD
ELECTRONICALLY, WITHOUT A PHYSICAL LOCATION DUE TO THE CURRENT
COVID-19 PANDEMIC AND AS AUTHORIZED BY THE GOVERNOR'S EXECUTIVE
ORDER DATED 18 MARCH 2020**

Members Present: Mayor Mike Peterson, Council Member Scott Bracken, Council Member Christine Mikell, Council Member Tali Bruce, Council Member Douglas Petersen

Staff Present: City Manager Tim Tingey, City Attorney Shane Topham, Police Chief Robby Russo, Assistant Fire Chief Riley Pilgrim, Records Culture and Human Resources Director Paula Melgar, Community/Economic Development Director Michael Johnson, Public Works Director Matt Shipp, Finance and Administrative Services Director S. Scott Jurgens

1.0 WELCOME AND DETERMINATION

Mayor Mike Peterson called the meeting to order at 7:07 p.m. He read in its entirety the determination giving the Council the authority to hold the meeting via Zoom, pursuant to Utah Code Annotated §52-4-207(4).

2.0 PLEDGE AND ACKNOWLEDGEMENTS

Council Member Christine Mikell led the Pledge of Allegiance.

3.0 CITIZEN COMMENTS

Tim Hallbeck told several jokes regarding the age of Mayor Peterson.

Patricia Dennis reported that she read a blog encouraging citizen participation and support for the Police Department. She explained that when her son committed suicide 11 years ago, Chief Robby Russo arrived at her home. She believed that the compassion and service he demonstrated could not have been more perfect. She expressed frustration with those raising alarms regarding officers not doing their jobs.

Julie Vandertooleen stated she knows Mayor Peterson from previous employment at the Cottonwood Heights Recreation Center and thanked him for his efforts. She shared an experience where her daughter hit a fire hydrant and the positive response received from the Police Department. She reported that when she arrived on the scene, one of the officers was consoling her daughters. She appreciated their compassion. She described another instance involving a neighbor with dementia who was in an accident. The officers were kind and caring and did their best to ensure his safety. Another friend had a husband who committed suicide. She stated that the officers and detectives went above and beyond in their efforts to care for them. Ms. Vandertooleen expressed gratitude to the officers for the situations they handle regularly.

Jon Fullmer expressed his gratitude for the Cottonwood Heights Police Department. He knew several officers personally and believes they do an exceptional job.

Matthew Fuller expressed support for the Police Department.

Anne Zeigler, a 30-year resident, appreciated all the City has done to keep Cottonwood Heights one of Utah's most desirable places to live. She believed that COVID-19 has made life difficult and resulted in more anxiety and stress for family members as well as the police force. She recommended hiring a Psychologist or Psychiatrist to not only train the police force but to possibly go with them on follow-up calls.

Ainsley Moench reported that her family has lived in Cottonwood Heights for decades. She called for the defunding of the Police Department. She emphasized that she is not proud of the Police Department and believed that when they call for defunding, it means divesting from the police budget into other more effective methods of fighting crime. She believed that even with all of the money spent on training and supply upgrades, the police continue to brutalize the community. She stated that the officers have an enormous amount of training and the officer who shot Zane James led some of those trainings. She encouraged the hiring of social workers, addiction counselors, or funding after school programs or daycares to stop crime before it happens. She believed that better outcomes could be created for all parties involved at less than the current cost of \$6 million. Over the past year, she had witnessed the Police Department continue to use violence rather than de-escalation methods. By continuing to fund them, she believed they are supporting their actions.

Todd Rigby expressed gratitude to the City employees for their efforts and dedicated service. He is a 28-year resident and formerly served on the Cottonwood Community Council and worked with Council Member Petersen's father to organize the City. He believed that the Police Department does an outstanding job for the community.

Cassi Hoffmeister stated she has lived in Cottonwood Heights for three years and expressed gratitude to the Police Department. Her vehicle has been broken into on two separate occasions and each time the officers were professional, kind, informative, and supportive. On another occasion, she had an issue with an inmate from the California prison system who contacted her via social media. She sought the assistance of the Police Department and the officer was kind and made her more comfortable discussing the issue. She had had only positive interactions and expressed frustration with how they have been smeared in the community, especially by Cottonwood Heights' leadership.

Terry Glad reported that she has lived in Cottonwood Heights since 1955 and comes from a family of law enforcement. She believed that the general public does not understand what the police officers deal with. She stated that they become a target the minute they put on their uniform. She expressed appreciation for the officers and the work of the Police Department.

Robert Harbrecht reported that he has had numerous interactions with the Cottonwood Heights Police Department and he appreciated their efforts.

4.0 STAFF REPORTS

4.1 Finance Report – Administrative and Fiscal Services Director, Scott Jurges.

Administrative and Fiscal Services Director, Scott Jurges presented the Financial Report through July. He reported that they have received sales taxes from July and are \$66,000 ahead of 2020 sales tax collections. In 2020, they received \$6,719,000 of net sales taxes and currently have a 2021 budget of \$5,750,000. The County Option Highway Transportation Sales Tax totaled \$53,000 and they are currently \$8,000 ahead of 2020 and in line with what has been budgeted. The Municipal Energy Tax received through August totaled \$366,000 or \$22,000 ahead of 2020 projections. He explained that collections fluctuate month to month. The Cable Franchise Tax trend has yet to be received as it is collected quarterly beginning in November.

Mr. Jurges reported that the City has received four periods of Class C Road funds totaling \$390,000, which is \$27,000 behind the previous year. They have budgeted a decrease for 2021. He explained at this point in the year, 28% has been spent with several expenditures expected the first part of the year. He reported that the liability insurance premium is paid in full each July and fire costs are pre-paid quarterly along with others that require upfront payments.

5.0 ACTION ITEMS

5.1 Consideration of Ordinance 346 Adopting the Bonneville Shoreline Trail Access Master Plan Element of the General Plan.

Mr. Johnson reported that it is a Master Plan for the Bonneville Shoreline Trail alignment through the City and provides recommendations for access once the trail is complete. A draft of the plan was presented in public open houses throughout the year. It has been considered by the Parks, Trails, and Open Space Committee and the Planning Commission, both of which recommended approval.

MOTION: Council Member Mikell moved to approve Ordinance 346. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Petersen-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Bracken-Aye, Mayor Mike Peterson-Aye. The motion passed unanimously.

5.2 Consideration of Ordinance 347 Amending Code Chapter 9.62 Concerning Idling Vehicles.

Mr. Tingey reported that two modifications were proposed to Chapter 9.62 based on items the State Legislature adopted this past session. The first amendment would change the number of warnings from three to one. The second makes an exception for private businesses with drive-thru service provided they post a sign specifying the City's Code standards regarding idling. Staff recommended approval.

MOTION: Council Member Bracken moved to approve Ordinance 347. The motion was seconded by Council Member Petersen. Vote on motion: Council Member Petersen-Aye, Council

Member Bruce-Aye, Council Member Mikell-Aye, Council Member Bracken-Aye, Mayor Peterson-Aye. The motion passed unanimously.

5.3 Consideration of Resolution 2020-49 Accepting a Bid and Approving a Construction Contract for the 2020 City-Wide Asphalt Crack Seal Project.

Mayor Peterson reported that the above Resolution involves consideration of a bid and Construction Contract for the 2020 City-wide Asphalt Crack Seal Project. Public Works Director, Matt Shipp reported that the matter has gone through the public bidding process and is part of the Five-Year Road Maintenance Plan.

MOTION: Council Member Bruce moved to approve Resolution 2020-49. The motion was seconded by Council Member Bracken. Vote on motion: Council Member Petersen-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Bracken-Aye, Mayor Peterson-Aye. The motion passed unanimously.

5.4 Consideration of Resolution 2020-50 Approving an Interlocal Agreement with UDOT for Corridor Preservation and Control for Wasatch Boulevard.

Mr. Johnson reported that the above item involves a proposed Cooperative Agreement between the City and UDOT. The agreement would apply to the State-owned portion of Wasatch Boulevard. He explained that it is not related to the Environmental Impact Study or other items staff is recommending in the Wasatch Master Plan. It deals primarily with access management, intersection spacing, and potential locations for future signals and intersections. One of the primary changes was a provision to mitigate noise and was added by reference.

MOTION: Council Member Peterson moved to approve Resolution 2020-50. The motion was seconded by Council Member Mikell. Vote on motion: Council Member Petersen-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Bracken-Aye, Mayor Peterson-Aye. The motion passed unanimously.

5.5 Consideration of Resolution 2020-51 Consenting to an Appointment to the Planning Commission.

Mr. Tingey reported this item is for the appointment of Jessica Chappell to the Planning Commission. Ms. Chappell has an extensive background and a bachelor's degree in Civil Engineering, a background in structural engineering, consulting experience, and has worked on the Utah Seismic Safety Commission. Staff recommended approval.

MOTION: Council Member Bracken moved to approve Resolution 2020-51. The motion was seconded by Council Member Bruce. Vote on motion: Council Member Petersen-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Bracken-Aye, Mayor Peterson-Aye. The motion passed unanimously.

6.0 CONSENT CALENDAR

6.1 Approval of the City Council Work Session and Business Meeting Minutes of October 6, 2020.

MOTION: Council Member Bruce moved to approve the City Council Work Session and Business Meeting Minutes of October 6, 2020. The motion was seconded by Council Member Petersen. Vote on motion: Council Member Petersen-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye, Council Member Bracken-Aye, Mayor Peterson-Abstained. The motion passed unanimously with one abstention.

Mayor Peterson reminded the Council of the next meeting scheduled for October 27. He stated that the agenda is a result of his request for submissions of priorities for discussion.

7.0 ADJOURN CITY COUNCIL BUSINESS MEETING.

MOTION: Council Member Bruce moved to adjourn. The motion was seconded by Council Member Petersen. The motion passed with the unanimous consent of the Council.

The meeting adjourned at 7:55 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Cottonwood Heights City Council Business Meeting held Tuesday, October 20, 2020.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: November 3, 2020