

**MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION
HELD TUESDAY, NOVEMBER 29, 2016 AT 6:00 P.M. IN THE COTTONWOOD
HEIGHTS CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL
BOULEVARD, COTTONWOOD HEIGHTS, UTAH**

Members Present: Mayor Kelvyn Cullimore, Councilman Scott Bracken, Councilman Mike Shelton, Councilman Mike Peterson, Councilman Tee Tyler

Staff Present: Community and Economic Development Director Brian Berndt, City Manager John Park, Finance Director Dean Lundell, Police Chief Robby Russo, Assistant Fire Chief Mike Watson, Public Works Director Matt Shipp, Assistant City Manager Bryce Haderlie, City Attorney Shane Topham, City Recorder Paula Melgar, Public Relations Specialist Dan Metcalf

Mayor Cullimore called the meeting to order at 6:00 p.m.

1.0 Wasatch Front Waste & Recycling District Fee Schedule Presentation.

1.1 Pam Roberts, Wasatch Front Waste and Recycling District (WFWRD) Director, presented a proposed new fee for new homes that are built. Fees for existing homes in the District will not increase. The intent of the new fee is to have new homeowners pay for their cans and not to have existing homeowners pay for increased growth. The WFWRD Board passed the updated 2017 Budget, including a fee increase for new home owners, at a rate of \$50 per home and a \$10 delivery fee. Customers have the choice of paying the entire amount up front or having it split up in their bill. This will also apply to all homes that are demolished and rebuilt and for lot splits. Under the County Resolution the WRWRD needs City approval from all the cities in the District before the fee can take effect. There is a resolution template for all the cities to use.

1.2 Ms. Roberts discussed and answered questions regarding the WFWRD fund balance for the 2017 Budget and the projected budget. The Board decided to spend down \$1.2 million of the fund balance to prolong a fee increase until 2018. The Board is also prolonging the purchase of six silo trucks to save \$1.8 million in this year's budget. The Board is reviewing the rate increase for 2018, including surveying residents about continuing the same level of service but with a rate increase of \$2.00. There is a projected rate increase for 2018 to \$14.75.

2.0 Public Relations Report.

2.1 Public Relations Specialist, Dan Metcalf, reported on media coverage of the City. Some of the reports included the following:

- Cottonwood Heights 5K photographs
- Fox News 13 – Support of boys who lost parents
- KSL News at 10 pm – Cottonwood Heights Fentanyl pill manufacturing bust
- Fox News 13 – Cottonwood Heights Drug nationally significant DEA drug bust

- KSL News (November 23, 2016) – Cottonwood Heights snow storm
- ABC 4 News – Liquor Stores in Cottonwood Heights busy for holiday
- KSL News – Cottonwood Heights snow removal efforts
- KSL News – Cottonwood Heights snow removal cautiously optimistic

3.0 Public Works Report.

3.1 a. Snow Removal Plans and Performance.

3.1.1 Public Works Direct, Matt Shipp, reported on the snow removal efforts with recent storms. The City Council complimented Mr. Shipp on staff’s snow removal performance. There were some complaints received from residents about people parking on the street. 60 tickets were written by police for citizens parking on the street the first night of snow. Staff took turns plowing and it worked according to plans. Morale among the snow removal crew is high and they are preparing for upcoming storms.

3.2 b. Public Work Facilities and Development Plans.

3.2.1 Mr. Shipp reported on the Salt Shed as well as construction efforts on 3000 East. It was reported that the Salt Shed should be delivered by the end of January, but may arrive sooner.

4.0 Planning and Economic Development Report.

4.1 a. Planning Commission Meeting of December 7, 2016.

4.1.1 Planning and Economic Development Director, Brian Berndt, reported on the December 7, 2016 Planning Commission Meeting. It was reported that the Planning Commission will hold a public hearing on a request from Jon Neese for a Zone Amendment to property at 9121 South Cottonwood Road. The Planning Commission will also consider taking action on a request from Tori McCormick for a General Plan and Zoning Map Amendment to the properties at 6958 South 1700 East and 1690 East Fort Union Boulevard.

4.2 b. Fort Union Plan Discussion.

4.2.1 Mr. Berndt presented an overview on the Fort Union Future Zoning and Redevelopment Areas. A copy of this presentation is attached and incorporated to these minutes by reference. The City Council requested implementation of this plan be discussed at the December 29, 2016, City Council Meeting.

5.0 Public Safety Reports.

5.1 a. Unified Fire Authority.

5.1.1 Unified Fire Authority (UFA) Acting Chief, Mike Watson, reported on the events of the week. There is a UFA Board Meeting scheduled for December 1, 2016. It was noted that the Mayor would be unable to attend

5.1.1.1 1. Hiring of New Chief – Dan Peterson.

Councilman Mike Peterson congratulated New Fire Chief, Dan Peterson.

5.2 b. Police Department.

5.2.1 Police Chief, Robert Russo, reported on noteworthy events of the week.

6.0 City Manager/Assistant City Manager Report.

6.1 a. City Hall Report.

6.1.1 City Manager, John Park, provided the City Council with a progress report on the remaining items to complete on the punch list for the construction of the New City Hall.

6.2 b. Review of Staff Communications.

6.2.1 There were no staff questions or comments regarding staff communications.

6.3 c. Christmas Tree Lighting Event.

6.3.1 Deputy City Manager, Bryce Haderlie, reported on the City's first Christmas Tree Lighting event and the New City Hall. Both the City Council and Mayor Cullimore remarked that the public really enjoyed the event, especially the visit from Santa Claus.

7.0 Mayor/City Council Reports.

7.1 a. Valley Emergency Communications Center (VECC) Trustee's Meeting.

7.1.1 City Manager, John Park, and Councilman Mike Shelton reported on the recent Valley Emergency Communications Center (VECC) Meeting.

8.0 Calendar of Events.

8.1 Councilmember Schedules for the next week/2016 Calendar:

a. December 6 – City Employees Christmas Part – No Council Meeting.

b. December 27 – No Council Meeting – Christmas Holiday.

c. January 28, 2017 – Volunteer Appreciation Dinner

9.0 Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual.

9.1 **MOTION:** At 9:44 p.m. Councilman Tee Tyler moved to go out of the Work Session and into a Closed Meeting to discuss property acquisition and pending litigation. Councilman Mike Peterson seconded the motion. The motion passed with the unanimous consent of the Council.

9.2 The Council was in Closed Meeting from 9:44 p.m. until 9:56 p.m.

9.3 MOTION: At 9:56 p.m. Councilman Tyler moved to close the Closed Meeting, resume the Work Meeting, and adjourn the Work Session. The motion was seconded by Councilman Mike Peterson. The motion passed with the unanimous consent of the Council.

10.0 ADJOURN

10.1 The City Council Work Session adjourned at 9:56 p.m.