



## **NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA**

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, May 1, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Public Relations Report (15:00)**
    - a. Media Coverage  
*(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)*
    - b. Valley Journal  
*(A review of the upcoming articles for future editions)*
    - c. Best of State Award  
*(Stephanie Archibald will announce a Best of State Award for City Recorder, Linda Dunlavy, as the Best Public Sector Appointed Official)*
  2. **Public Works Department Report (15:00)**
    - a. Canyon Transportation Committee – City Engineer Brad Gilson  
*(Cottonwood Heights hosted a meeting of stakeholders discussing parking options for canyon users)*
    - b. Big Cottonwood Canyon Trail Report – City Engineer Brad Gilson  
*(City Engineer will provide an update on the cost estimates for the Big Cottonwood Canyon Trail based on revised plans)*
  3. **Finance Department Report (45:00)**
    - a. Presentation of the Tentative Budget for FY12-13  
*(As required by State law, Finance Director Steve Fawcett will present the tentative budget for FY2012-13 to the City Council and public for review. The Council will adopt the tentative budget May 8<sup>th</sup> and hold a public hearing on the proposed budget May 22<sup>nd</sup> at approximately 7:00 p.m.)*
  4. **Planning Department Report (45:00)**
    - a. Development Activity Report  
*(Staff will update the City Council on all of the planning applications in the city)*
    - b. Planning Commission Report  
*(Staff will discuss the April 18 and May 2 Planning Commission meetings)*
    - c. Mountview Park
      1. Update on Park Construction and Grand Opening Ceremony  
*(Staff will update the Council on the park construction schedule and grand opening ceremony)*
      2. Tree Planting Activity  
*(Staff will review plans for the community tree planting at Mountview Park scheduled for Saturday, May 5<sup>th</sup>)*
      3. Farmer's Market  
*(Staff will discuss holding a Farmer's Market at Mountview Park)*

5. **Public Safety Reports (30:00)**
  - a. Unified Fire Authority  
*(Report from Assistant Chief Mike Watson on events of the week)*
  - b. Police Department  
*(Report from Chief Russo on noteworthy events of the week)*
    1. Acquisition and Placement of Cameras for Mountview Park  
*(Staff will update the Council on proposals and costs for cameras in Mountview Park)*
    2. Special Events Ordinance  
*(Council will discuss the final drafts and changes to the Special Events Ordinance prior to adoption planned for next week)*
6. **City Manager's Report (30:00)**
  - a. Emergency Preparedness
    1. Emergency Fair  
*(Report on meeting held with Holladay City to combine forces to co-sponsor this years emergency fair)*
  - b. College Scholarship  
*(A committee conducted interviews with scholarship finalists)*
7. **Mayor/City Council Reports (45:00)**
  - a. Conference of Mayors – Mayor Cullimore  
*(The Mayor will report on the monthly gathering of Salt Lake Valley Mayors hosted by Bluffdale City)*
  - b. Public Works Service Model Executive Committee Meeting – Mayor Cullimore & Manager Stillman  
*(Options for delivery of some municipal services are being discussed with the county and some cities)*
  - c. Association of Municipal Councils – Councilman Tyler  
*(Report on the monthly meeting of the Association of Municipal Councils)*
  - d. Salt Lake County Sanitation District Administrative Control Board – Councilman Bracken  
*(Review of recent Sanitation District Board meeting)*
  - e. Meeting with Century Link – Mayor Cullimore  
*(Staff met to be updated on community improvements of fiber availability in the City)*
8. **Calendar of Events (10:00)**
  - a. Mountview Park
    1. Tree Planting – May 5, 2012 from 10 - noon
    2. Dedication – May 19 @ 9:00 a.m.
  - b. Movies in the Park – June 15 @ Bywater Park
  - c. Early Voting – June 12 – 22 (10 a.m. - 4 p.m. weekdays)
  - d. Emergency Fair – June 23 at Mill Hollow Park
  - e. Movies in the Park – July 13 at Mill Hollow Park
  - f. Butlerville Days – July 24 @ Butler Park
  - g. Cinderella Production Dates – July 25-28 and July 30
9. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
10. **ADJOURN**

### PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

*On Monday, April 30, 2012, at 2:30 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 30<sup>TH</sup> DAY OF APRIL 2012*

*Linda W. Dunlavy, City Recorder, CMC*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.*

*In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [ldunlavy@cottonwoodheight.utah.gov](mailto:ldunlavy@cottonwoodheight.utah.gov)*