



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, October 9, 2012**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day before the meeting)
 - 3.0 **REPORTS/PRESENTATIONS/RECOGNITIONS**
 - 3.1 **Administration of Oath of Office to New Police Officer**
(Morgan Demetri Shirts will be sworn in as a police officer)
 - 3.2 **Standing Monthly/Quarterly Reports**
 - a. September Police Report – Sheila Jennings
(Review of the Police Department statistics for the month of September)
 - b. Victim Advocate Report – April Ryce
(The victim assistance coordinator will present a quarterly report on recent activities)
 - c. Public Works Report – Public Works Director Mike Allen
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City)
 - 4.0 **ACTION ITEMS**
 - 4.1 **Consideration of Ordinance No. 194** Amending Chapter 14.32 “Sidewalk Use and Maintenance”
(This change to ordinance will allow the city ordinance to more fully comply and more clearly state compliance with the state guidelines on resident responsibility for sidewalk maintenance)
 - 4.2 **Consideration of Ordinance No. 195** Amending Chapter 2.180 “Employee Appeals Board”
(This amendment changes the appeals board from an employee based board to a third party to avoid the potential for bias or conflict in such matters)
 - 4.3 **Consideration of Resolution No. 2012-56** Approving a Notice of Impending Boundary Action Concerning the Tavaci Disconnection
(This action is the final requirement to facilitate the disconnection of the Tavaci property from the city allowing it to revert back to being part of the unincorporated county)
 - 4.4 **Consideration of Resolution No. 2012-57** Consenting to an Appointment to

the Planning Commission

(The city council will approve the appointment of Jeremy D. Lapin, P.E. as a new planning commissioner from District 2)

5.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, October 8, 2012, at 5:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.cottonwoodheights.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 8TH DAY OF OCTOBER 2012

Linda W. Dunlavy, City Recorder, CMC

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Linda Dunlavy, City Recorder, at 944-7021 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ldunlavy@ch.utah.gov

Special accommodations for the hearing or visually impaired will be made upon a request to the office of the Cottonwood Heights Recorder (801-944-7021). We would appreciate notification two working days prior to the meeting. TDD number is 801-270-2425 or call Relay Utah at #711



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, October 9, 2012**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual (50:00)**
 2. **Review Business Meeting Agenda (10:00)**
 3. **Public Relations Report (10:00)**
 - a. Media Coverage
(Public Relations Specialist, Stephanie Archibald, will provide a report on media coverage of city events)
 - b. Valley Journal
(A review of the upcoming articles for future editions)
 4. **Public Works Report (40:00)**
 - a. Update on Big Cottonwood Canyon Trail Schedule
(Staff will review the timeline on construction of the trail)
 - b. Traffic Calming Manual
(Staff will discuss proposed changes to the manual)
 5. **Planning Department Report (40:00)**
 - a. Business License Fee Study
(Staff will review additional information including the comparable information from adjacent cities)
 - b. Mountview Park
(Plans for winterizing and final punch list items)
 6. **Public Safety Reports (40:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week)
 1. Opening of Station 108 in Big Cottonwood Canyon
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week)
 1. Purchase of Gas Masks for Officers
 2. New GPS System Capabilities
 3. VECC Meeting

7. **City Attorney Report (10:00)**
 - a. Update on Survey for 1700 East
(The city is planning on improvements for 1700 East, but there are conflicts regarding property lines. The city has provided the homeowners with the names of several surveyors to perform the survey and they are to select one. City Attorney, Shane Topham will report on the status of the survey)
8. **City Manager Report (30:00)**
 - a. Selection of a New City Manager
(The position of city manager closed on Monday and a review of the applicants will be discussed in the closed session)
 - b. Utah City Managers Meeting
(A report on the meeting of October 4 hosted by West Jordan will be given)
 - c. City Liability Insurance
(Cottonwood Heights is reviewing the cost of liability insurance coverage)
9. **Mayor/City Council Reports (30:00)**
 - a. Council of Governments – Mayor Cullimore
(A meeting of representatives of city and county government met in a monthly discussion on October 4)
 - b. Long Range Planning Committee – Councilman Peterson
(Cottonwood Heights hosted this committee which coordinates long range planning for the homeless population on October 9)
 - c. Butler Park – Councilman Peterson
(Update on Butler Park construction timetable and possible impacts to Butlerville Days)
10. **Calendar of Events (10:00)**
 - a. Monster Mash Event – October 26 from 4:00 – 6:00 p.m. at CH Rec Center
 - b. Youth City Council Dinner with Mayor and Council – October 30 at 6:00 p.m. in the Training Room
 - c. COG General Assembly – Thursday, November 1, 2:00 at SLCO Center
2001 South State (All Council Members are Invited)
 - d. General Election – November 6
 - e. City Offices Closed for Thanksgiving holiday – November 22 & 23
 - f. City Christmas Party – December 11 @ Willow Creek Country Club
11. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
12. **ADJOURN**