



## COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, December 19, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
  - 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)*
  - 3.0 **REPORTS**
    - 3.1 **Comprehensive Annual Financial Report – Mr. Russell D. Olsen**  
*(Mr. Russell D. Olsen, CPA with the firm of Larson & Company, PC., will report on the city's comprehensive annual financial report)*
  - 4.0 **STANDING MONTHLY REPORTS**
    - 4.1 **Monthly Financial Report – Finance Director Dean Lundell**  
*(Finance Director, Mr. Dean Lundell, will report the city finances for November 2017)*
    - 4.2 **Unified Fire Report – Assistant Chief Mike Watson**  
*(Report by Assistant Chief Watson on medical and fire calls responded by Cottonwood Heights' stations during the month of November 2017; as well as other informational items from UFA.)*
  - 5.0 **ACTION ITEMS**
    - 5.1 Consideration of **Ordinance 287** Amending Code Sections 2.140.104 and 2.140.602 Concerning Terms of Service of Advisory Committee Members.  
*(By this ordinance the council will amend COTTONWOOD HEIGHTS CODE sections 2.149.104 and 2.140.602 to increase, under special circumstances, the possible terms of service of appointees to the city's advisory committees).*
    - 5.2 Consideration of **Resolution 2017-66** Consenting to Reappointments to the Cottonwood Heights Historic Committee.  
*(By this resolution, the council will consent to the reappointment for additional terms of service certain members of the city's Historic Committee, as requested by the city manager).*
  - 6.0 **CONSENT CALENDAR**
    - 6.1 Approval of the minutes for the City Council Business Meeting of November 14 and 28. Also, approval of the minutes for the City Council Work Session of November 28 and December 12.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE  
WORK SESSION**

**PUBLIC COMMENT PROCEDURE**

*At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.*

*The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.*



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, December 19, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Legislative Breakfast – Mr. Brian Allen (30:00)**  
*(Prior to each legislative session the city council meets with the legislators representing Cottonwood Heights to discuss issues of importance to the city. City Lobbyist, Mr. Brian Allen, will lead a discussion on the topics to be discussed.)*
  2. **Review of Business Meeting Agenda (10:00)**  
*(Mayor Cullimore will review the upcoming business meeting agenda with the City Council.)*
  3. **Public Relations Report (15:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)*
  4. **Public Works Report (15:00)**
    - a. **Public Works Projects**  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week.)*
  5. **Community and Economic Development (20:00)**
    - a. **Proposed code text amendments**  
*(Staff will discuss the proposed revision to Chapter 19.76 Supplementary and Qualifying Rules and Regulations, accessory buildings and fences and walls.)*
    - b. **Canyon Centre Project**  
*(City Manager and Staff will provide a report on the status of this project located on the SW corner of Fort Union and Wasatch Blvd)*
  6. **Public Safety Reports (30:00)**
    - a. **Unified Fire Authority**  
*(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)*
      1. **Report on the UFA Board Meeting – Mayor Cullimore**  
*(Mayor Cullimore will provide an overview of the Unified Fire Authority Board meeting.)*
    - b. **Police Department**  
*(Report from Police Chief Robby Russo on noteworthy events of the week.)*
  7. **City Manager/Assistant City Manager Report (5:00)**
    - a. **Review of Staff Communications**  
*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)*

8. **Mayor/City Council Reports (30:00)**
  - a. Conference of Mayors – Mayor Cullimore  
*(Mayor Cullimore will report on the recent Conference of Mayors meeting)*
  - b. Central Wasatch Commission – Mayor Cullimore  
*(Mayor Cullimore will report on the recent meeting of the Central Wasatch Commission. He is one of six commissioners for this body that addresses transportation, economic development, environmental and recreation related issues with the Central Wasatch Mountains)*
  - c. Historic Committee Meeting – Councilman Peterson  
*(Councilman Peterson will report on the recent Historic Committee meeting.)*
  - d. Salt Lake County Parks and Recreation Advisory Board – Councilman Peterson  
*(Councilman Peterson will report on the Salt Lake County Parks and Recreation Advisory Board meeting)*
  - e. Arts Council Holiday Concert with Joshua Creek  
*(Councilmember Mike Shelton will report on this city event)*
  
9. **Calendar of Events**

Councilmember Schedules for the next week / 2017-2018 Calendar:

  - a. **No City Council Meetings: December 26**
  - b. December 25 – City Hall will be closed for Christmas
  - c. January 1 – City Hall will be closed for the New Year
  - d. January 2, 2018 – 5:00 p.m. Newly Elected Officials Swearing-in Ceremony and Reception.
  - e. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Council Member Tee Tyler who are leaving office.
  - f. January 8, 2018 – 7:30 a.m. – CH Legislative Breakfast at Market Street Grill
  - g. January 24, 2018 – Local Officials Day at the Utah State Legislature
  - h. January 27, 2018 – 6:30 Volunteer Appreciation Dinner, Cottonwood Heights City Building.
  
10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**
  
11. **ADJOURN**

*On Monday, December 18, 2017 at 5:10 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

DATED THIS 18<sup>th</sup> day of December, 2017

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*