



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, June 1, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_X8Ld3sJETK2czIA2Jeqp9w](https://cwh.zoom.us/webinar/register/WN_X8Ld3sJETK2czIA2Jeqp9w) Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
  2. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
  3. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).*
    - a. **Storm Water Fee Discussion** – *Public Works Director Matt Shipp (20 min.)*
    - b. **2021-2022 Budget Discussion** – *City Manager Tim Tingey and Finance and Administrative Services Director Scott Jurges (30 min.)*
    - c. **Community Renewal Energy Program (HB 411) Governance Agreement** – *Community and Economic Associate Planner/Sustainability Analyst Samantha DeSeelhorst (15 min)*
    - d. **Gravel Pit Discussion** – *Community and Economic Development Director Michael Johnson (30 min)*
  4. **REVIEW OF CALENDARS AND UPCOMING EVENTS**
    - a. July 19-24, 2021 – *Butlerville Days*
  5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
  6. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, June 1, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

**Civility and decorum should be applied in all discussions and debate.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_ohilOhjlTguJhZpmeSnyw](https://cwh.zoom.us/webinar/register/WN_ohilOhjlTguJhZpmeSnyw)

**NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.**

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov) by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

- 7:00 p.m.**      1.0      **WELCOME**
  
- 2.0      **PLEDGE OF ALLEGIANCE**
  
- 3.0      **ACKNOWLEDGEMENT**
- 3.1      **Recognition of CHPD Sergeant Michael Fullwood’s Service** by Chief Robby Russo

4.0 **CITIZEN COMMENTS**

*(“During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B))*

City Manager Tim Tingey will admit into the record any written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

5.0 **PUBLIC HEARINGS**

5.1 **Proposed Budget Amendment for Fiscal Year 2020-2021** – Introduction by Finance and Administrative Services Director Scott Jurges

5.2 **Proposed Adoption of City’s Budget for Fiscal Year 2021-2022** – Introduction by Finance and Administrative Services Director Scott Jurges

6.0 **ACTION ITEMS**

6.1 Consideration of **Ordinance 356** Approving an Amendment to the 2020-2021 Budget.

*(The Utah State Treasurer suggests that Utah cities amend their budgets at least quarterly to reflect any necessary changes since the budget was adopted. This ordinance will approve an amendment to the city’s current [2020-2021] budget).*

6.2 Consideration of **Ordinance 357-A** Approving the Re-zone of .3 Acre of Real Property Located at 2751 East Fort Union Blvd. from R-1-8 (Residential Single Family) to RO (Residential Office) and Amending the Zoning Map.

*(This ordinance will approve rezoning the referenced parcel of realty from R-1-8 to RO and will amend the zoning map accordingly).*

**OR**

Consideration of **Ordinance 357-D** Denying the Re-zone of .3 Acre of Real Property Located at 2751 East Fort Union Blvd. from R-1-8 (Residential Single Family) to RO (Residential Office).

*(This ordinance will deny rezoning the referenced parcel of realty from R-1-8 to RO).*

6.3 Consideration of **Resolution 2021-22** Accepting Requests for Indemnification.

*(Eight city employees are named as defendants in a recently filed lawsuit concerning the city’s response to the protest in the Mill Hollow neighborhood on 2 August 2020. The city employees have filed with the city requests for indemnification pursuant to the Governmental Immunity Act of Utah. The city is required to accept such requests and provide defense and indemnity to the city employees to the extent that the subject acts or omissions occurred (a) during performance of the employees’ duties; (b) within the scope of the employees’ employment by the city; or (c) under color of authority. See Utah Code Ann. 63G-7-902. This resolution will accept the requests for defense and indemnification subject to a reservation of rights if the subject acts or omissions did not occur within those parameters).*

6.4 Consideration of **Resolution 2021-23** Awarding a Retiring Police Officer His Badge and Approving His Purchase of a Police Firearm.

*(Sgt. Michael Fullwood is retiring from CHPD. As is customary and as authorized by city code, by this resolution the council will award Sgt. Fullwood his badge and approve his purchase of his sidearm.)*

6.5 Consideration of **Resolution 2021-24** Approving a Firework Display Contract with Lantis Productions for 2021 Butlerville Days.

*(By this resolution, the council will approve the city’s entry into a contract with Lantis Productions for fireworks display at 2021 Butlerville Days.)*

6.6 Consideration of **Resolution 2021-25** Approving Performance Contracts for 2021 Butlerville Days.

*(By this resolution, the council will approve the city's entry into performance contracts with Eric Dodge, Shaun Christensen d/b/a Hypno Hick, and Clayton Smalley for entertainment at 2021 Butlerville Days.)*

7.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for May 18, 2021.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

**PUBLIC COMMENT PROCEDURE**

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, May 28, 2021, at 1:00 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>*

DATED THIS 28<sup>th</sup> day of May 2021

Paula Melgar, City Recorder

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*