

1 **MINUTES OF THE COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING**
2 **HELD TUESDAY, JANUARY 23, 2018 AT 7:00 P.M. IN THE COTTONWOOD HEIGHTS**
3 **CITY COUNCIL CONFERENCE ROOM LOCATED AT 2277 EAST BENGAL**
4 **BOULEVARD, COTTONWOOD HEIGHTS, UTAH**
5

6 **Members Present:** Mayor Pro Tempore Mike Shelton, Council Member Tali C. Bruce, Council
7 Member Scott Bracken, Council Member Christine Watson Mikell
8

9 **Staff Present:** City Manager John Park, City Manager John Park, Community and Economic
10 Development Director Brian Berndt, City Planner Michael Johnson, City
11 Recorder Paula Melgar, Finance Director Dean Lundell, Assistant Police Chief
12 Paul Brenneman, Assistant Fire Chief Mike Watson, Public Works Director
13 Matt Shipp, Assistant City Manager Bryce Haderlie, City Attorney Shane
14 Topham, Public Relations Specialist Dan Metcalf
15

16 **Excused:** Mayor Mike Peterson, Police Chief Robby Russo
17

18 **1.0 WELCOME**
19

20 1.1 Mayor Pro Tempore, Mike Shelton, called the meeting to order at 6:00 p.m. and welcomed
21 those present.
22

23 1.2 The Pledge of Allegiance was led by Kaatje Fisk with the Girl Scouts of America.
24

25 **2.0 PROCLAMATIONS**
26

27 **2.1 Girl Scouts Gold Award recipients, Madisen Streich and Kaatje Fisk**
28

29 2.1.1 Mayor Pro Tempore, Mike Shelton, read a Proclamation recognizing Madisen Streich and
30 Kattje Fisk for their excellence in Girls Scouting and in the City of Cottonwood Heights. He
31 reported the Cottonwood Heights City Council has established January 23, 2018 as Madisen
32 Streich and Kattje Fisk Day. Both were recently honored as recipients of the Girl Scouts Gold
33 Award, of which only five were awarded within the State of Utah.
34

35 2.1.2 Madisen stated that she initiated a teen Lupus support group. It was a two-year process and
36 she was excited to watch its growth.
37

38 2.1.3 Kaatje reported that she designed a database to provide information against the spread of the
39 Quagga mussels that can be used throughout Utah. She also designed a curriculum for 6th grade
40 students to spread awareness of the species and the threat they pose.
41

42 **3.0 ACKNOWLEDGEMENTS**
43

44 **3.1 Introduction of Honorary Colonel Dana Page.**
45

46 3.1.1 Deputy Police Chief, Paul Brenneman, introduced the newest member of the Honorary
47 Colonel Association, Dana Page. The organization is comprised of local business people and

1 citizens who have an interest in supporting the Police Department. He presented Mr. Page
2 with an honorary badge.

3
4 3.1.2 Mr. Page reported that he began his advertising agency in 2001 and has been involved with
5 Steve Brand and Mike Dulen at Hillside Tire for 15 years. Because of their involvement and
6 example throughout the community and the Honorary Colonel Association, he knew he
7 wanted to be involved.

8
9 **4.0 CITIZEN COMMENT**

10
11 4.1 Eric Kraan asked for clarification regarding Resolution 2018-10 approving and ratifying a real
12 property purchase without having public comment. He was unhappy with the process of
13 changing PDDs and what he believes is lacking in terms of informing residents. It was his
14 understanding that no conditional use permits are issued, therefore, they are seeking a change
15 to a City-initiated text amendment. He was unsure why the City must initiate the process or
16 why it is even being considered.

17
18 4.2 City Attorney, Shane Topham, confirmed that Resolution 2018-10 is a contract where the City
19 is the purchaser of real estate and has contracted to purchase property for road reconfiguration
20 purposes. It is not a zoning or land use issue that is under Title 19 and, therefore, does not
21 require public comment. The process being followed is customary and usual.

22
23 4.3 Anna McNamara stated that they are all trying to lead better, higher quality lives and
24 expressed concern with initiating idle free zones. She urged the Council to take a stronger
25 stance on idling, especially near schools where there is a higher density of children.

26
27 4.4 Mayor Pro Tempore, Mike Shelton confirmed they are extremely supportive of Ms.
28 McNamera and met at the State Capitol last fall on Idling Free Utah. Signage had been posted
29 and they will continue to look for additional opportunities to continue moving forward.

30
31 4.5 Jin Fredricksen hoped that Mayor Peterson and the Council will bring about change for more
32 engagement and consideration of the residents and representation of their interests. She
33 expressed concern with the Y2 Analytics survey which utilized only 673 participants out of
34 the listed 44,000 residents. She believed the sampling was not a good representation.

35
36 4.6 Mayor Pro Tempore, Mike Shelton confirmed that there are 33,000 residents in Cottonwood
37 Heights. He stated that they are always willing to hear from the citizens and he looked forward
38 to additional opportunities for public input.

39
40 4.7 Mr. Topham confirmed that with zoning changes and amendments to the Code, the Planning
41 Commission is a recommending body. By statute, they are required to hold a public hearing
42 and then make a recommendation to the City Council who makes the final decision. He
43 confirmed that the ADU Ordinance is a zoning change.

44
45 4.8 Mike Evans reported that he recently learned there are plans to construct a dedicated left-hand
46 turn lane on La Cresta Drive. He asked why a dedicated lane is being proposed going into a
47 neighborhood that has no traffic according to the most recent traffic study. He did not believe
48 that it will tie in and will result in a major back up.

1
2 4.9 Dennis Van Duren commented that the designated righthand turn lane off Highland Drive to
3 La Cresta will not work. He expressed opposition to the proposal and urged the Council
4 Members to participate in a site visit. Traffic as well as light pollution were identified as
5 concerns.
6

7 **5.0 PUBLIC COMMENTS**
8

9 **5.1 (Project ZMA-17-005) a Request for a Zone Change located at 6672 and 6690 South**
10 **Highland Drive from R-1-8 to Residential Office.**
11

12 5.1.1 City Planner, Mike Johnson, presented the staff report and stated that the application has gone
13 through public hearing where the Planning Commission forwarded a recommendation to the
14 City Council for approval. The surrounding properties were discussed. It was noted that the
15 Residential Office land use and zoning designation was created to allow more options than
16 residential, but not full on retail. The two properties are a continuation of the zone change up
17 the Highland Drive frontage road and involves consideration of a zone change only. Any
18 physical development, site plan, or development application must be reapplied for and
19 reapproved by the Planning Commission.
20

21 5.1.2 Mayor Pro Tempore, Mike Shelton opened the public hearing.
22

23 5.1.3 Greg Wittwer reported that he has lived in the area for 35 years and expressed opposition to
24 the proposed development and increased traffic. He was aware that the proposed location is
25 a gateway to the City and asked that the developer construct something that resembles a
26 residence.
27

28 5.1.4 Dennis Van Duren urged the Council Members to visit the site and try to make a right-hand
29 turn there. He expressed opposition to what is proposed.
30

31 5.1.5 Michael Evans stated that he resides to the northeast of the proposed property. He expressed
32 concern with the depth of the property running into the neighborhood. He believed blocking
33 off Highland Drive at Greenfield or increased traffic through to Greenfield will mitigate the
34 traffic issue.
35

36 5.1.6 Anna McNamara asked the Council to delay moving forward until they have a more
37 comprehensive plan for the area. She believed this is not an area where increased traffic will
38 work, and suggested business be redirected to other areas throughout the City.
39

40 5.1.7 The applicant, Mark Swant, stated that it is not their intent to adversely affect the
41 neighborhood or traffic patterns. There is sufficient parking on-site and no on-street parking
42 will be required. It was their intent to keep the building as close to the street as possible and
43 will do all they can to minimize the concerns expressed.
44

45 5.1.8 Council Member Bruce stated that there are residents who would like to work together with
46 the applicant and encouraged him to do so.
47

1 5.1.9 There were no further public comments. Mayor Pro Tempore, Mike Shelton closed the public
2 hearing.
3

4 **6.0 STANDING MONTHLY REPORTS**

5 6 **6.1 Police Report – Police Support Supervisor, Candie Terry.**

7
8 6.1.1 Police Support Supervisor, Candie Terry, presented the Police Report for the month of
9 December 2017 and stated that due to an update of the EMS system, there was a glitch that
10 was not allowing them to update the zones. They received 533 911 calls, 525 on-view calls,
11 and 868 phone ins. Calls by Priority were next reviewed. There were 559 Priority 1 calls
12 received, 376 Priority 2 calls, and 388 Priority 3 calls. Priority 1 response times averaged
13 4:19, Priority 2 averaged 5:30, and Priority 3 calls averaged 6:48. The Utah Crime Report
14 included a total of 108, which is up from the previous year of 89. Adult arrests totaled 114
15 with 12 juvenile arrests. There were 271 traffic citations issues, 21 DUIs, and 110 warnings.
16 Ms. Terry reported that the department participated in a successful Click It or Ticket
17 campaign. There were 87 traffic crashes reported, 11 with injuries. The safety tips included
18 proper tire inflation and having jumper cables and possible items needed for the winter located
19 in the vehicle.
20

21 **6.2 Domestic Violence – Police Victim Advocate, Nicole Huntsman.**

22
23 6.2.1 Police Victim Advocate, Nicole Huntsman, presented the Domestic Violence report for the
24 last fiscal year and reviewed calls received. She stated that they received 35 child abuse calls,
25 33 protective order violations, 293 domestic violence, 12 adult sexual assault, 15 elder abuse,
26 four DUIs, 14 robberies, 60 assaults, 70 other violent crimes, 93 crisis counseling, 1,192
27 follow up contact, 232 information and referrals in-person, 478 criminal justice and advocacy,
28 two emergency financial assistance, 1,340 personal advocacies, three call-outs, 260
29 information and referral. Training throughout the past year included attendance at the
30 Children’s Justice Symposium, Drug Endangered Children Symposium, Human Trafficking
31 training, strangulation training, quality improvement committee, State Wide Advocate
32 Meeting (SWAVO) training and a Sexual Response Training. A recent strangulation training
33 was described.
34

35 **6.3 Monthly Financial Report – Finance Director, Dean Lundell.**

36
37 6.3.1 Finance Director, Dean Lundell, presented the Financial Report for the month of December
38 2017 and explained what it entails. Energy Tax collection was reviewed. It was noted that
39 Class C Road Funds distributions are received every two months. Expenditures ending for
40 the month were slightly below budget. Mr. Lundell anticipated that after the first half of the
41 year, they will be approximately \$500,000 less than budgeted.
42

43 **6.4 Unified Fire Report – Assistant Fire, Chief Mike Watson.**

44
45 6.4.1 Assistant Fire Chief, Mike Watson, presented the Unified Fire Report for the month of
46 December 2017 along with the annual report. He stated that Station 110 closed in eighth
47 position and Station 116 closed in 11th. Fire calls closed with 43 and medical calls closed with
48 142. Station 110 calls closed with 103 total calls, 77 of which were medical and 26 fire.

1 Station 116 calls closed with 82 total calls, 65 of which were medical and 17 fire. There were
2 18 Big Cottonwood Canyon calls, of which Station 116 was not dispatched to any. There
3 were 28 Little Cottonwood Canyon calls of which Station 116 responded to one. Top
4 categories included psych and behaviors, traffic accidents, falls, and sick person. Top fire
5 categories included alarms, ag burns/BBQ/outside trash fires, and house/high-rise/shed fires.
6 Station 110 received 37 Advanced Life Support (ALS), 18 of which resulted in transports and
7 40 Basic Life Support (BLS) calls, of which 20 resulted in transports. Chief Watson indicated
8 that year-end statistics showed that Station 110 closed with 299 fire calls, 1144 medical calls
9 for a total of 1,443 responses. Station 116 closed with 211 fire calls, 624 medicals calls for a
10 total of 835 responses. The 2017 fire dispatch incidents were reviewed. EMS calls totaled
11 1,662 medical calls with District 1 having 699, District 2 with 269, District 3 with 415, and
12 District 4 with 279.

13 **7.0 ACTION ITEMS**

14 **7.1 Consideration of Ordinance 288 Naming a Street “Conner David Way.”**

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16
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18 7.1.1 Mayor Pro Tempore, Mike Shelton reported that the above Ordinance approves the naming
19 of a street “Conner David Way.”

20
21 **7.1.2 MOTION:** Mayor Pro Tempore, Mike Shelton moved to approve Ordinance 288. The
22 motion was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-
23 Aye, Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-
24 Aye, Mayor Peterson-Aye. The motion passed unanimously.

25 26 **7.2 Consideration of Ordinance 289 Amending the City’s Consolidated Fee Schedule.**

27
28 7.2.1 Mayor Pro Tempore, Mike Shelton reported that the above Ordinance amends the City’s
29 consolidated fee schedule dealing with the small cell towers.

30
31 **7.2.3 MOTION:** Council Member Bracken moved to approve Ordinance 289. The motion was
32 seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye,
33 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
34 Mayor Peterson-Aye. The motion passed unanimously.

35 36 **7.3 Consideration of Resolution 2018-04 Appointing Christine Watson Mikell to the Jordan** 37 **River Commission.**

38
39 7.3.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Christine
40 Watson Mikell to the Jordan River Commission.

41
42 **7.3.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-04. The motion
43 was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye,
44 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
45 Mayor Peterson-Aye. The motion passed unanimously.

1 **7.4 Consideration of Resolution 2018-05 Appointing Tali C. Bruce to the South Salt Lake**
2 **Valley Mosquito Abatement District Board.**
3

4 7.4.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Tali C. Bruce
5 to the South Salt Lake Valley Mosquito Abatement District Board.
6

7 **7.4.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-05. The motion
8 was seconded by Council Member Mikell. Vote on motion: Council Member Shelton-Aye,
9 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
10 Mayor Peterson-Aye. The motion passed unanimously.
11

12 **7.5 Consideration of Resolution 2018-06 Appointing Michael J. Peterson to the Unified Fire**
13 **Authority Board.**
14

15 7.5.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Michael J.
16 Peterson to the Unified Fire Authority Board.
17

18 **7.5.2 MOTION:** Council Member Shelton moved to approve Resolution 2018-06. The motion
19 was seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye,
20 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
21 Mayor Peterson-Aye. The motion passed unanimously.
22

23 **7.6 Consideration of Resolution 2018-07 Appointing Michael J. Peterson to the Central**
24 **Wasatch Commission.**
25

26 7.6.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution appoints Michael J.
27 Peterson to the Central Wasatch Commission.
28

29 **7.6.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-07. The motion
30 was seconded by Council Member Bruce. Vote on motion: Council Member Shelton-Aye,
31 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
32 Mayor Peterson-Aye. The motion passed unanimously.
33

34 **7.7 Consideration of Resolution 2018-08 Approving an Independent Contractor Agreement**
35 **for Manuscript Editing Services.**
36

37 7.7.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution approves an
38 Independent Contractor Agreement for manuscript editing services.
39

40 **7.7.2 MOTION:** Council Member Mikell moved to approve Resolution 2018-08. The motion was
41 seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye,
42 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
43 Mayor Peterson-Aye. The motion passed unanimously.
44

45 **7.8 Consideration of Resolution 2018-09 Declaring Certain Property Surplus.**
46

47 7.8.1 Mayor Pro Tempore, Mike Shelton reported that the above Resolution declares certain
48 property surplus. This includes one item that was used by Councilman Tee Tyler.

1 **7.8.2 MOTION:** Council Member Shelton moved to approve Resolution 2018-09. The motion
2 was seconded by Council Member Bracken. Vote on motion: Council Member Shelton-Aye,
3 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
4 Mayor Peterson-Aye. The motion passed unanimously.
5

6 **7.9 Consideration of Resolution 2018-10 Approving and Ratifying a Real Property Purchase**
7 **Agreement.**
8

9 7.9.1 Mayor Pro Tempore, Mike Shelton reported the above Resolution approves and ratifies a Real
10 Property Purchase Agreement and includes property across from the City offices. The
11 purchase will be funded using Corridor Preservation Funds. He believed there was value in
12 proceeding particularly since outside funding sources are available.
13

14 **7.9.2 MOTION:** Council Member Bracken moved to approve Resolution 2018-10. The motion
15 was seconded by Council Member Shelton. Vote on motion: Council Member Shelton-Aye,
16 Council Member Bracken-Aye, Council Member Bruce-Aye, Council Member Mikell-Aye,
17 Mayor Peterson-Aye. The motion passed unanimously.
18

19 **8.0 CONSENT CALENDAR**
20

21 **8.1 Approval of Minutes for the City Council Legislative Breakfast of January 8, 2018. Also,**
22 **approval of the Minutes for the Business Meeting of December 19, 2018 and the Work**
23 **Session of January 2, 2018.**
24

25 8.1.1 **MOTION:** Council Member Shelton moved to approve the Minutes for the City Council
26 Legislative Breakfast of January 8, 2018, the Business Meeting of December 19, 2018, and
27 the Work Session of January 2, 2018. The motion was seconded by Council Member Bruce.
28 The motion passed with unanimous consent of the Council.
29

30 **9.0 ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**
31

32 9.1 Council Member Bruce moved to adjourn. The motion passed with unanimous consent of the
33 Council.
34

35 9.2 The meeting adjourned at 8:53 p.m.

1 *I hereby certify that the foregoing represents a true, accurate and complete record of the Cottonwood*
2 *Heights City Council Business Meeting held Tuesday, January 23, 2018.*

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8
9



10 Teri Forbes
11 T Forbes Group
12 Minutes Secretary
13
14 Minutes approved: March 13, 2018