



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, January 24, 2017**, at Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

7:00 p.m. 1.0 **WELCOME**

2.0 **CITIZEN COMMENTS**

(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)

3.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**

3.1 **Recognition of Officer Chris McHugh promotion to Sergeant**

3.2 **Introduction of Police Officer Recruit Brayden Phelps**

3.3 **Recognition by Chief Watson, Unified Fire Authority, of:**
Officer Kevin Salmon; Officer Demitri Shirts; Officer Gary Young; and
Officer Damien Olson.

4.0 **PUBLIC COMMENT**

4.1 **ZMA 16-002 Strong Zoning Map Amendment - 9121 South Little
Cottonwood Road.**

(The Council invites public input on the proposed on the rezone of 1.91 acres from F-1-43 to RR-1-21 at 9121 South Little Cottonwood Canyon Road as recommended by the Planning Commission. The applicant intends to subdivide the property into three lots of over ½ acre each.)

5.0 **STANDING MONTHLY REPORTS**

5.1 **Standing Monthly Reports**

a. Monthly Financial Report – Finance Director, Mr. Dean Lundell

(Finance Director, Mr. Dean Lundell, will provide a report of the city finances for December 2016)

b. Unified Fire Report – Assistant Chief Mike Watson

(Report by Assistant Chief Watson on medical and fire calls responded to by Cottonwood Heights' stations during the month of December, 2016; as well as other informational items from the UFA.)

6.0 **ACTION ITEMS**

6.1 Consideration of **Resolution 2017-05** Approving an Amended Easement Agreement for the Big Cottonwood Canyon Trail

(This resolution will approve the city's entry into an amendment to the easement agreement dated March 25, 2008 between Beckstrand Family Investments LLC and Old Mill Corporate Center III, LLC (as grantors) and the city (as grantee) whereby the city was granted an easement for the Big Cottonwood Canyon Trail across the grantors' property. The purpose of the amendment is to correct problems in the legal description of the easement.)

7.0 **CONSENT CALENDAR**

7.1 Approval of minutes for the Work Meeting of November 15, 2016.

8.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On **Monday, January 23, 2017, at 3:00 p.m.** a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmm.utah.gov>

DATED THIS 23rd DAY OF JANUARY, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, January 24, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Legislative Update (20:00)**
(Mr. Brian Allen, the City's Lobbyist, will provide the Council with a legislative update.)
 2. **Review of Business Meeting Agenda (5:00)**
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)
 4. **Finance report (30:00)**
(Finance Director Dean Lundell will provide council with the calendar for the new budget and review policies used to govern the budgeting process. The City's long-term financial plan will also be discussed to assist us in aligning current budget decisions with long-term constraints.)
 5. **Public Works Report (20:00)**
 - a. **Snow Removal Plans and Performance; Road Conditions**
(Public Works Director, Matt Shipp, will provide the Council with a review of the city's performance in snow removal this past week and any plans for changes in the future as well as a discussion about road conditions and plans for pothole repairs.)
 - b. **Public Works Facilities and Development Plans**
(Public Works Director, Matt Shipp, will provide the council with a report on the status of construction of the salt shed as well as other development plans for the site on 3000 East.)
 6. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week.)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week.)
 7. **City Manager/Assistant City Manager Report (20:00)**
 - a. **City Hall Report**
(City Manager John Park, will provide the Council with a progress report on the remaining items to complete the punch list for City Hall.)
 - b. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)

8. **Mayor/City Council Reports (20:00)**
 - a. Jordan River Commission Meeting – Councilman Tyler
(Councilman Tyler will report on the recent Jordan River Commission meeting.)
 - b. Wasatch Front Waste & Recycling District Board Meeting – Councilman Bracken
(Councilman Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)
 - c. Legislative Breakfast – Mayor Cullimore and City Manager, John Park
(Mayor Cullimore and City Manager, Mr. John Park, will report on the recently held City Council Legislative breakfast meeting. The group reviewed legislative issues which may affect municipalities.)

9. **Calendar of Events**

Councilmember Schedules for the next week/ 2017 Calendar:

 - a. January 25 – Local Officials Day at the Legislature
 - b. January 28 – Volunteer Appreciation Dinner; 6:00 p.m. @ City Hall
 - c. February 14 – No Council Meeting; Business Meeting on the 7th
 - d. February 20 (Monday) – Presidents Day – City Hall will be closed
 - e. February 21 – Special Council Retreat Meeting
 - f. March 7 – CHBA Quarterly Luncheon at City Hall
 - g. April 5-7 – ULCT Meetings in St. George

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**