



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, April 16, 2024**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

**4:00 p.m.**

1. **WELCOME** – Mayor Mike Weichers
2. **REVIEW OF BUSINESS MEETING AGENDA**  
Mayor Mike Weichers (20 min.)
3. **STAFF REPORTS**  
(Each week the city council and staff provide informational reports as a method of keeping up on the day-to day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date regarding any changes since the report was made).
  - a. **Budget Discussion** – City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurges (60 min)
  - b. **Emergency Manager Discussion** – Police Chief Robby Russo (15 min)
  - c. **Telecom Tax Discussion** – City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jurges (20 min)
  - d. **Town Center Update** – City Manager Tim Tingey and Greg Boudrero, MGB+A (30 min.)
4. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
  - a. Art Exhibit from Utah Arts and Museums Traveling Exhibit – Utah Women Making History – April 1<sup>st</sup> through May 4<sup>th</sup> at City Hall.
  - b. The Great Utah Shakeout earthquake drill – April 20<sup>th</sup> at City Hall
  - c. Community Tree Sale – April 20<sup>th</sup> and April 21<sup>st</sup> at City Hall
  - d. Town Hall Meeting regarding Public Trail Access, April 25<sup>th</sup> from 6:00 p.m.-8:00 p.m. at City Hall
  - e. District 2 Town Hall meeting focused on annexation, May 8<sup>th</sup> from 6:00 p.m. to 7:30 p.m.
  - f. Butlerville Days – July 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> at Butler Park

\*For more information, please visit [CH.UTAH.GOV](http://CH.UTAH.GOV) and click [Community Calendar](#)

5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION,  
PROPERTY ACQUISITION AND/OR THE CHARACTER AND  
PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL  
HEALTH OF AN INDIVIDUAL**
6. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, April 16, 2024**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov) by 4:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

**Civility and decorum should be applied in all discussions and debates.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

### **7:00 p.m.**

1.0 **WELCOME** – Mayor Mike Weichers

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITY COUNCIL COMMITTEE REPORTS**

3.1 **Committee Reports by Councilmember Matt Holton** (3 min.)

3.2 **Committee Reports by Councilmember Suzanne Hyland** (3 min.)

3.3 **Committee Reports by Councilmember Shawn Newell** (3 min.)

3.4 **Committee Reports by Councilmember Ellen Birrell** (3 min.)

3.5 **Committee Reports by Mayor Mike Weichers** (3 min.)

4.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B))

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before 4:00 p.m. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

5.0 **PROCLAMATIONS**

- 5.1 Consideration of **Proclamation 2024-01** Celebrating Arbor Day.

6.0 **ACTION ITEMS**

- 6.1 Consideration of **Ordinance 413** Amending Code Chapter 2.30.

*(This ordinance will adopt amendments to Code Chapter 2.30 necessitated by H.B. 36 recently enacted by the Utah Legislature and make other technical changes).*

- 6.2 Consideration of **Ordinance 414** Adopting an Amended Budget for FY 2023-2024.

*(This ordinance will amend the city's budget for the current fiscal year).*

- 6.3 Consideration of **Ordinance 415** Adopting a Comprehensive Emergency Management Plan.

*(This ordinance will adopt an updated comprehensive emergency management plan for the city to replace the version adopted in 2011).*

- 6.4 Consideration of **Resolution 2024-26** Approving an Independent Contractor Agreement for Land Use Hearing Officer Services.

*(By this resolution the council will approve the city's entry into an independent contract agreement with attorney Scott Finlinson for hearing officer services in connection with land use appeals, variance requests and other hearings contemplated by Chapter 19.92 and other portions of the city's code of ordinances).*

- 6.5 Consideration of **Resolution 2024-27** Approving an Independent Contractor Agreement with Mott's Landscaping, LLC for Mountview Park Landscaping Services.

*(By this resolution the council will approve the city's entry into an independent contractor agreement whereunder Mott's Landscaping, LLC, the successful bidder in a recent RFP process conducted by the city, will provide landscaping services for the city's Mountview Park as described in the agreement for a total fee of up to \$97,030).*

- 6.6 Consideration of **Resolution 2024-28** Approving an Interlocal Agreement with Salt Lake County for TRCC Funding.

*(By this resolution, the council will approve the city's entry into an interlocal agreement with Salt Lake County whereunder the city will receive a grant of \$130,000 of TRCC funds (under the Tourism, Recreation, Cultural, Convention and Airport Facilities Tax Act) for use in connection with Phase 3 of the city's Highland Drive pedestrian trail).*

- 6.7 Consideration of **Resolution 2024-29** Consenting to Reappointments to the Architectural Review Commission.

*(By this resolution the council will consent to the manager's reappointment of Scott E. Chapman, Scott Peters and Zahra Hassanipour to the city's architectural review commission)*

- 6.8 Consideration of **Resolution 2024-30** Approving an Agreement with Modern Display Service, Inc. for Design and Construction of a Parade Float.

*(By this resolution, the council will approve the city's entry into an agreement whereunder Modern Display Service Inc. will design and construct a parade float for the 2024-2025 summer parade seasons).*

7.0 **CONSENT CALENDAR**

- 7.1 Approval of the minutes of the City Council City Council Work Session, CDRA Work Session and Business Meeting Minutes of March 19, 2024.

8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

## PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, April 12, 2024, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>.*

*DATED THIS 12<sup>th</sup> day of April 2024*

*Maria Devereux, Deputy City Recorder*

*Council Members may participate in the meeting remotely. If a Council Member does participate remotely, the Councilmember will be broadcast via speaker and recorded. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [cityrecorder@ch.utah.gov](mailto:cityrecorder@ch.utah.gov).*