



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, October 17, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Introduction of Mr. Eric Jensen, new IT Technician, by Assistant City Manager, Mr. Bryce Haderlie (15:00)**
(Mr. Bryce Haderlie, Assistant City Manager, will introduce the newest member of City Staff, IT Technician Mr. Eric Jensen.)
 2. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
 3. **Finance Report (10:00)**
 - a. 2018 Budget Document
(Mr. Dean Lundell, City Finance Director, will present the final draft of the city budget document for 2018)
 - b. Annual Operating and Capital Budget Proposed Amendment for the 2017-2018 Fiscal Year.
(Mr. Dean Lundell, Finance Director, will introduce a proposed amendment to the Annual Operating and Capital Budget Amendment for the 2017-2018 Fiscal Year.)
 4. **Community and Economic Development (30:00)**
 - a. Report on the October 12th Boot Camp Workshop: *Leadership Skills Learned from Operating an Escape room*
(Staff will report on the most recent Boot Camp Workshop held on October 12th.)
 - b. Proposed code text amendments
(Staff will discuss the proposed revision to Chapter 19.76 Supplementary and Qualifying Rules and Regulations, accessory buildings and fences and walls.)
 5. **Public Works Report (10:00)**
(Mr. Matt Shipp, Public Works Director, will report on on-going public works projects.)
 6. **Public Safety Reports (15:00)**
 - a. Unified Fire Authority
(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)
 1. UFA Board Meeting – Council Member Mike Peterson
(Council Member Peterson will report on the recently held UFA Board Meeting.)
 - b. Police Department
(Report from Police Chief Robby Russo on noteworthy events of the week.)
 7. **City Manager/Assistant City Manager Report (45:00)**
 - a. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)

b. **Public Comment Policy**

(City Recorder, Paula Melgar, will review a proposed policy for public comment in public meetings.)

8. **Mayor/City Council Reports (20:00)**

a. **Historic Committee Meeting – Councilman Peterson**

(Councilman Peterson will report on the recent Historic Committee meeting.)

b. **Legislative Policy Committee – Councilman Peterson**

(Councilman Peterson will report on the recently held Utah League of Cities and Towns Legislative Policy committee meeting. This subcommittee reviews legislative issues which affect municipalities)

9. **Calendar of Events**

Councilmember Schedules for the next week / 2017-2018 Calendar:

a. **No City Council Meetings: Oct 31, Dec 5 & 26**

b. October 18 – 7 pm to 9 pm – Salt Lake County Wasatch Canyons GP Update Visioning Meeting, to be held at City Hall

c. Oct. 24 – 5:30 p.m. - Dog Park Open House – CH Community Room

d. October 27 – Monster Mash – 5 pm to 7 pm – Recreation Center

e. October 31 – 3:00 pm to 5:00 pm – CHBA Trunk or Treat

f. November 7 – General Election Day

g. Nov. 8 – 6:30 p.m. – Meeting on ADUs - City Council Chambers.

h. November 9 – 5:30 pm to 7:30 pm – FREE Boot Camp Workshop

i. November 16 – 5:30 pm – Wasatch Boulevard Planning Open house

j. November 23 – 7 a.m. – Thanksgiving 5K at the Recreation Center

k. November 27 – 5 to 7 p.m. – “Light the Night” Tree-Lighting Ceremony and Gift Boutique at City Hall

l. December 5 – City Employees Christmas Party

m. December 15 – Noon to 2:00 pm – Sub For Santa Open House

n. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School

o. January 2, 2018 – Newly Elected Officials Swear-in Ceremony

p. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Councilman Tee Tyler who are leaving office.

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

On Monday, October 16, 2017 at 3:00 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City’s website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 16th day of October, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)