



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Business Meeting beginning at **7:00 p.m. on Tuesday, November 25, 2014**, at Cottonwood Heights City Council Chamber located at 1265 East Fort Union Blvd., Suite 300, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 3.1 **Standing Monthly Reports**
 - a. Monthly Financial Report – Finance Director Steve Fawcett
(The finance department will provide a report of the city finances as of October 31, 2014.)
 - b. Unified Fire Report – Assistant Chief Mike Watson
(Report by Assistant Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of October as well as other informational items from the Unified Fire Authority.)
 - 4.0 **ACTION ITEMS**
 - 4.1 Consideration of **Ordinance No. 232** Establishing a Schedule for Regular Meetings of the City Council, the Planning Commission and the Board of Adjustment for 2015
(The city is required to adopt and publish an annual meeting schedule each year. This ordinance meets that requirement for calendar year 2015.)
 - 4.2 Consideration of **Resolution No. 2014-74** Approving an Interlocal Agreement with Salt Lake County for a Trail Easement
(This resolution will approve an interlocal agreement whereunder Salt Lake County will grant a trail easement for a portion of the Big Cottonwood Canyon Trail nears Spencer's Pond.)
 - 4.3 Consideration of **Resolution No. 2014-75** Authorizing Disposal of Unclaimed Property and/or Property No Longer Needed as Evidence
(This resolution will authorize the city's police department to dispose of unclaimed property.)
 - 4.4 Consideration of **Resolution No. 2014-76** Approving a Policy for Annexations Under Utah Code Ann. 10-2-418(1)(a)(ii)
(This resolution will adopt an internal city policy for use in analyzing and processing annexations without a petition under Utah law.)
 - 4.5 Consideration of **Resolution No. 2014-77** Approving an Agreement for Professional Services with the Salt Lake Chamber of Commerce
(This resolution will approve an agreement with Salt Lake Chamber of Commerce to provide research, needs assessment and public awareness concerning transportation needs.)
 - 4.6 Consideration of **Resolution No. 2014-78** Approving an Agreement with Bio-West, Inc
(This resolution will approve an agreement with Bio-West, Inc. for consulting services for environmental evaluation of Highland Drive and I-215/La Cresta Drive improvements.)

5.0 **CONSENT CALENDAR**

5.1 Approval of Minutes for November 11, 2014

6.0 **ADJOURN BUSINESS MEETING AND RECONVENE
WORK SESSION IN ROOM 250**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, November 24, 2014, at 2:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 24th DAY OF NOVEMBER 2014

Kory Solorio, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio, City Recorder, at (801) 944-7020 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to ksolorio@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a Work Session at **6:00 p.m. on Tuesday, November 25, 2014**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review Business Meeting Agenda (5:00)**
 2. **Public Relations Report (20:00)**
 - a. Media Coverage
(Public Relations Specialist, Dan Metcalf, will provide a report on media coverage of city events.)
 - b. City Newsletter
(A review of the upcoming articles for future editions.)
 3. **Public Works Report (30:00)**
 - a. Public Works Activity Report
(Public Works Director, Mike Allen, will report on current public works activities including snow removal efforts of the past week.)
 - b. 1700 East Sidewalk Project
(Public Works Director, Mike Allen, will provide an update on this project.)
 - c. Park and Ride Project
(Public Works Director, Mike Allen, will provide an update on the Park and Ride project on Fort Union Blvd. and Big Cottonwood Canyon Rd.)
 4. **Community and Economic Development Report (15:00)**
 - a. 11/20 Architectural Review Commission Meeting
(Staff will report on this land use board meeting.)
- 8:00 p.m.**
5. **GSBS Architects Presentation (90:00)**
(Discussion of proposed building programming and site configuration for the new city hall.)
 6. **Public Safety Reports (20:00)**
 - a. Unified Fire Authority
(Report from Assistant Chief Mike Watson on events of the week.)
 - b. Police Department
(Report from Chief Robby Russo on noteworthy events of the week.)
 1. Report on Valley Chiefs Recommendation
(Chief Russo will report on Valley Chiefs recommendation to send a letter to the legislative committee opposing the CCJJ recommendation to lower the penalty for drug possession to a misdemeanor.)
 7. **City Manager/Deputy City Manager Report (30:00)**
 - a. Proposed New City Hall
(City Manager, John Park, will discuss the progress in building the new city hall.)
 - b. Audio Broadcasting of Council Meetings
(Deputy City Manager, Linda Dunlavy, will report on findings regarding audio broadcasting of council meetings.)
 - c. Legislative Breakfast
(City Manager, John Park, will discuss plans for the annual Legislative Breakfast.)

8. **Mayor/City Council Reports (30:00)**
 - a. Conference of Mayors – Mayor Cullimore
(Mayor Cullimore will report on the recent Conference of Mayors meeting.)
 - b. Youth City Council – Councilman Bracken
(Councilman Bracken will report on the Youth City Council recent activities.)
 - c. Cottonwood Heights Parks and Recreation Meeting – Councilman Bracken
(Councilman Bracken will report on the monthly coordination meeting with Cottonwood Heights and Cottonwood Heights Parks and Recreation Service Area.)
 - d. TransCom – Mayor Cullimore
(Mayor Cullimore has been appointed by the Council of Governments to be a SL County representative on TransCom, a Wasatch Front Regional Council committee that reviews proposed transportation and transit projects eligible for federal funding and inclusion in the Transportation Improvement Program. He will report on their meeting held on November 20, 2014.)
 - e. Residential Light Pollution – Councilman Tyler
(Councilman Tyler will discuss concerns regarding light pollution in residential neighborhoods.)

9. **Calendar of Events (15:00)**
 - a. Councilmember Schedules for the next week/2014 Calendar
 - b. Thanksgiving 5K – November 27 @ 9:00 – 10:30 am
 - c. City Offices Closed for Thanksgiving holiday – November 27 & 28
 - d. Legislative Breakfast – December 2 @ 7:30 am – Market Street
 - e. City Christmas Party – December 9
 - f. City Offices Closed for Christmas holiday – December 25 & 26
 - g. City Offices Closed for New Year’s holiday - January 1, 2015
 - h. City 10th Anniversary Party – January 16 & 17, 2015
 - i. Volunteer Appreciation Dinner – January 24, 2015

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**