



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m.** on **Tuesday, September 6, 2016**, in the Cottonwood Heights City Council Conference Room located at 1265 East Fort Union Blvd., Suite 250, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Ribbon Cutting Committee Report (15:00)**  
*(Mr. Brian Allen and other committee members will present to the Council some of the ideas and plans being discussed by the Ribbon Cutting Committee, related to the new City Hall Ribbon Cutting Ceremony of September 29, 2016.)*
  2. **Legislative Update (15:00)**  
*(Mr. Brian Allen, the City's Lobbyist, will provide the Council with a report about legislative interim activities.)*
- 6:30 p.m.**
3. **Public Relations Report (20:00)**  
*(Public Relations Specialist, Dan Metcalf, will report on media coverage and events of the city.)*
  4. **Public Works Report (45:00)**
    - a. Trail Update presentation – Mr. Brad Gilson  
*(Mr. Brad Gilson, with Gilson Engineering, will present proposed upgrades to the Big Cottonwood Canyon Trail Connections, located between 3477 East and 3509 East, along Big Cottonwood Canyon Road.)*
    - b. Public Works update.  
*(Matt Shipp, Public Works Director, will report on public works projects from this past week including plans for projects by UDOT projects.)*
    - c. Transitioning Public Works  
*(Matt Shipp, Public Works Director, will update the Council on the transition providing public works including plans for the new public works yard on 3000 East.)*
  5. **Planning and Economic Development Report (45:00)**
    - a. Architecture Review Commission meeting of August 24, 2016  
*(Staff will report on the August 4, 2016 Architecture Review Commission meeting.)*
    - b. Planning Commission meeting of August 31, 2016  
*(Staff will report on the August 31, 2016 Planning Commission meeting.)*
    - c. Board of Adjustment meeting of September 1, 2016  
*(Staff will report on the September 1, 2016 Board of Adjustment meeting.)*
    - d. Bites In The Heights  
*(Staff will present on the outcome of this event.)*
    - e. CHED Survey  
*(Staff will review with the Council the final outcomes of the survey of Businesses soliciting ways the city could improve services)*
    - f. Signage for Schools in the PF Zone  
*(Council will discuss the option of allowing different kinds of signage in the PF Zone for schools)*

6. **Public Safety Reports (20:00)**
  - a. **Unified Fire Authority**

*(Report from Assistant Chief Mike Watson on events of the week)*

    1. **Report on the UFA Board Meeting – Mayor Cullimore/Chief Watson**

*(Mayor Cullimore and Chief Watson will provide an overview of the Unified Fire Authority Board meeting held August 25<sup>th</sup>)*
  - b. **Police Department**

*(Report from Chief Russo on noteworthy events of the week.)*

    1. **Report on Police Banquet held August 26th**
7. **City Manager/Assistant City Manager Report (45:00)**
  - a. **New City Hall Construction Report**

*(City Manager John Park, will provide the Council with a progress report on the new City Hall and the move scheduled for September 7 & 8, 2016.)*
  - b. **Community Survey Results**

*(Assistant City Manager, Bryce Haderlie, will lead discussion with City Council on the final results of the community survey.)*
  - c. **Review of Staff Communications**

*(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day to day activities of the City. This report is available on the internet at [www.ch.utah.gov](http://www.ch.utah.gov). This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date if any changes have occurred since the report.)*
  - d. **Policy on Public Use of the New City Hall Facilities**

*(Deputy City Manager, Bryce Haderlie, will lead a discussion about a proposed policy governing the public use of the new city hall facility.)*
8. **Mayor/City Council Reports (20:00)**
  - a. **Wasatch Front Regional Council (WFRC) Transportation Coordinating Committee (Trans Com) Meeting – Mayor Cullimore**

*(Mayor Cullimore will report on the recent WFRC Trans Com meeting. Trans Com serves as the policy advisory body to the Regional Council on short range transportation planning and programming.)*
  - b. **Council of Government – Mayor Cullimore**

*(Mayor Cullimore will report on the recent Council of Government meeting)*
  - c. **CEO Luncheon – Mayor Cullimore**

*(Mayor Cullimore will report on this event held on Friday, August 26, 2016.)*
  - d. **Central Wasatch Commission**

*(Mayor Cullimore will report on an organizing meeting of the CWC held on August 26, 2016)*
9. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/ 2016 Calendar

  - a. September 10 – Big Cottonwood Canyon Marathon
  - b. September 14-16 – ULCT Fall Conference
  - c. Sept. 17 – Bark in the Park Mountview Park from 10 am till 1 pm
  - d. September 29 – City Hall Grand Opening & Ribbon Cutting - 4:00 pm
  - e. Oct. 12 – City Council/Historic Comm. Mtg; 6:30 pm Union Cemetery
  - f. October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall
  - g. December 6 – City Employees Christmas Party

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

*On Friday, September 2, at 3:10 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 2<sup>nd</sup> Day of September 2016*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*