



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Business Meeting** beginning at **7:00 p.m. on Tuesday, September 27, 2016**, at Cottonwood Heights City Council Chamber located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE/ACKNOWLEDGEMENTS**
 - 2.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 3.0 **PUBLIC HEARING**
 - 3.1 **Public Comment on Zoning Definitions**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **REPORTS/PROCLAMATIONS/RECOGNITIONS**
 - 4.1 **Recognition of City Treasurer, Mr. David Muir**
(Mr. Muir was awarded the Distinguished City's Comprehensive Annual Financial Report by the Government Finance Officers Association.)
 - 4.2 **Standing Monthly Reports**
 - a. Monthly Financial Report – Finance Director Dean Lundell
(Finance Director, Dean Lundell, will provide a report of the city finances for August 2016)
 - b. Unified Fire Report – Chief Mike Watson
(Report by UFA Acting Chief Watson of medical and fire calls responded to by Cottonwood Heights' stations during the month of August as well as other informational items from the UFA.)
 - 5.0 **ACTION ITEMS**
 - 5.1 **Resolution 2016-80** Approving Entry into an Interlocal Agreement for the Central Wasatch Commission *(This interlocal agreement among various jurisdictions creates a new interlocal entity known as the Central Wasatch Commission to undertake and continue the work of the former Mountain Accord planning cooperative concerning the future of the central Wasatch Range area. This supersedes a prior version of the agreement that was approved by the City Council on August 9th.)*
 - 5.2 **Resolution 2016-81** Authorizing Appointment of Two Deputy Fire Chiefs for the Unified Fire Authority and Waiving All Contrary Provisions under the Unified Fire Authority Interlocal Agreement *(The interim chief of the Unified Fire Authority desires to appoint two deputy chiefs to provide assistance with various pending*

transitional issues, and has asked the UFA members to waive any provisions in the interlocal agreement creating the UFA which limit the number of deputy chiefs to one.)

- 5.3 **Resolution 2016-82** Authorizing Entry into a Master Service Agreement with Syringa Networks, LLC for Telecommunications Services to the Cottonwood Heights Municipal Center (*This resolution will authorize the city's entry into a master service agreement with the telecommunications provider to the new Municipal Center.*)
- 5.4 **Resolution 2016-83** Declaring Certain Property Surplus (*This resolution will declare certain worn out or unneeded items of personal property surplus and specify the method of disposal of such items, as required by the city's procurement code.*)
- 5.5 **Resolution 2016-84** Approving Purchases of Road Salt under State Contracts (*This resolution will authorize city staff to purchase "white" road salt from vendors authorized under Utah state contracts.*)
- 6.0 **CONSENT CALENDAR**
- 6.1 Approval of Minutes for the August 2nd and 9th Work Sessions.
- 7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION IN COUNCIL CONFERENCE ROOM**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name and address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.

On Monday, September 26, 2016, at 10:17 a.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 26th DAY OF SEPTEMBER, 2016

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Paula Melgar, City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the Cottonwood Heights City Council will hold a **Work Session** at **6:00 p.m. on Tuesday, September 27, 2016**, in the Cottonwood Heights City Council Conference Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **Review of Business Meeting Agenda (10:00)**
 2. **Public Works (30:00)**
 - a. **Public Works Operations Report.**
(Matt Shipp, Public Works Director, will report on public works projects from this past week including plans for projects by UDOT.)
 - b. **Report on Transitioning Public Works**
(Matt Shipp, Public Works Director, will update the Council on the public Works transition including plans for the new public works yard on 3000 East.)
 3. **Planning and Economic Development Report (20:00)**
 - a. **Cottonwood Heights Bike Plan**
(The City has be awarded the Achievement Award for the City's Bike Plan by the American Planning Association (Utah Chapter). The award will be given October 6th at the Annual Conference.)
 4. **Public Safety Reports (30:00)**
 - a. **Unified Fire Authority**
(Report from UFA Acting Chief Mike Watson on events of the week)
 - b. **Police Department**
(Report from Chief Robby Russo on noteworthy events of the week)
 5. **City Manager/Assistant City Manager Report (40:00)**
 - a. **New City Hall Construction Report**
(Deputy City Manager Bryce Haderlie, will provide the Council with a report on the City Staff move into the new City Hall. Council will tour the facility.)
 - b. **Review of Staff Communications**
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date of any changes since the report was made.)
 - c. **Policy on Public Use of the New City Hall Facilities**
(Deputy City Manager Bryce Haderlie, will lead a discussion about the latest draft changes to the proposed policy governing the public use of the new city hall facility.)

6. **Mayor/City Council Reports (20:00)**
 - a. Wasatch Front Waste and Recycling District Board Meeting – Councilman Bracken
(Councilman Scott Bracken will report on the recent Wasatch Front Waste and Recycling District Board meeting)
 - b. Butlerville Days Committee Meeting – Councilman Mike Peterson
(Councilman Mike Peterson will report on the recent Butlerville Days Committee meeting)

7. **Calendar of Events (10:00)**

Councilmember Schedules for the next week/ 2016 Calendar:

 - a. September 29 – City Hall Grand Opening & Ribbon Cutting - 4:00 pm
 - b. Oct. 12 – City Council/Historic Comm. Mtg; 5:30 pm Union Cemetery
 - c. October 13 – Youth City Council Annual Dinner, 6:00 p.m. City Hall
 - d. October 28 – Monster Mash on Ice 5-7 pm CH Rec. Center
 - e. December 6 – City Employees Christmas Party

8. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

9. **ADJOURN**