



COTTONWOOD HEIGHTS CITY COUNCIL AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at **7:00 p.m.** on **Tuesday, December 12, 2017**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah.

- 7:00 p.m.**
- 1.0 **WELCOME/PLEDGE**
 - 2.0 **ACKNOWLEDGMENTS**
 - 3.0 **CITIZEN COMMENTS**
(Please note: In order to be considerate of everyone attending the meeting public comments will typically be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Recorder prior to noon the day of the meeting.)
 - 4.0 **STANDING MONTHLY REPORTS**
 - 4.1 **Police Report – Police Support Supervisor Candie Terry**
(Review of the Police Department statistics for the month of November.)
 - 4.2 **Public Works Report – Public Works Director Matt Shipp**
(Presentation of the monthly public works report detailing the status of various public works and capital projects throughout the City.)
 - 5.0 **ACTION ITEMS**
 - 5.1 Consideration of **Ordinance 285** Adopting the 2018 Annual Meeting Schedule for the City Council, the Planning Commission.
(By this ordinance the council will adopt an annual meeting schedule for calendar year 2018, as required by UTAH CODE ANN. 10-3-502 and 52-4-202.)
 - 5.2 Consideration of **Ordinance 286-A** Approving Rezone of Realty at 3422 East Fort Union Blvd. from R-1-8 to MU-ZC.
(By this ordinance the council will approve rezoning the realty at 3422 East Fort Union Blvd. from R-1-8 [Residential Single Family] to MU-ZC [Mixed Use, subject to zoning conditions which limit available uses, imposed pursuant to COTTONWOOD HEIGHTS CODE 19.90.060].)
 - 5.3 Consideration of **Ordinance 286-D** Denying Rezone of Realty at 3422 East Fort Union Blvd. from R-1-8 to MU-ZC.
(As an alternative to Ordinance 286-A, by this ordinance the council will deny rezoning the realty at 3422 East Fort Union Blvd. from R-1-8 [Residential Single Family] to MU-ZC [Mixed Use, subject to zoning conditions limiting available uses, imposed pursuant to COTTONWOOD HEIGHTS CODE 19.90.060].)
 - 5.4 Consideration of **Resolution 2017-64** Approving an Independent Contractor Agreement with Greg Curtis d/b/a Curtis Consulting and d/b/a GTC Consulting for Governmental Affairs Consulting/Lobbying.
(By this resolution the city council will approve the city's entry into an independent contractor agreement with Greg Curtis d/b/a Curtis Consulting and d/b/a GTC Consulting for governmental affairs consulting/lobbying services.)

5.5 Consideration of **Resolution 2017-65** Adopting Amended and Restated Internal Policies for the City Council.

(COTTONWOOD HEIGHTS CODE 19.30.190 authorizes the city council from time to time to adopt by resolution written policies concerning such matters as the council deems advisable to structure or facilitate the council's internal administration and operation. By this resolution the city council will adopt amended and restated policies for its internal administration and operation.)

6.0 **CONSENT CALENDAR**

6.1 Approval of the City Council Business minutes of ADU Public Forum of October 8th.

7.0 **ADJOURN BUSINESS MEETING AND RECONVENE WORK SESSION**

PUBLIC COMMENT PROCEDURE

At each City Council Business Meeting any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the citizen comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the body. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council.



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at **6:00 p.m.** on **Tuesday, December 12, 2017**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah

- 6:00 p.m.**
1. **PDD Concept Plan Discussion (10:00)**
(Staff will introduce the concept plan for the Walsh property in the area of 13th east and I-215.)
 2. **Review of Business Meeting Agenda (15:00)**
(Mayor Cullimore will review the upcoming business meeting agenda with the City Council.)
 3. **Public Relations Report (15:00)**
(Public Relations Specialist, Dan Metcalf, will report on media coverage and city events.)
 4. **Public Works Report (30:00)**
 - a. **Public Works Projects**
(Matt Shipp, Public Works Director, will report on public works projects from this past week.)
 1. **Phase III and IV of the Public Works Facility – Architect Jim Childs, with JRS Architects**
(Mr. Childs will provide the City Council with an update on Phase III and IV design and pricing of the Cottonwood Heights public works facility.)
 5. **Community and Economic Development (90:00)**
 - a. **Development Activity Report**
(Staff will present to the City Council the development activity report for November listing all current development projects in the city.)
 - b. **Board of Adjustment Report**
(Staff will report on the Board of Adjustment meeting of December 7, 2017.)
 - c. **Board of Adjustment Change**
(Staff will discuss potential future changes to the Board of Adjustment and consider a using a hearing officer as the city's land use appeal authority, as authorized by state law.)
 - d. **Planning Commission Report**
(Staff will report on the Planning Commission meeting of December 6, 2017.)
 - e. **Accessory Dwelling Units**
(Staff will discuss concepts regarding ADU enforcement.)
 - f. **Review of Animal Statute in City Code**
(The city has been asked to consider amending Title 8 of the city code to allow certain kinds of small animals now classified as livestock to instead be classified as exotic animals.)
 6. **Public Safety Reports (20:00)**
 - a. **Unified Fire Authority**
(Report from UFA Assistant Fire Chief Mike Watson on events of the week.)
 1. **UFA Finance Committee Meeting**
(Mayor Cullimore will report on his recently attended UFA Finance Committee meeting.)
 - b. **Police Department**
(Report from Police Chief Robby Russo on noteworthy events of the week.)

7. **City Manager/Assistant City Manager Report (30:00)**
 - a. Review of Staff Communications
(Each week staff provides informational reports from each department to allow City Council a method of keeping up on the day-to-day activities of the City. This report is available on the internet at www.ch.utah.gov. This agenda item is set aside to allow Council members to ask questions or for staff to bring Council up to date on any changes since the report was made.)
 - b. Utah League of Cities and Towns Legislative Policy Committee Meeting – City Manager John Park
(City Manager John Park will report on the recent ULCT Legislative Policy Committee Meeting. This subcommittee reviews legislative issues which affect municipalities.)

8. **Mayor/City Council Reports (60:00)**
 - a. Council of Governments – Mayor Kelvyn Cullimore
(Mayor Cullimore will discuss agenda items from the Council of Governments meeting held November 30th.)
 - b. Council of Governments Public Works – Mayor Kelvyn Cullimore
(Mayor Cullimore will discuss the recent Council of Governments Public Works meeting held on December 8th.)
 - c. Audit Committee report – Mayor Kelvyn Cullimore and Council Member Mike Shelton
(Mayor Cullimore and Council Member Shelton will report on the Audit Committee meeting with the city's finance staff and outside accountants for FY17 financial statements.)
 - d. Arts Council Meeting – Council Member Shelton
(Council Member Shelton will report on the recent Arts Council meeting.)
 - e. South Salt Lake Valley Mosquito Abatement Meeting – Council Member Tyler
(Council Member Tyler will report on the recent SSL Valley Mosquito Abatement meeting.)
 - f. CH2 Meeting – Council Member Bracken
(Council Member Bracken will report on the recent CH2 meeting which is the coordination meeting between the city and the Cottonwood Heights Recreation Center.)
 - g. Historic Committee Meeting – Council Member Peterson
(Council Member Peterson will report on the recent Historic Committee meeting.)

9. **Calendar of Events**
Councilmember Schedules for the next week / 2017-2018 Calendar:
 - a. **No City Council Meetings: December 26**
 - b. December 15 – Noon to 2:00 pm – Cottonwood Heights Business Association Sub For Santa Open House
 - c. December 16 – 7 p.m. – “A Country Christmas” Holiday Concert, featuring Joshua Creek at Butler Middle School
 - d. December 25 – City Hall will be closed for Christmas
 - e. January 1 – City Hall will be closed for the New Year
 - f. January 2, 2018 – 5:00 p.m. Newly Elected Officials Swearing-in Ceremony and Reception.
 - g. January 4, 2018 – 4:00 – 8:00 p.m. Open House for Mayor Kelvyn Cullimore and Council Member Tee Tyler who are leaving office.
 - h. January 24, 2018 – Local Officials Day at the Utah State Legislature
 - i. January 27, 2018 – 6:30 Volunteer Appreciation Dinner, Cottonwood Heights City Building.

10. **Closed Meeting to Discuss Litigation, Property Acquisition and the Character and Professional Competence or Physical or Mental Health of an Individual**

11. **ADJOURN**

On Monday, December 11, 2017 at 4:05 P.M. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at www.ch.utah.gov and the State Public Meeting Notice website at <http://pmn.utah.gov>

DATED THIS 11th day of December, 2017

Paula Melgar, City Recorder

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)